



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, January 23, 2017, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Policy Committee Chair Leslie Juby, David Lamb, Mike McCormick, Kelly Nowak, Mary Stith, Bill Wilson, President Mark Grosso. Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Kristy Poteete-Kriegermeier, Communications Coordinator; Mike Wilkes, Director of Technology; Scott Ney, Director of Facility Operations; Amy Campbell, District Safety/Security Supervisor; Dr. Andy Barrett, Assistant Superintendent Teaching & Learning; Dr. Adam Law, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Dr. Kent Mutchler, Superintendent.

Others present: Reece Jedlicka, Cindy Stuewe, Tina Gaetani, Brenda Schory.

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

3. APPROVAL OF MINUTES (Bylaw 0168.1)

- 3.1 Regular Session, January 9, 2017
- 3.2 Executive Session, January 9, 2017

Motion by Juby, second by Nowak, to approve the above-listed minutes, items 3.1-3.2 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARING

- 4.1 STEMscopes Teacher Presentation – Jill Marsh & Geneva Teachers

Jill Marsh and Tushar Nakum presented to the Board information on STEMscopes. The big shift is away from the traditional science book based curriculum. Mr. Nakum had the Board participate in a brief lesson on gravity. Phase one of instruction is “The Experience” and Phase two of instruction is

“The Conversation”. The difference between a traditional science lesson and an NGSS science lesson is that in the NGSS classroom students are in the driver’s seat to try to figure out why, while in the traditional classroom the content is upfront, and the students experiment to prove the content provided. These shifts are significant for both students and teachers. The teachers are having to learn all over again how to teach science. We continue to provide professional development for our teachers and to discuss the important topics. There are still some areas that we are working through, but we feel it really matches the intent and vision of NGSS while allowing teachers their own personalities to improve instruction.

Board comments, questions, concerns: When we rolled out Eureka Math, we received input from our parents. Have we heard anything from our parents or community yet about this new NGSS rollout? (There has been some concern brought to the teachers about how parents can help their child study and prepare for a test or quiz. We need to figure out a way to communicate these shifts to our parents as well.) Are we considering a parent forum? (At the Back-to-School Night, it was explained this new way of teaching is done through hands-on activities, so it is a concern of parents when it comes to tests and quizzes because there are no notes. There was a lot of science presented at the Tech Fair.)

4.2 Technology Plan – Mike Wilkes

Director of Technology Mike Wilkes presented to the Board the 2017-2018 Tech Capital Plan. The following projects were presented in order of priority: new/upgrade voice system + network infrastructure, staff device replacements, 1:1 student devices, data center upgrade, video distribution and projector replacement. These projects come to a total of \$954,450, which include offsets of E-Rate and the technology service fee. This total includes purchasing and leasing 1:1 student devices and staff devices. If the district chose to lease all devices, the total would be \$781,450, however the district would then be locked into a lease agreement over the next three years. He is asking that the Board approve these projects at this time with the limited lease option with a total cost of \$954,450.

Board comments, questions, concerns: What phone equipment are we purchasing, because the Avia company just mentioned has gone bankrupt. (We currently have Avia, and we are considering other companies through a Request for Proposal.)

4.3 Operations & Maintenance/Security 7-Year Capital Plans – Scott Ney & Amy Campbell

Director of Facility Operations Scott Ney presented to the Board the O&M 7-Year Capital Improvement Plan. After Mr. Ney’s initial presentation of the O&M capital plan to the Finance Committee, he was asked to try to level out the plan over years and to add aggregate numbers for the pre-preliminary budget. All school buildings were surveyed; existing facilities and related conditions were analyzed; projects were prioritized based on cost, needs and efficiencies; and cost estimates were provided for future projects. The estimated total for these projects over the next seven years, which includes DDC controls, secondary heating pumps, flooring, lighting, roofing, parking lots, and hot water heaters is \$8,873,850. Projects were broken down by year to show the cost to the district on an annual basis. Each year varies on the projects to be done.

Board comments, questions, concerns: This looks to be a more level projection going forward. We need to make sure the community knows that we are working hard to keep our property taxes flat over the next several years.

Safety/Security Supervisor Amy Campbell presented to the Board the Security 7-Year Capital Improvement Plan. Existing facilities were analyzed with the highest priority needs being addressed first. Prioritization was identified by focusing on the first phase of emergency management prevention/mitigation. The estimated total for these projects over the next seven years, which includes the access control system, security cameras, and FOB access control, is \$646,050. Projects were broken down by year to show the cost to the district on a yearly basis.

Board comments, questions, concerns: This is a conservatively high number and will be updated each year. Some of these projects need to be completed to make sure that our students and staff are safe. The fob system can only be done all at once in one year, so that’s why we can’t balance this

out better over seven years? (It makes sense to do it in one year because if you use more than one system it can be chaotic. We can look at this.) We may want to consider moving up the Harrison Street entrance project. If we could get a presentation on it before you go out to bid so that we can see a more realistic cost, that would be helpful. We could possibly consider doing this project over the summer then.

5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent reported that there is a lot going on in terms of evaluations. This is the cresting time of year, when we are trying to get both teacher and principal evaluations completed, as well as entering into the beginning of some of the support staff evaluations. We have assessments that we are gearing up for students to take. There were sectional tournaments this past weekend. Our Dance Team won sectionals, which we hosted for the first time. It's just the beginning of the sectional season, along with all-conference tournaments going on. There are also a lot of exciting things going on with professional development with our staff.

Dr. Barrett reported that on Friday's half day in-service, our teachers at the middle schools were able to complete some of their end of the semester work in terms of assessments, grades, and planning ahead for the next semester. At the elementary level, the teachers were able to focus on writing instruction and the student growth part of their evaluation. At the high school level, the teachers were able to do a continuation of professional development and were able to build upon earlier professional development.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Technology Plan

Motion by Nowak, second by Lamb, to approve the above-listed, item 4.2 with the combined lease and purchase option. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.2 Operations & Maintenance/Security 7-Year Capital Plans

Motion by McCormick, second by Wilson, to approve the above-listed, item 4.3 as amended with an option to move forward with the Harrison Street improvement based on cost. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.3 TIF Talking Points

The Board President went over talking points to help educate the community further on the impact that the TIF is going to have on the school district. Once approved by the Board this information will be posted on the district website and will go into our school newsletter that gets mailed out.

Board comments, questions, concerns: TIF can be complicated and this information sums things up which will be helpful. Under number two of the TIF talking points, the impact on the school district, it would be nice to see a percentage so that the community truly understands how dependent we are on property taxes. Would like to have a fifth point added so that when the community asks what the district has done to prevent this TIF, we can say that we've done forums and tried to educate people. Information that's been presented by the City is different from what they have posted on their website. These things need to be on the table and part of the discussion. (This is a working draft. We can add it to the agenda for the next meeting where the Board can finalize and take action. It can be sent out as a news release at that point.)

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 Board Meeting/Presentation Schedule

The Superintendent shared that this is a working document to help keep everyone informed of what is planned to be discussed at each upcoming Board meeting. There were some questions regarding the legislative work that would be done, and we would like to remind people that we have already started to formulate the 2017/2018 calendar. We will get this information added soon. A reminder that our next Board meeting on February 13th will be data heavy with a presentation on our district's data and metrics, as well as our pre-school program. Because of this, we have moved the ALOP presentation to the second meeting in February.

8. INFORMATION

8.1 FOIA Requests

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Monthly Financial Reports and Interfund Transfers (Policy 6800)

9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

Resignations Certified Staff

Shanahan, Molly, GHS, French, 1.0 FTE, effective 6/5/17

New Hires Support Staff

Ace, Kelly, FES, Reading Tutor, 9 month, effective 1/23/17

Resignations Support Staff

Primdahl, Kyle, WAS, 2nd Shift Custodian, 12 month, effective 1/12/17

Long-Term Substitutes Support Staff

Sartell, Sue (Diane Dargis), WAS, Special Education Assistant, 9 month, effective 1/3/17-2/6/17

Prater, Lisa (Lisa Bragg), HSS, Special Education Assistant, 9 month, effective 1/12/17-4/5/17

Retirement Support Staff

Clark, Margaret, FSS, Administrative Assistant, 10 month, effective 6/5/17

9.3 Disposition of Executive Session Minutes January 2016 through December 2016

Motion by Nowak, second by McCormick to approve the above-listed items 9.1-9.3 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

The GAF had their annual karaoke night, which was a success and well attended. The under 21 karaoke night is this Sunday from 3-6 p.m., and there are still tickets available. Board members attended the Western Avenue PTO meeting where there was discussion on the demographics of our staff and how there are very few male teachers at Western Avenue, and on the shortage of substitute teachers. Board members shared that Betsy DeVos is a poor candidate for education, and her history with charter schools in Michigan shows that her philosophies are wrong. We need to continue to fight for public education and local control. Geneva students participated in the IMSA Hack-a-Thon which was incredible. They were super excited that they may be asked back next year. It was our students living our banner! The Coalition for Youth is planning their annual Chick Chat for girls on February 11th. Registration is open. IASB held their executive committee meeting in Springfield, where they previewed the agenda for the upcoming meeting in March and talked about Senate Bills. They will be discussing the tax bill tomorrow which includes both the tax freeze and mandate relief. Board members are planning to attend the IASB Leadership Summit scheduled for February 21-22 in Springfield.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]; LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING IN A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT SUCH AN ACTION IS PROBABLE OR IMMINENT [5 ILCS 120/2(c)(11)]. (Bylaw 0167.2)

At 8:20 p.m., motion by Nowak second by Wilson, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their

representatives; litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending in a court or administrative tribunal, or when the public body finds that such an action is probable or imminent. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Motion carried unanimously.

At 8:55 p.m., the Board returned to open session.

14. ADJOURNMENT

At 8:56 p.m., motion by Wilson, second by Nowak, and with unanimous consent, the meeting was adjourned.

APPROVED February 13, 2017
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING
SECRETARY