



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A SPECIAL SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a special session on Wednesday, July 19, 2017, at 6:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 6:00 p.m. by President Grosso.

Board members present: Policy Committee Chair Leslie Juby, David Lamb, Mike McCormick, Kelly Nowak, Mary Stith, Bill Wilson, President Mark Grosso. Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Dr. Adam Law, Assistant Superintendent Personnel.

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

3. APPROVAL OF PERSONNEL REPORT

- 3.1 Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

New Hires Certified Staff

Chack, Amanda, HSS, Student Assistant Coordinator, 1.0 FTE, effective 8/21/17

Hagemann, Meggan, FES, Special Education, 1.0 FTE, effective 8/21/17

Penley, Michelle, FES/HSS, General Music/Band, .90 FTE, effective 8/21/17

Resignations Certified Staff

Kramer, Katherine, WES, Grade 5, 1.0 FTE, effective 6/26/17

Reappointments Certified Staff

Koehler, Kathryn, GHS, English, 1.0 FTE

Long-Term Substitutes Certified Staff

Marks, Alexys (Danica Fahmy), GHS, Art, 1.0 FTE, effective 8/21/17-12/22/17

Salzman, Stacie (Katie Strizu), HSS, Kindergarten, 1.0 FTE, effective 9/14/17-12/27/17

New Hires Support Staff

Berens, Eileen, GMSN, Special Education Assistant, 9 month, effective 8/21/17

Houk, Sue, MCS, Reading Tutor, 9 month, effective 8/21/17

Meyer, Tracy, MCS, Special Education Assistant, 9 month, effective 8/21/17

Nakum, Kanan, GHS, Library Assistant, 9 month, effective 8/21/17

Schaper, Wendy, HSS, Reading Tutor, 9 month, effective 8/21/17

Sheehan, Amy, MCS, Special Education Assistant, 9 month, effective 8/21/17

Resignations Support Staff

Scribano, Michelle, HES, Building Technician, 10 month, effective 7/12/17

Reappointments/Reclassifications

Degrado-Conforti, Jane, from Special Education Asst. 3 hrs/day at WAS to same position, 9 month

Grams, Theresa, from Special Education Asst. 3 hrs/day at WES to same position, 9 month

Hecker, Julie, from Kdg. Asst. 3 hrs/day to Special Education Asst. at WAS 6 hrs/day, 9 month

Hepburn, Amy, from Classroom Asst. 5.75 hrs/day at WAS to same position, 9 month

Jensen, Jill, from Classroom Asst. at FES 5.75 hrs/day to Reading Tutor at HSS 3 hrs/day, 9 month

Retirement Support Staff

Letterer, Don, All Schools, Grounds, 12 month, effective 8/17/17

New Hires Administrators

Sprague, Laura, CO, Communications Coordinator, 1.0 FTE, effective 7/25/17

Reappointments Administrators

Torman, Kimberly, from English Tchr at GHS 1.0 FTE to Dean at GMSN 10 month, effective 7/1/17

Motion by Juby, second by Stith, to approve the above-listed item, 3.1 as presented. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

5. ADJOURNMENT

At 6:04 p.m., motion by McCormick, second by Stith, and with unanimous consent, the meeting was adjourned.

APPROVED July 31, 2017
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING
SECRETARY