

GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304 227 NORTH FOURTH STREET, GENEVA, ILLINOIS RECORD OF PROCEEDINGS OF A REGULAR SESSION OF THE BOARD OF EDUCATION

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, April 8, 2019, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Taylor Egan, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, President Mark Grosso. Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Tom Rogers, Principal Geneva High School; Mary Dunmead, Director of Transportation; Laura Sprague, Communications Director; Dr. Dean Romano, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others: Justin Petrarca, Robert Cabeen, Alicia Saxton, Steph Santo, Susan Sarkaukus, Grace Henry, Yash Shah, Peter Mertka, Laura McDonald, Katherine Ellis, Caroline Lindwall.

2. APPROVAL OF MINUTES (Bylaw 0168.1)

- 2.1 Regular Session, March 11, 2019
- 2.2 Executive Session, March 11, 2019

Motion by McCormick, second by Egan, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, six (6), Egan, Juby, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), Lamb.

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

3.1 Tradition of Excellence Award: Geneva Students (Policy 5451)
Boys Wrestling, Scholastic Arts, Literacy, DECA

Wrestling State Qualifier lan Huck

DECA State Competition – State Qualifiers

Haroun Ahearn Julia Kaniuk Trace Powell

Hannah Borodin Kaden Kobylecky Kelby Randall Andrew Borse Anna Kresler Alix Rittenbera Jack Bowman John La Manna Yash Shah Alexandra Smola Connor Cervenka Julianna Longo Victoria Markuson Anthony Chiefari Joseph Sweet Colin Curran Joel McEvov Jack Ward Emma Davine Victoria Mehren Clayton Zak

Joseph Drew Elizabeth Nowak
Grace Henry Joel Peruba

Qualified and Placed at DECA State Competition

Eileen Drew Peter Mertka Andrew Travino

Stephanie Howe Sydney Nitschke William Lew Sydney Stocking

Scholastic Art & Writing Competition

Katherine Ellis Laura McDonald Caitlin Mourek
Caroline Lindwall Noelle Martin Nicole Walley

3.2 2019-2020 Preliminary Budget Presentation – Transportation

Director of Transportation Mary Dunmead presented the 2019-2020 preliminary recommendations for Transportation. She is recommending: 63 radios with digital capability at a cost of \$53,214; upgrading 37 bus cameras to HD, adding a fourth camera on the entry door and SD cards at a cost of \$43,800; leasing four 27-passenger buses (\$31,024) or replacing the four 27-passenger buses (\$191,948-\$248,904); renewing leases for three white activity buses at a cost of \$25,351; and renewing the current contract with our Special Education contractor at a negotiated 1.9% increase. Next year, she would like to roll the radios and cameras into the bus bid as a possible option. She will continue to work with the Assistant Superintendent of Business Services to determine whether leasing or purchasing the smaller buses is the best option.

Board comments, questions, concerns: Do the cameras and radios come with the buses? (No. Those belong to the district, and we install them.) Are we compliant with narrow band? (Yes.) What is the problem with the radios? (The fade in and out.) We switched to internet this year for our radios, and things are going well right now.

3.3 2019-2020 Preliminary Budget Presentation – Education

Assistant Superintendent Dr. Romano presented the 2019-2020 preliminary Education Fund budget. The primary components of this budget are revenue and expenses. Revenue includes local tax revenue, local receipts and State and Federal funding. Expenses include salary and benefits, purchased services, support services, and supplies and materials. Budget development components include enrollment, staffing, revenue, expenses, development and finalization. Budget phases include the Preliminary Budget (presented November-April), Draft Budget (presented in May), Tentative Budget (presented in June), and the Final Budget (presented in September). Revenue assumptions include CPI at 1.9% and new construction at \$11,500,000. There will be no anticipated changes to Evidence Based funding, Special Education funding, grant funding and local revenues. Expense assumptions include salary costs at contracted increases, health benefits projected at a 5% increase, building budgets projected at a 5% decrease, purchased services at a 1.9% increase, supplies and materials at a 1.9% increase, other possible decreases and the Technology preliminary budget. The pension cost shift or penalties are not included. The district is projected to have a balanced budget at \$65,961,737 in both revenues and expenses.

Board comments, questions, concerns: We need to take into consideration that building budgets vary based on the level and building to make sure it is equitable. (That's a good point.) Once the funds are moved into the Capital Fund, they can only be moved back to O&M? (It typically remains in the Capital Fund but can be moved out with a resolution.) I think with this fund, we will be able to see where the funds are going and it will be more transparent. When would we be having a conversation

about moving these funds? (June.) While we work hard to maintain our buildings and equipment, sometimes it's just not enough. I have concerns about relinquishing our control over all our expenditures. I am comfortable with a Capital Projects Fund, because it will bring greater transparency. (We would not ask you to relinquish that.) Several points through there, you are running that number and getting an idea of what that number will be. With the final approval, the understanding comes that this amount will be transferred at a certain time? (Correct.)

4. LEGISLATIVE UPDATES

Leslie Juby shared that House Bill 3606 on cyber security is one everyone is watching. Our technology department and the Regional Office of Education are working very hard to try to modify it. It is a difficult bill for any school district to deal with. If it goes to the Senate with more changes, it's going to make it very difficult for any type of technology exchange with our students and teachers. We are also watching several unfunded mandates. It sounds like the property tax freeze is being tied to cost shift legislation.

5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent shared that we will reference our new policies on our action items on the agenda. We will be adopting our new PRESS policies under item 6 tonight. Thank you to Brian Zumpf for his time in helping us with our new PRESS policies. Thank you to our Board candidates for all their efforts and work. Running for the school board is a big deal, because you spend a lot of your time and money to get elected to a position that is voluntary. Our new Board members will be introduced during our Board reorganization that will hopefully take place at our next meeting. We are waiting for the canvasing results before they can be seated. We have our Board Retreat on May 17th with Laura Martinez from IASB. We are in the process of selecting a new Mid Valley Cooperative executive director and a new principal for Mades-Johnstone.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Out of Country Trip Request – Germany, Switzerland & Austria Summer 2020 Board comments, questions, concerns: Is this trip student funded? (Yes, it is.)

Motion by Nowak, second by Stith, to approve the above-listed out-of-country trip request, item 6.1. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

- 6.2 Annual Resolution for Dismissal: Certified Teachers Covering Leave of Absence (Policy 3140) Motion by McCormick, second by Juby, to approve the above-listed resolution, item 6.2. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0).
- 6.3 Annual Resolution for Dismissal: Part-Time Support Staff (Policy 4140) Motion by Nowak, second by Juby, to approve the above-listed resolution, item 6.3. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0).
- 6.4 2019-2020 Proposed Student Fees (Policy 6152)

Motion by McCormick, second by Stith, to approve the above-listed proposed student fees as listed, item 6.4. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.5 2019-2020 Board Calendar (Bylaw 0155)

Motion by Juby, second by Lamb, to approve the calendar as listed, item 6.5. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.6 Approval of PRESS Policies

Motion by Juby, second by Stith, to approve the PRESS policies, item 6.6. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.7 Approval of Designation of Auditor

Motion by Lamb, second by Nowak, to approve the auditor as designated, item 6.7. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent,

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 2019-2020 Textbook and Resource Adoptions (Policy 2510)

Dr. Andy Barrett presented to the Board the recommended textbook and resource adoptions. The proposal includes texts and subscriptions for Biology, EnVision Algebra I and The Practice of Statistics, and texts for Schreiben Lemen: A Writing Guide for Learners of German. The proposed resources are replacing older editions or reflect first-time purchases for courses that have been improved or updated. These instructional resources and materials appropriately support the current curriculum. They will be available for display at the Coultrap Educational Services Center for thirty days.

8. INFORMATION

- 8.1 Board Meeting/Presentation Schedule
- 8.2 FOIA Requests
- 8.3 Suspension Report

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

New Hires Certified Staff

Scanlan, Emily, GMSN, Psychologist, 1.0 FTE, effective 8/19/19

Titus, Colette, WAS, Speech Language Pathologist, 1.0 FTE, effective 8/19/19

Tovar Borrero, Carolina, HSS, Psychologist, 1.0 FTE, effective 8/19/19

Resignations Certified Staff

Cancialosi, Nicole, WAS, Student Assistance Coordinator, 1.0 FTE, effective 6/7/19

Nebor, Laura, MCS, Grade 3, 1.0 FTE, effective 6/7/19

Reappointments Certified Staff

Thorneburg, Lesley, HES, Social Worker, .70 FTE

Reclassifications Certified Staff

Long-Term Substitutes Certified Staff

Monaghan, Maureen, GMSN, Librarian, .80 FTE, effective 4/1/19-6/7/19

Titus, Collette, FES/GHS, Speech Language Pathologist, 1.0 FTE, effective 4/8/19-5/31/19

Resignations Support Staff

Jessup, Tammy, GELP, Special Ed Assistant, effective 4/10/19

Stellick, Lisa, GMSN, Administrative Assistant, effective 5/3/19

Family and Medical Leave Support Staff

Flahaven, Kevin, CO, District Client Services Coordinator, effective 5/7/19-6/3/19

Ortega, Eloi, HES, Custodian, effective 3/21/19-4/8/19

Theard, Michael, WES, Custodian, effective 3/6/19-Intermittent

Retirement Support Staff

Koontz, Terri, GMSN, Special Ed Assistant, effective 6/7/19

- 9.2 2019-2020 IHSA Membership Renewal
- 9.3 2019-2020 Finance Committee Calendar (Bylaw 0155)
- 9.4 Gifts, Grants, Bequests: \$3,356 (plus freight), Girl Scout Troop #231, water fountain and bottle filling station at Harrison Street School
- 9.5 Gifts, Grants, Bequests: \$3,628, Geneva Music Boosters, (\$1,695) Cello for GHS Orchestra, (\$600) 3 Drum Major Maces for GHS Band, (\$495) Yamaha Electric Bass for GHS Orchestra, (\$431) Rhythm Stick Activity Kits for Pre-School, (\$342) Choir Folders for GMSN Choir, (\$65) Carol Collections for GMSS Choir
- 9.6 Gifts, Grants, Bequests: \$2,565, Varidesk, for Quickpro Desk, Markerboard, Vari Chair, Dual-Monitor Arm, Storage Lockers, Stand2Learn Stool at GMSN
- 9.7 Pay Request #4: \$28,043, Esscoe, LLC, Access Control Panel
- 9.8 Project Approval: \$498.208.20, Johnson Controls, Inc., MCS & GMSS HVAC Digital Control Replacement with Contingency
- 9.9 2018-2019 Board Calendar Updated

9.10 Gifts, Grants, Bequests: \$5,000, Geneva Feed Program, for the Geneva High School Boys & Girls Basketball

Motion by Lamb, second by Egan, to approve the above-listed, items 8.1-8.7. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Abstained, none (0).

10. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the <u>Welcome to Our Meeting</u> brochure (print legibly) and give it to the <u>Presiding Officer or the Recording Secretary before the meeting is called to order.</u>

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Board members attended the recent Geneva Coalition for Youth meeting. This was their last meeting of the year. There was a lot of discussion about what they are planning for next year. Monday, April 19th, at the Senior Center, there will be a thank you lunch for our PRIDE volunteers. They put in countless hours and always look forward to this event. The Board is invited to attend. One Board member attended the K-12 Discipline Committee meeting, and there have been interesting conversations. There is only one more meeting this year. One Board member would like to attend the online SB 100 refresher course through IASB. Thank you to building leadership for inviting us into Heartland to see all the great student projects. There was an 'art reveal', and five artists had their art framed and presented to the entire school.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY FINDS THAT SUCH AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING [5 ILCS 120/2(c)(11)]; STUDENT DISCIPLINARY CASES [5 ILCS 120/2(c)(9)]; COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]. (Bylaw 0167.2)

At 8:19 p.m., motion by McCormick, second by Lamb, to go into executive session to consider matters pertaining to litigation, when an action against, affecting, or on behalf of the particular public body finds that such an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; student disciplinary cases; collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, and Grosso. Nays, none (0). Absent, none (0).

At 10:02 p.m., the Board returned to open session.

14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

14.1 Disciplinary Action - Student A

Motion by McCormick, second by Egan, to approve the recommendation of the administration to expel Student A through the end of the 2019-2020 school year, item 14.1. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

15. ADJOURNMENT

At 10:04 p.m., motion by McCormick, second by Nowak, and with unanimous consent, the meeting was adjourned.

APPROVED <u>April 22, 2019</u>	PRESIDENT
(Date)	
SECRETARY	RECORDING
	SECRETARY