



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, May 13, 2019, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Policy 2:220)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: President Mark Grosso, Vice President Taylor Egan, Larry Cabeen, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Mike McCormick, Alicia Saxton, Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Tom Rogers, Principal Geneva High School; Laura Sprague, Communications Director; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others: Martha Behlow, Kevin Gannon, Jessica Breugelmanns, Brenda Schory, Sarah Meadows, Christine Barr, Cari Barr, Madi Campbell, Joe, Lisa & Tim Susteric, Matthew, Kathy & Mark Granquist, Ben & Colling Weber, Michelle Callison, Andrew Baggio, Farrell & Audrey LaCost, Hannah Pell, Reese Gosain, Scott Morris, Ansh Shah, Sean Chalmers, Max Olesen, Cal Parisi, Ryan Klemm, Willem Van Der Meij, Conor McPheron, Isabella Haines, Megan Morris, Sydney Sheridan, Colton Benjamin, Dave Carli, Derek Sutor, Mike Graham, Scott Hennig.

2. APPROVAL OF MINUTES (Policy 2:220)

- 2.1 Regular Session, April 22, 2019
- 2.2 Executive Session, April 22, 2019
- 2.3 Special Session, April 24, 2019
- 2.4 Executive Session, April 24, 2019

Motion by McCormick, second by Egan, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, five (5), Egan, Juby, Lamb, McCormick, Grosso. Nays, none (0). Absent, none (0). Abstained, two (2), Cabeen, Saxton.

Motion by Juby, second by McCormick, to approve the above-listed minutes, items 2.3-2.4. On roll call, Ayes, seven (7), Cabeen, Egan, Juby, Lamb, McCormick, Saxton, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 3.1 Tradition of Excellence Award: Geneva Students & Staff (Policy 6:330)

ICTM, ACES, German, ACT & SAT, Staff Recognition

ICTM State Math Qualifiers

Andrew Baggio
Emily Belanger
Ethan Brazelton
Patrick Cahill

Marcio Parente Filho
Reese Gosain
Ryan Klemm
Audrey LaCost

Cal Parise
Ansh Shah
Timothy Sustersic
Willem Van Der Meij

Sean Chalmers
Michael Fisher
Sundaran Foard

Antara Mageshwaran
Maxwell Olesen
Zachary Padgett

Collin Weber

ACES State Qualifiers

Kevin Beck
Amanda Beigel
Megan Cahill
Jessica Collier
Reese Gosain

Matthew Granquist
Ryan Klemm
Jonathan Maher
Noelle Martin
Conor McPheron

Garrett McPheron
Maxwell Olesen
Hannah Pell
Timothy Susteric

German National Exam

Caroline Barr
Jack Brandt
Lucy Bridges
Madison Campbell
Sean Chalmers

Michelle Gain
Matthew Granquist
Isabella Haines
Megan Morris
Cal Parise

Daniel Schmeda
Sydney Sheridan
Valdis Slokenbergs
Willem Van Der Meij

ACT and SAT Perfect Scores

Colton Benjamin

Reese Gosain

Staff Recognition

Martha Behlow
Dave Carli

Mike Graham
Scott Hennig

Sarah Meadows
Derek Sutor

3.2 Communications Update – Laura Sprague

Communications Coordinator Laura Sprague gave a recap of the last year, then shared what's been happening this year with communications. The areas of focus for 2018-2019 were implementing new initiatives creating opportunities for community engagement, expanding communications through activities guided by data analysis and conducting community forums as part of engagement. Some new communication initiatives were the Sodexo Future Chefs, Annual Transportation Form and the Safe Schools Tip Line. Areas where we can expand our communications through data analysis are through social media and our district website. The district hosted a community forum called "Wake Up Call" and hosted a community engagement series of forums that targeted local businesses and organizations. We went beyond our goals by offering support and promotions for our staff. Ms. Sprague took on the task of aligning all the school logos by unifying the color blue across the district. As we move into the new school year, the focus will be on innovative storytelling, exploring tools that enhance communication and continuing to focus on relationships.

Board comments, questions, concerns: You have an intentional and analytical approach to what you do with all your initiatives. During a meeting, the online transportation form came up, and that is something that parents want. At the Mental Health Partnership meeting after our "Wake Up Call" presentation, they shared how impressed they were with how many people had registered and how many showed up, especially given the weather that evening.

3.3 Sodexo Food Service Presentation – Rick Herwaldt (Policy 4:120)

Rick Herwaldt from Sodexo Food Service shared with the Board what's been happening this past year with the food service program. New this year was the "Future Chefs" challenge at the elementary schools. The winner was Mill Creek 2nd grader Adelyn Estabrook with her Guaca – "bowl"

– e. Participation in the food program at all levels has increased over the past year. The high school and middle schools have a breakfast cart to get their day started. The high school also offers “Simply to Go”, which allows students to grab something quickly. Some other events that took place were Spirit Week, Farmers Market, Local Food Day, International Week, Try Me Tuesdays, March Madness, Health & Wellness, Pick of the Month, A to Z Bar and Elementary Extras. Sodexo also donates food to the Northern Illinois Food Bank, Lazarus House and supports National Hunger Awareness Month. Some things to look forward to in 2020 are a yogurt bar, salad bar, more awareness on healthy choices, Future Chef, Chopped Junior Chef, DYK and Clubhouse Café.

Board comments, questions, concerns: What is a food war? (It’s like battle of the chefs.) What was the fruit/veggie for the letter “X” on the A to Z Bar? (I will have to get back to you on that.)

3.4 2019-2020 Draft Budget (Policy 4:10)

Assistant Superintendent of Business Services Dr. Romano shared with the Board a draft of the 2019-2020 budget. The draft budget consists of the reviewed preliminary budgets for Operations & Maintenance, Technology, Transportation and the Education Fund. The next step in the budget development is to incorporate all the estimated revenues and expenditures to determine the District’s overall budget. Per Statute, a tentative budget will be brought forward in June and a final budget in September. The budget will contain a new fund called the Capital Projects Fund. This fund has been created to assist in preparing for future capital projects.

4. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - “I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues.”

There are some bills in legislation about PTEL changes. One wants every district under PTEL and a couple that want to change the ability to go out for referendum. Seat Time, a bill to restore instructional day and the school year, passed out of the House. There are several unfunded mandates. House Bill 3053, which is about school consolidation, says that by next year they will identify no less than 25% of school districts to consolidate in the next general election. Stans for Children is pushing for what’s called the “Equity Boost”, which would add pension dollars into the education funding model. There will be 6% more Federal funding being given for education grants and nursing.

5. SUPERINTENDENT’S REPORT (Policy 3:40)

The Superintendent shared that Prom was this past weekend. Thank you to the parents, staff and community members for making it a great event for our students. We are wrapping things up for this school year. Senior Awards Night is on Wednesday at the high school and tonight’s Tradition of Excellence awards was a highlight of that. This sets into motion all the senior activities including the senior breakfast and commencement. There are also concerts taking place this evening and over the next week.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 2019-2020 Textbook & Resource Adoption (Policy 6:40)

Motion by Egan, second by Juby, to approve the above-listed textbook & resource adoption, item 6.1. On roll call, Ayes, seven (7), Cabeen, Egan, Juby, Lamb, McCormick, Saxton, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.2 Approval of the Purchase of Buses (Policies 4:60 & 4:110)

Motion by Juby, second by Lamb, to approve the above-listed bus purchase, item 6.2. On roll call, Ayes, seven (7), Cabeen, Egan, Juby, Lamb, McCormick, Saxton, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.3 Approval of the Architect Agreements (Policies 4:60 & 4:110)

Motion by McCormick, second by Cabeen, to approve the above-listed contract, item 6.3. On roll call, Ayes, seven (7), Cabeen, Egan, Juby, Lamb, McCormick, Saxton, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

8. INFORMATION

- 8.1 Board Meeting/Presentation Schedule
- 8.2 Suspension Report (Policy 7:190)

9. CONSENT AGENDA

- 9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

New Hires Certified Staff

- Burns, Jo Renner, GMSS, Language Arts, 1.0 FTE, effective 8/19/19
- Goralski, Naomi, GMSN, Language Arts, 1.0 FTE, effective 8/19/19
- Kliros, Alexis, MCS, 4th Grade, 1.0 FTE, effective 8/19/19
- MacDonald, Dana, GMSS/GMSN, Social Worker, 1.0 FTE, effective 8/19/19

Resignations Certified Staff

- Foster, Hilary, GHS, Learning Behavior Specialist, 1.0 FTE, effective 6/7/19

Reappointments Certified Staff

- Aceto, Kelly, GHS, Business, .60 FTE
- Chrusciel, Karna, GHS, English, .40 FTE
- Freedlund, Lynn, GMSS, French, .80 FTE
- Kane, Kim, FES, Physical Education, .60 FTE
- Kosog, Karen, GMSS, German, .933 FTE
- Morrison, Elizabeth, GHS, Spanish, .40 FTE
- Rojas, Lucas, GHS, Social Studies/ALOP, .90 FTE
- Russell, James, GHS, Physical Education, .80 FTE

Family and Medical Leave Certified Staff

- Lefevre, Renee, HSS, Grade 1, 1.0 FTE, effective 5/23/19-6/7/19

New Hires Support Staff

- Fredericks, Jean, Administrative Assistant-Technology, CO, effective 6/3/19
- Navigato, Brandon, Study Hall Supervisor, GHS, effective 4.24.19
- Pfursich, John, 2nd Shift Custodian, HSS/WAS, effective 5/14/19
- Primdahl, Kyle, 2nd Shift Painter, CO, effective 5/14/19

Resignations Support Staff

- Lydon, Delrae, HES, Administrative Assistant, effective 6/12/19
- Sexton, Jody, GHS, Study Hall Supervisor, effective 4/12/19
- Shultz, Mary, WES, Special Ed Assistant, effective 6/7/19

Reappointments/Reclassifications Support Staff

- Colin, Elodie, GMSN, Special Ed Asst (MCS) to Administrative Asst (GMSN), effective 6/7/19

Family and Medical Leave Support Staff

- Grimes, Jeremy, GHS, Custodian, effective 4/30/19-5/17/19

- 9.2 Amended 2018-2019 Official ISBE School Calendar to add used emergency days (Policy 6:20)
- 9.3 Request to Purchase: \$30,912, Midwest Computer Products, classroom HDMI installation RFP (Policy 4:60)
- 9.4 Request to Lease: \$\$87,947.17/year, HPE Financial Services, 3-Year Student Device Lease (Policy 4:60)
- 9.5 2019-2020 Board Calendar Updated
- 9.6 Gifts, Grants, Bequests: \$10,000, Western Avenue PTO, to purchase risers for stage (Policy 8:80)
- 9.7 Gifts, Grants, Bequests: \$650, Geneva Women's Club, gift cards for students in need (Policy 8:80)
- 9.8 PRESS Policy 4:30 Update

Motion by Juby, second by Saxton, to approve the above-listed, items 9.1-9.8. On roll call, Ayes, seven (7), Cabeen, Egan, Juby, Lamb, McCormick, Saxton, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

10. PUBLIC COMMENTS

Per Board Policy 2:230), attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the [Welcome to Our Meeting](#)

brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.
None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Board members attended the recent Insurance Committee meeting where they learned that the PPO rates would be lower. Open enrollment has begun and there will be three meetings with Sue Downing that staff can attend. There is a new concierge service with one of the PPO programs that staff can learn about. Board members also attended Western Walks, which was raising funds for a shelter in Dekalb. Tomorrow night is “Nora’s Night” at Williamsburg. The final Discipline Committee meeting is this Wednesday. NAMI Suicide Prevention is putting on “Ending the Silence” for families and staff to address the needs in our schools. It will be followed by a recovery speaker. The date for this is yet to be determined. We are also looking at bringing Lauren Underwood or someone at the State level to this event. There will be a lot of activity in the next couple of weeks regarding tax caps being sent to legislation. Facilities met and discussed Health Life Safety and the fees that go with this. One Board member will be heading to China this summer with a group of English teachers to help teach English.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)

At 8:50 p.m., motion by Juby, second by Lamb, to go into executive session to consider matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. On roll call, Ayes, seven (7), Cabeen, Egan, Juby, Lamb, McCormick, Saxton, and Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

At 9:17 p.m., the Board returned to open session.

14. ADJOURNMENT

At 9:18 p.m., motion by McCormick, second by Cabeen, and with unanimous consent, the meeting was adjourned.

APPROVED May 28, 2019
(Date)

PRESIDENT

SECRETARY _____

RECORDING
SECRETARY