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**Scott K. Ney**  
Director, Facility Operations

**Community Unit  
School District 304**

TO: Parents and Staff  
FROM: Scott Ney, Director of Facility Operations  
DATE: September 14, 2021  
RE: Annual Asbestos Management Plan Notice

This is to inform you of the status of Geneva Community School District #304 Asbestos Management Plan(s). It has been determined by the Illinois Department of Public Health and the Federal Environmental Protection Agency that asbestos is a potential health hazard, and precautions should be taken to avoid disturbing any asbestos containing materials.

The AHERA law requires that a visual surveillance of asbestos containing areas be completed every six months, and a re-inspection conducted every three years. As required, Geneva Community School District #304 buildings were inspected for asbestos in July 2021. The three- year inspection was completed January 2019 and will be conducted again January 2022. Any evidence of disturbance or change in condition will be documented in the Management Plan as required.

The Inspection/Management Plan is available for public review at the Coultrap Education Services Center located at 227 N. 4<sup>th</sup> Street in Geneva, Illinois, 60134. Should you wish to review the plans, please call to make an appointment at (630) 463-3020.