

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Tuesday, October 27, 2014, at 7:00 p.m. at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois

1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

Board members present: President Mark Grosso, Leslie Juby, David Lamb, Mike McCormick, Vice President Kelly Nowak (via phone), Policy Committee Chair Mary Stith, Finance Committee Chair Bill Wilson.

Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead the Pledge of Allegiance.

District administrators present: Jim Kafer, Athletic Director; Tom Rogers, GHS Principal; Kelley Munch, Communication Coordinator; Craig Collins, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Patty O'Neil, Assistant Superintendent Learning & Teaching; and Dr. Kent Mutchler, Superintendent.

Others present: Lori Dowd, Kelly Kanarowski, Mary Jane Johnson, Deanna Bach, Gina Nolan, Julie Stodie, Jeff Pahoti, Paula Amat, Becky Furnish, Cindy Reahe.

Motion by McCormick, second by Stith, to approve Kelly Nowak attending the meeting via phone. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

3. APPROVAL OF MINUTES

- 3.1 Regular Session, October 14, 2014
- 3.2 Executive Session, October 14, 2014

Motion by Lamb, second by Wilson, to approve the above-listed minutes, items 3.1 & 3.2, as presented. On roll call, Ayes, six (6), Juby, Lamb, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), McCormick.

4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 4.1 Red Ribbon Week Activities:
 - GHS Students Against Destructive Decisions (SADD), Paula Amat & Emily Leiderman
 - GHS Sponsor Becky Furnish

Sponsor Becky Furnish & Co-President Paula Amat presented for SADD. Miss Amat presented that she knows what drugs can do to a person and appreciates the support from the high school and community for this cause. Ms. Furnish thanked the Board for their support of Red Ribbon Week. She would like to see us partnering with the community again in decorating the downtown during Red

Ribbon Week. She also reminded us that the district is participating in a food drive this week that will help support a local food pantry.

Board comments, questions, discussion: How do we get someone to take charge and spearhead this effort for next year? (The Coalition for Youth has helped spearhead this in the past, however, no one has come forward to lead this effort. We need that community partnership.)

4.2 GHS Extracurricular Program Overview

Principal Tom Rogers presented information on extracurricular activities taking place at the high school. There are 83 different ways for students to get involved, 62 different clubs, and 21 different scholastic sports. These extracurricular activities offer leadership opportunities to our students. Last year 365 students logged more than 22,000 service hours. This represents only those students who turned in their hours. We have a lot of students who do not take credit for their hours. Students who are involved in extracurricular activities tend to have higher academic scores and reduce their risk factors.

Athletic Director Jim Kafer presented on the athletic program. It's the total athletic program that brings students together to participate. Ten years ago, over 300 students were involved in athletics. This fall, we have over 600 students involved. We've had to create larger squads to try to meet the needs of those interested. We've also added many programs to meet student needs, and we have done this within the constraints of the budget. Other avenues of funding have also been found to help support these programs. GHS is in very sound shape with athletics. We have met the demand in both athletics and clubs and some have been done without funding. Teachers see the need and offer their time out of the kindness of their hearts. There are still many activities that students would like to see added to the program. As you can see, there is a need to grow this program, and it can be done with additional funding. Please keep these programs in your minds.

Board comments, questions, discussion: We appreciate your efforts in offering these activities to our students. Is there somewhere that students can see what athletics and clubs are being offered? (We have an activity fair at the beginning of the year, and we also advertise through GTV Studio and other means.)

4.3 PMA Presentation by Steve Miller

We would like to thank the Assistant Superintendent of Business Services on her work with PMS. Mr. Miller has worked with our District for a number of years.

Mr. Miller presented information to the Board on the District financial planning program. He indicated that the largest source of revenue is from property taxes and our largest expense is salaries and benefits. The preliminary revenue assumptions are showing a positive. Possible passing of Senate Bill 16 and possible TRS changes have not been figured into the assumptions at this time. He then presented the expenditure assumptions including salary projections, possible medical insurance costs, projected pension costs, purchased services, capital outlay, supplies, and tuition. Graphs were shared showing each fund over the next five years. The sell back of the buses was not included in the transportation and operating fund projections as the State doesn't classify it as revenue. The biggest consideration is revenue versus expenditures. At this time, nothing has drastically changed since last year.

5. SUPERINTENDENT'S REPORT

President Grosso will be receiving the "Everyday Hero Award" from the Kane County Chronicle recognizing his volunteerism in making our community better. We will now have four master Board members, as Mrs. Juby has been awarded "Master Board Member" from IASB. The Board met Saturday for our planning retreat on continuous improvement. The Superintendent thanked them for taking the time to meet and keeping the Tradition of Excellence moving forward.

The Assistant Superintendent of Personnel Services was sad to hear about the recent school shooting in the state of Washington. Our district has committed the last several years to training our staff to be prepared for this kind of event. While initial training was with our teachers, we recently trained our substitutes and have also been working to get our support staff trained. Our subs were

very appreciative of this training. We plan to continue this training in the future. The best way to respond is to have everyone on the same page.

The Assistant Superintendent of Learning & Teaching presented information on the new PARCC testing. In previous years with the PSAE testing, we were questioned on how we would prepare our juniors for testing. Our administration has been proactive and has been communicating with ISBE. We have students that will be completing written testing soon and more in the spring. We are making sure we are testing students as close to their instruction as possible.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Treasurer's Report Format

The Board liked the proposed format.

Motion by Lamb, second by Wilson, to approve item 6.1, as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.2 Geneva High School Out-of-Country Trip to Costa Rica, Spring 2016

How are host families chosen? (Each family that applies is reviewed for suitability, then a site visit and meeting to get to know the family is conducted by the sponsoring agency. Each family must sign a contract that they will follow rules and are evaluated during the hosting.) I totally support the students living with families, as it is a true immersion experience then and much more valuable, and everything must be done to ensure the safety of the students.

Motion by McCormick, second by Stith, to approve items 6.2, as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS

None.

8. INFORMATION

8.1 Suspension Report

8.2 Requests for Out of State Field Trips

9. CONSENT AGENDA

9.1 Monthly Financial Reports and Interfund Transfers

9.2 GHS Program of Study

9.3 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires

9.4 Pay Request #2: \$343,734.82, Geneva Construction Company, for parking lot paving at HSS & WAS; along with concrete repairs across the district

9.5 Technology Purchase, \$110,815, Comprehensive Technology Plan, Heartland Business Systems, 185 HP Elitebook 820G1 w/3 yr. warranty

9.6 Technology Purchase, \$38,520, Technology Capital Outlay Plan, Heartland Business Systems, 60 HP ProDesk 600 G1 SFF w/3 yr. warranty

9.7 Resolution to transfer \$1.9 million from the Transportation Fund to the Education Fund for the purpose of funding Special Education

9.8 Agreement with Recall North America, \$587 (estimated monthly maintenance fee), approximate yearly maintenance cost \$7,044 (setup & 1-time fees), to have HR documents converted to a digital format & stored

Motion by Nowak, second by Wilson, to approve Consent Agenda Items 9.1 – 9.8. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Motion carried unanimously.

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board

Thanks to the high school for inviting the Board to the induction ceremony.

12. NOTICES / ANNOUNCEMENTS

None.

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/2(c)(2)]; THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)].

At 8:03 p.m., motion by McCormick, second by Wilson, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Motion carried unanimously.

At 8:17 p.m., following a break to relocate to the Williamsburg conference room, the Board moved into executive session.

At 8:59 p.m., motion by Wilson, second by Stith, and with unanimous consent the Board returned to open session and relocated to the Williamsburg cafeteria.

At 9:01 p.m., the Board returned to open session.

15. ADJOURNMENT

At 9:02 p.m., motion by Wilson, second by Juby, and with unanimous consent, the meeting was adjourned.

APPROVED November 10, 2014
(Date)

PRESIDENT

SECRETARY _____

RECORDING
SECRETARY