

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, February 23, 2015, at 7:00 p.m. at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois

1. CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:03 p.m. by President Grosso.

Board members present: Leslie Juby, David Lamb, Mike McCormick, Vice President Kelly Nowak, Policy Committee Chair Mary Stith, President Mark Grosso.
Late: Finance Committee Chair Bill Wilson. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead the Pledge of Allegiance.

District staff present: Tom Rogers, GHS Principal; Kristy Poteete-Kriegermeier, Communications Coordinator; Todd Latham, Director Business Services; Mary Torrance, Director Transportation; Craig Collins, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Patty O'Neil, Assistant Superintendent Learning & Teaching; and Dr. Kent Mutchler, Superintendent.

Others present: Rick Petish, Ryan Estabrook, Rob Showalter, Marwa Eltagouri, Madeline LaLonde, Lauren Livingston, Ann Murtaugh, Jason, Laura & Julia Grootens, Taylor Egan, Lynn Fors, Brenda Schory.

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

3. APPROVAL OF MINUTES

3.1 Regular Session, February 9, 2015

Motion by McCormick, second by Nowak, to approve the above-listed minutes, item 3.1 as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

4.1 Tradition of Excellence: GHS Students
IHSA State Gymnastics Qualifiers, IHSA State Wrestling Qualifiers, Grammy in the Schools
Media Team

Geneva High School Principal Tom Rogers presented students in recognition of their accomplishments. Students recognized included:

Gymnastics State Qualifiers

Megan Beitzel, Paige Beitzel, Lily Chapman, Kelly Frank, Holly Friedel, Claire Ginsberg, Grace

Ginsberg, Julia Grootens, Molly Lambillotte, Bailey Pihera

Wrestling State Qualifiers

Austin Chaon and Michael Huck

Grammy in the Schools Media Team

Angelie Humbert

4.2 Weatherbug Presentation by Todd Latham and Jim Kafer

Todd Latham presented to the Board information on the outdoor alerting system. This included case studies giving different perspectives on the weather and how we can prepare for it. The current outdoor alerting system is located at Geneva High School and adds an increased level of safety to the GHS outdoor complex. Add-ons to the system include: a better quality detection system; District sets time of use; District sets detection radius; system provides e-mail and phone app notification; District can set up an alert webpage; horn coverage up to 1000 feet line of sight; resume play monitor; alert to "All Clear". The benefits to the District are more timely notifications to administration, employees, students, parents, coaches, officials, athletes, spectators and coverage area of severe and immediate weather; lightning is often the first and last indicator of a thunderstorm; advanced notification to seek safest shelter available; elimination of human error or misjudgment. The implementation process will include: policy and procedures, training, changes in human behavior/actions, trust the system, installation, monitoring, and testing.

Board comments, questions, discussion: Did you look at other systems? (Yes. The one we are installing works with what we have best. Handheld devices are not as accurate.) Will we notify the community around the high school if we are testing the system? (Yes. That has been discussed. We will also inform our employees.) Will sports teams need to run drills should the siren sound? (Not necessarily. We do plan to inform them on the system.) Would the system be running when other groups are using the building? (We have access to determine when the system is on and off and will make sure that we know when other groups are present at the high school.) How long does the siren go off for? (Fifteen seconds.) Does it then shut off until the "all clear" sound? (Yes, unless lightning is detected again.) If we have a game that goes late will we be able to keep the system on? (Yes. We will have a plan in place should there be games that go longer than expected.)

5. SUPERINTENDENT'S REPORT

The Superintendent reported that last Thursday there was an assessment academy that many of our staff participated to help all of us deal with the student assessment portion being added into the evaluation process over the next couple of years. The academy went well and covered relevant topics from thinking of a more statistical approach to writing and analysis of test items all the way through how data is continuing to be used and expanded for use by our district regarding student achievement. He thanked Mr. Collins and Ms. O'Neil for putting this together and DuPage County ROE for loaning us their specialist in this area. We have parent/teacher conferences this week, so there will be early dismissal on Thursday. There is also an Institute Day on Friday done cooperatively by the districts in Kane County through the Kane County ROE and the DuPage County ROE. It offers many programs for educators, and includes our VALEES program through Waubensee regarding career and technical education. Dr. Mutchler chairs VALEES and noted that there is quite a lineup of programs for our staff geared at career and technical education in which we encourage our students to participate.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Tax Abatement Resolution

The Superintendent read the resolution and thanked the Finance Committee and the Board for their work on this.

Motion by Nowak, second by McCormick, to approve the Tax Abatement Resolution, Item 6.1. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

6.2 Policy Updates – 2nd Reading

- Policy 5335, Care of Students with Chronic Health Conditions, **New**

Motion by Juby, second by Stith, to approve the Policy 5335, Item 6.2. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS

None.

8. INFORMATION

8.1 Suspension Report

8.2 FOIA Requests

8.3 Geneva Women's Club – GHS Rental Fee Waiver

8.4 Out-of-State Trips, GHS Boys LaCrosse Team, March 28, 2015, South Bend, Indiana for Division I NCAA lacrosse game and GHS Boys Track & Field, April 24 & 25, 2015, Louisville, Kentucky for the Eastern Relays Track & Field Invitational

9. CONSENT AGENDA

9.1 Monthly Financial Reports & Interfund Transfers

9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires

Certified Staff Resignations

Calloway, Keri, MCS, Music-Vocal, 1.0 FTE, effective 6/2/15

Goldman, Tera, WES/HES, Speech Language Pathologist, 1.0 FTE, effective 6/2/15

Sweeny, Carolyn, GMSN, Language Arts, 1.0 FTE, effective 6/2/15

Terry, Tiffany, GHS, Physical Education, 1.0 FTE, effective 6/2/15

Wright, Jenna, FS, Special Education, 1.0 FTE, effective 6/2/15

Certified Staff Retirements

Anderson, Fran, MCS, English Language Learner, 1.0 FTE, effective 6/2/15

Cabeen, Pam, GHS, French, 1.0 FTE, effective 6/2/15

Chapman, Diane, GMSS, Social Studies, 1.0 FTE, effective 6/2/15

Dodge, Catherine, HSS, Grade 1, 1.0 FTE, effective 6/2/15

Durrenberger, Katherine, HSS, Special Education, 1.0 FTE, effective 6/2/15

Grubaugh, Thomas, GHS, Social Studies, 1.0 FTE, effective 6/2/15

Holmes, Robert, GMSS, Art, 1.0 FTE, effective 6/2/15

Johnson, Cathy, FES, Grade 3, 1.0 FTE, effective 6/2/15

Johnson, Mary Jane, GHS, Guidance Counselor, 1.0 FTE, effective 6/2/15

Khalaieff, Susan, GHS, Social Studies, 1.0 FTE, effective 6/2/15

Krahulec, Anne, GMSN, Home Economics, 1.0 FTE, effective 6/2/15

Novotney, Sheree, MCS/WAS, Student Assistance Coordinator, 1.0 FTE, effective 6/2/15

Plachetka, Beth, GMSS, Prevention/Intervention, .50 FTE, effective 6/2/15

Powers, Nancy, WAS, Grade 3, 1.0 FTE, effective 6/2/15

Ramsey, Ann, HES, Acceleration/Enrichment, 1.0 FTE, effective 6/2/15

Weeks, Carla, GMSN/S, Home Economics, .40 FTE, effective 6/2/15

Young, Carol, HSS, Kindergarten, 1.0 FTE, effective 6/2/15

Young, Peggy, FES, Kindergarten, 1.0 FTE, effective 6/2/15

Support Staff New Hires

Brown, Elizabeth, FS, Special Education Assistant, 9 month, effective 2/10/15

Gajsiewicz, Gary, GHS, Security, 9 month, effective 2/14/15

Weber, Gretchen, HES, AM Kindergarten Assistant, 9 month, effective 2/17/15

Price, Amy, GMSN, Special Education Assistant, 9 month, effective 3/9/15

Support Staff Reappointments/Reclassifications

Duesler, Dawn, HES, from part-time Kindergarten Assistant to full-time Special Education Assistant, 9 month

Administrators New Hires

Wilkes, Michael, CO, Director of Technology, 1.0 FTE, effective 7/1/15

Administrators Reappointments

Law, Adam, From HES Principal to Assistant Superintendent – HR, effective 7/1/15

Sims, Shonette, From HSS Principal to Director of Learning & Teaching, effective 7/1/15

9.3 10-year Health Life Safety Study

9.4 Gifts, Grants, Bequests: \$3,019, Ale House, for the Robotics Team to purchase a one-axle trailer to transport equipment

9.5 Request to Purchase: \$56,942, Midwest Transit Equipment, one year leases for four 27 passenger buses for special education (\$33,360) and continue lease of three 14 passenger multifunction school activity buses for the 2015-2016 school year (\$23,582)

Motion by Juby, second by Lamb, to approve Consent Agenda Items 9.1 – 9.5. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board

Mary reported that the IASB Kishwaukee Division Dinner will be March 12th in South Elgin. Ben Schwarm, who is the IASB liaison, will be talking about school law and legislation. There will also be a new candidate workshop where new candidates can talk about school concerns and speak with candidates from other districts. All Board members and candidates are encouraged to attend. Let Bonnie know and she will get you registered. Kelly reported that the GAF is hosting a bowling fundraiser, and information can be found on the website. We also have sports trivia night Board team set. We will be playing with members of the Theater Boosters and the GAF. We will be called the "Boosters Super Team". Leslie reported that she, Kelly and Mary attended the Alliance Seminar in Springfield regarding Vision 20/20, and books were brought back for all Board members. We were able to network with other Board members, other regional offices of education, superintendents and groups like that. We spent the afternoon on the last day speaking with legislators about what we thought was important for them to look at regarding education and funding reforms. We were asked by one of the legislators to come up with 10-20 of the most onerous mandates that districts have. We are asking that everyone come up with about 5 mandates and get them back to Mary, Kelly or Leslie within the next month. An invitation was extended to Representative Davis to come to Geneva, as well as Fox Valley Career Center. Mark thanked Mary, Kelly and Leslie for attending the seminar in Springfield.

12. NOTICES / ANNOUNCEMENTS

None.

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/2(c)(2)]; THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)].

At 7:53 p.m., motion by McCormick, second by Lamb, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Motion carried unanimously.

Bill Wilson joined the meeting at 7:55.

At 8:08 p.m., following a break, the Board moved into executive session.

At 10:21 p.m., motion by Stith, second by Wilson, and with unanimous consent the Board returned to open session.

14. ACTION POSSIBLE FOLLOWING EXECUTIVE SESSION

14.1 Possible disciplinary action regarding bus driver

At 10:22 p.m., a motion was made by Wilson, second by McCormick, to continue an employee discipline hearing at the request of the employee until March 9, 2015, with the employee being suspended without pay until March 9, 2015. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Motion carried unanimously.

15. ADJOURNMENT

At 10:23 p.m., motion by Wilson, second by McCormick, and with unanimous consent, the meeting was adjourned.

APPROVED March 9, 2015
(Date)

PRESIDENT

SECRETARY _____

RECORDING
SECRETARY