

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
RECORD OF PROCEEDINGS OF A REGULAR SESSION  
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, July 20, 2015, at 7:00 p.m. at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois

**1. CALL TO ORDER (Bylaws 0163 & 0164)**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Policy Committee Chair Leslie Juby, Vice President Kelly Nowak, Mary Stith, Finance Committee Chair Bill Wilson, President Mark Grosso.  
Late: None. Absent: David Lamb, Mike McCormick.

The President welcomed everyone, reminded them to sign the attendance record, and lead the Pledge of Allegiance.

District staff present: Tom Rogers, Principal GHS; Mike Wilkes, Director of Technology; Kristy Poteete-Kriegermeier, Communications Coordinator; Dr. Adam Law, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; and Dr. Andy Barrett, Assistant Superintendent Learning & Teaching.

Others present: Brenda Schory, Tom Anderson.

**2. PUBLIC COMMENTS**

*Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

**3. APPROVAL OF MINUTES (Bylaw 0168.1)**

- 3.1 Regular Session, June 22, 2015
- 3.2 Executive Session, June 22, 2015
- 3.3 Special Session, July 6, 2015
- 3.4 Executive Session, July 6, 2015

Motion by Juby, second by Wilson, to approve the above-listed minutes, items 3.1 - 3.4 as presented. On roll call, Ayes, five (5), Juby, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, two (2), Lamb, McCormick. Abstained, none (0).

**4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

- 4.1 High School 1:1 Collaborative Project – Tom Rogers

Dr. Andy Barrett and Tom Rogers presented information on the GHS 1:1 Initiative to the Board. Information on this program was initially presented at the April 27<sup>th</sup> Board meeting, and since then there have been a few minor changes. The original goal was to serve 400-500 students, but it was soon realized that fitting this many students sharing multiple classes into the master schedule would be a challenge. The goals of the plan have not changed. We will expose 387 students to new ideas that will create an environment of innovative teaching and learning that supports collaboration, creativity, critical thinking, and communication. At the 9<sup>th</sup> grade level, 53 students will receive 1:1

devices, 141 10<sup>th</sup> grade students will receive 1:1 devices and 193 11<sup>th</sup> grade students will receive 1:1 devices. Sixteen teachers will be working with the identified students and will engage in professional development throughout the year in a fashion similar to CTP. Our original estimate for cost was \$198,000, and is now down to \$158,000 which will be used to purchase 280 computers. This plan is another step in the process to enhance technology at Geneva Community High School, not an end goal. More information on the presentation can be found [here](#).

Board comments, questions, discussion: In your capacity building plans, are we developing teacher leaders? (Absolutely. There is no doubt that these 13 teachers will become teacher leaders.) How are we rolling this information out to parents? (We have spent the entire month of January collaborating to put this information together. All parents of identified students were given documents after registration packets went out.) Glad to see you are looking towards BYOD (Bring Your Own Device). Please make sure that you are following the district policies.

#### 4.2 Guidelines for Use of Social Media – Kristy Poteete-Kriegermeier

Kristy Poteete-Kriegermeier presented to the Board information on social media guidelines for staff. The goals of these guidelines are to encourage the use of social media as a tool for communication and instruction, prioritize student privacy and safety by complying with FERPA, utilize best practices, and protect staff from liability by providing for the responsible and ethical use of social media. Staff will need to request using a site via an online authorization form, receive approval from the Communications Office, and name the Communication Coordinator as an additional administrator in case of an emergency. All content must comply with State/Federal law and school district policies, be kept current and accurate, not violate copyright laws, and be monitored for inappropriate or irrelevant user comments. Staff must also ensure compliance with the Family Educational Rights and Privacy Act, Illinois Student Records Act, and Children’s Internet Protection Act. Staff may post images of students who are not on the “opt-out” list, cannot post personally-identifiable information without the parent’s expressed permission, and cannot share student contact information on social media under any circumstance. Staff will need to limit use of personal technology at work, maintain a clear distinction between personal and district-related use, and should not “Friend” district students. As this is new, just with the 1:1 initiative, the Policy Committee will need to be evaluating if we have policies to cover this, as it will be important that we follow district policies with regard to this.

### 5. SUPERINTENDENT’S REPORT (Policy 1210)

None.

### 6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

#### 6.1 2015-2016 Board Goals

Motion by Nowak, second by Stith, to approve the above-listed Board Goals, item 6.1 as presented. On roll call, Ayes, five (5), Juby, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, two (2), Lamb, McCormick. Abstained, none (0).

#### 6.2 Revised Articles of Agreement for Mid-Valley Special Education Cooperative

Motion by Wilson, second by Juby, to approve the above-listed minutes, items 3.1 - 3.4 as presented. On roll call, Ayes, five (5), Juby, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, two (2), Lamb, McCormick. Abstained, none (0).

### 7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS

#### 7.1 Policy Updates: First Reading (Bylaw 0131.1)

7.1.1 Policy 1613, Student Supervision and Welfare, **Revised**

7.1.2 Policy 3213, Student Supervision and Welfare, **Revised**

7.1.3 Policy 4213, Student Supervision and Welfare, **Revised**

7.1.4 Policy 2111, Parent and Family Involvement, **Revised**

7.1.5 Policy 5111.02, Homeless Students, **Revised**

7.1.6 Policy 5114, Foreign and Foreign-Exchange Students, **New**

7.1.7 Policy 5121.01, Transfer and School Choice Option, **Revised**

7.1.8 Policy 5350, Suicide Intervention Process, **Revised**

7.1.9 Policy 5460, Graduation Requirements, **Revised**

- 7.1.10 Policy 5517, Student Anti-Harassment, **Revised**
- 7.1.11 Policy 5730, Equal Access for Non-district Sponsored Student, **Revised**
- 7.1.12 Policy 9160, Public Attendance at School Events, **Revised**

The Board will review these policies for second reading at their next regular meeting. Any questions or concerns can be directed to Dr. Andy Barrett or Dr. Adam Law.

**8. INFORMATION**

None.

**9. CONSENT AGENDA (Bylaw 0166.1)**

- 9.1 Monthly Financial Reports and Interfund Transfers
- 9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

New Hires Certified Staff

Hesselbaum, Kelly, GHS, Social Worker/Prevention Coordinator, 1.0 FTE, effective 8/17/15  
 Laird, Corinne, GHS, English, .70 FTE, effective 8/17/15  
 Poppen, Jenna, GMSS, Special Education, 1.0 FTE, effective 8/17/15  
 Thompson, Sarah, GHS, Career Counselor, .40 FTE, effective 8/17/15

Resignations Certified Staff

Bates, William, GMSS, Social Studies, 1.0 FTE, effective 6/2/15  
 Berg, Teresa, HES, Grade 3, 1.0 FTE, effective 6/2/15  
 Scaramelli, Ashley, HES/FES, Speech & Language Pathologist, 1.0 FTE, effective 7/8/15

Reappointments Certified Staff

Cherwin, Joseph, HES, Physical Education, from .50 FTE to .50 FTE  
 Krahulec, Anne, GMSS, Family & Consumer Science, from 1.0 FTE to .40 FTE  
 Mitchell, Joseph, FES, Music-Vocal, from .50 FTE to .50 FTE

New Hires Support Staff

Griffith, Ronnie, CO, Administrative Assistant-4 hrs. day, 12 month, effective 7/21/15  
 Lee, Alyssa, WAS, Administrative Assistant, 10 months, effective 8/3/15

Resignations Support Staff

Dau, Jodi, GMSN, Special Education Assistant, 9 months, effective 7/13/15

Reappointments Support Staff

Brown, Elizabeth, FS, Special Education Assistant-6.25 hrs. day, 9 months  
 Mertes, Anne-Marie, HES, Special Education Assistant-6 hrs. day, 9 months

Retirement Support Staff

Buttle, Christine, GHS, Study Hall Supervisor, 9 month, effective 6/2/15  
 Carlson, James, Garage, Bus Driver, 9 months, effective 6/2/15

- 9.3 Pay Request: \$94,358.25, Opt2mized Networks. 135 Aerohive Wireless Access Points (\$73,435.25), 135 Support & Maintenance Agreements (\$10,125), 135 Licenses (\$10,800)
- 9.4 Pay Request #4: \$137,173.50, Vortex Enterprises, for phase 2 of flooring replacement in the athletic areas of GHS
- 9.5 Disposition of Verbatim Record of Closed Meetings January 2013 through December 2013
- 9.6 Hazardous Bus Routes
- 9.7 Resolution for PTAB

Motion by Juby, second by Nowak, to approve Consent Agenda Items 9.1 – 9.7. On roll call, Ayes, five (5), Juby, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, two (2), Lamb, McCormick. Abstained, none (0).

Board comments, questions, discussion: Donna, can we get a running list of PTAB appeals? (Yes.)

**10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION**

None.

**11. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters,*

*GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board*

Mary reported that she attended a focus group at the Geneva library for community input from stakeholders. Topics included how we envision the library serving the community with a focus on all age groups. Mark reported that he attended the Facility Task Force meeting today where they discussed the 10 Year Life Safety report. This will be coming to the Board at a future meeting. This is a very comprehensive report. How often do we do this report? (Every 10 years.)

**12. NOTICES / ANNOUNCEMENTS**

None.

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]; COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/2(c)(2)]. (Bylaw 0167.2)**

At 7:46 p.m., motion by Wilson second by Juby, to go into executive session to consider matters pertaining to student disciplinary cases; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, five (5), Juby, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, two (2), Lamb, McCormick. Abstained, none (0). Motion carried unanimously.

At 9:05 p.m., the Board returned to open session.

**14. ADJOURNMENT**

At 9:07 p.m., motion by Wilson, second by Juby, and with unanimous consent, the meeting was adjourned.

APPROVED August 10, 2015  
(Date)

\_\_\_\_\_ PRESIDENT

SECRETARY \_\_\_\_\_

\_\_\_\_\_ RECORDING SECRETARY