

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, August 24, 2015, at 7:00 p.m. at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Policy Committee Chair Leslie Juby, David Lamb, Mike McCormick, Vice President Kelly Nowak, Finance Committee Chair Bill Wilson, President Mark Grosso.
Late: None. Absent: Mary Stith.

The President welcomed everyone, reminded them to sign the attendance record, and lead the Pledge of Allegiance.

District staff present: Kristy Poteete-Kriegermeier, Communications Coordinator; Dr. Adam Law, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Kent Mutchler, Superintendent.

Others present: Tammy Thompson, Beth Shannon, Jennifer Arnett, Kevin Gannon, Jill Nippert, Mary Massoth, Dawn Gargano, Maureen Monaghan, Lori Dowd, Tom Anderson, Mary Keyzer, Tina Gaetani.

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

3. APPROVAL OF MINUTES (Bylaw 0168.1)

- 3.1 Regular Session, August 10, 2015
- 3.2 Executive Session, August 10, 2015

Motion by McCormick, second by Nowak, to approve the above-listed minutes, items 3.1 - 3.2 as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Wilson, Grosso. Nays, none (0). Absent, one (1), Stith. Abstained, none (0).

4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 4.1 IASB 2015 School Governance Recognition

Dr. Mutchler thanked the Board and Kelly Nowak for their hard work in preparing and submitting the application for this award. Geneva 304 is one of only fourteen school boards in the State of Illinois that have earned this award. He often says that this is the only public office where candidates spend their own money, and get their families involved in the campaign to earn the right to volunteer. Our School Board members give hundreds of hours in volunteer work to the District, students, education and the community. Being a Board member, especially an informed and excellent working Board member, is much more than simply showing up to a meeting once or twice a month. Our Board certainly demonstrates excellence. This is quite an achievement, and really a reflection of the quality

and caring of our school Board. What this reward recognizes is a desired knowledge, on the part of school Board members, to learn about school governance, the laws, school finance, and all of those things that make for quality education in Illinois. It also demonstrates that the Board is willing to go the extra mile, often including participating in workshops for information and to build networks with other Board members in Illinois and beyond. This also demonstrates a support of education in dealing with the precious resources of a community that include, not only our students, but the tax dollars for all taxpayers and to balance all of those items to achieve high quality education. This award reflects taking a Tradition of Excellence in Geneva 304 and moving that into the future.

The Board President also thanked Kelly Nowak for her hard work in preparing and submitting the application for this award.

5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent reported that the 2015-2016 school year has gotten off to a smooth start. There was one bus that was delayed due to a train, but otherwise all students arrived on time. By Friday, you would never have known that anyone left for the summer as routines were well established. It has not however, been a smooth start for the State in education, legislature and ISBE. They still have us guessing whether we will have ACT or SAT for assessing our students, state funding, and other things. This is a great reason to have a majority of education funded by local property tax dollars. We also do not know what other unfunded mandates are coming our way. We hope to get more information over the next couple of weeks. We had a great kick off for our staff. Thank you to Mark Grosso and Kevin Gannon for speaking. There was an inspiring message from our keynote speaker George Couros. Thank you to everyone who made this day possible. We have a redesigned banner that we are rolling out, and it symbolizes things we are doing for our students as our mission and vision. You will be hearing a lot about this and gaining more information through a more visible social media presence by our school district.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS

7.1 Finance Committee Topic Discussions DRAFT

Bill Wilson reported that this calendar draft was discussed by the Finance Committee and is now being brought forward to the Board. The committee is giving the Board an opportunity to add any additional topics that they feel are important or that they feel the committee should discuss. The committee would like to finalize this draft at the finance meeting on October 13th.

Board comments, questions, discussion: There was discussion about Elizabeth Hennessey attending one of our meetings, so do we know when? (She is unable to make the September meeting, but should be here in October.) What about Steve Miller? (No. Right now we are in the process of PMA going from the five year financial plan to Five Cast which is not yet complete.)

8. INFORMATION

8.1 Summer School 2015 Report

8.2 Policies 1613, 3213, 4213 Student Supervision & Welfare have been renumbered 1633, 3233, 4233 Student Supervision & Welfare

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Monthly Financial Reports and Interfund Transfers

9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

New Hires Certified Staff

DiBartolo, Erin, FES, Grade 5, FTE 1.0, effective 8/17/15

Reappointments Certified Staff

Hoffman, Lynn, FES/HSS, Music/Band, 2014-2015 .40 FTE to 2015-2016 .90 FTE

FTE Adjustment Certified Staff

Bach, Deanna, GHS, Spanish, from 1.0 FTE to 1.20 FTE, effective 8/17/15

Manson, Gina, GHS, Spanish, from 1.0 FTE to 1.20 FTE, effective 8/17/15

Long-Term Substitutes Certified Staff

Shaughnessy, Katrina (Laura Dill), GMSS, Special Education, 1.0 FTE, effective 8/17/15 – 9/24/15

New Hires Support Staff

Martin, Dale, Garage, Bus Driver, 9 month, effective 8/12/15

Rimkus, James, Garage, Bus Driver, 9 month, effective 8/12/15

Sherman, Tina, Garage, Bus Driver, 9 month, effective 8/12/15

Watson, Richard, Garage, Bus Driver, 9 month, effective 8/12/15

Clark, Tyler, GHS, Special Education Assistant, 9 month, effective 8/17/15

Davis, Amanda, GHS, Study Hall Supervisor, 9 month, effective 8/17/15

Dressler, Elisa, GHS, Special Education Assistant, 9 month, effective 8/17/15

Johnson, Bridget, HES, Library Assistant, 9 month, effective 8/17/15

King, Jeffrey, GHS, Special Education Assistant, 9 month, effective 8/17/15

MacDonald, Ann, GHS, Special Education Assistant, 9 month, effective 8/17/15

Moore, Shannon, GHS, Study Hall Supervisor, 9 month, effective 8/17/15

Wynn, Erin, HSS, Kindergarten Assistant, 9 month, effective 8/17/15

Hepburn, Amy, FS, Special Education Assistant, 9 month, effective 8/19/15

LeBlanc, Stephanie, FS, Special Education Assistant, 9 month, effective 8/19/15

Costabile, Joseph, GHS, Special Education Assistant, 9 month, effective 8/20/15

Mourek, Kathleen, GMSS, Library Assistant, 9 month, effective 8/25/15

Resignations Support Staff

Khan, Sabha, GMSS, Special Education Assistant, 9 month, effective 6/2/15

McConnell, Elsie, GHS, Special Education Assistant, 9 month, effective 6/2/15

Milbrant, Lisa, GMSN, Special Education Assistant, 9 month, effective 6/2/15

Francis, Matthew, GHS, Special Education Assistant, 9 month, effective 8/11/15

Baumann, Erin, HSS, Special Education Assistant, 9 month, effective 8/20/15

Motion by Wilson, second by Lamb, to approve Consent Agenda Items 9.1 – 9.2. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Wilson, Grosso. Nays, none (0). Absent, one (1), Stith. Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board

Dave reported that the GAF is working on the 2nd annual Homecoming Hustle scheduled for October 3rd. Leslie reported that the Communication Task Force met again. They agreed upon the icons for the new banner and talked about website redesign. The survey is getting a lot of activity, but there is still a need to continue to encourage the community to take the survey.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]; COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/2(c)(2)]. (Bylaw 0167.2)

At 7:16 p.m., motion by McCormick second by Nowak, to go into executive session to consider matters pertaining to student disciplinary cases; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Wilson, Grosso. Nays, none (0). Absent, one (1), Stith. Abstained, none (0). Motion carried unanimously.

At 7:21 p.m., the Board returned to open session to vote on the GEA contract.

14.2 Possible action on the teacher's contract

Motion by Juby, second by Nowak, to approve the teacher's 3-year contract as presented with amendments and corrections, item 14.2. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Wilson, Grosso. Nays, none (0). Absent, one (1), Stith. Abstained, none (0).

The Board President thanked the GEA for the successful negotiations. Kevin Gannon spoke on behalf of the GEA and thanked the BOE for all that they do. Over the last several months that we have spent together, we would like you thank you for the way you managed the negotiations. We would also like to share how grateful we are for the outcome. The GEA is extremely grateful for all that you gave up to be a part of this process.

At 7:34 p.m., the Board returned to executive session.

At 8:07 p.m., the Board returned to open session.

14. ACTION POSSIBLE FOLLOWING EXECUTIVE SESSION

14.1 Possible disciplinary action regarding non-certified employee (Policy 4139)

Motion by Wilson, second by Lamb, to approve putting Monica Ogen on indefinite unpaid administrative leave. Her situation will be monitored, particularly after her sentencing hearing and appeal, item 14.1. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Wilson, Grosso. Nays, none (0). Absent, one (1), Stith. Abstained, none (0).

14.3 Possible action on administrator salaries for 2015-2016

Motion by Wilson, second by Lamb, to approve administrator salaries for the 2015-2016 as presented by the Superintendent. Item 14.3. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Wilson, Grosso. Nays, none (0). Absent, one (1), Stith. Abstained, none (0).

14.4 Possible action on the contract with the Superintendent

Motion by Wilson, second by Lamb, to approve the Superintendents contract with the following changes: extend contract for one year, reduce sick days from 25 to 20, and add 1.9% of the Superintendents 2014-2015 salary into a 403B, item 14.4. On roll call, Ayes, five (5), Lamb, McCormick, Nowak, Wilson, Grosso. Nays, one (1), Juby (opposition to multiple year contracts). Absent, one (1), Stith. Abstained, none (0).

15. ADJOURNMENT

At 8:10 p.m., motion by Wilson, second by Nowak, and with unanimous consent, the meeting was adjourned.

APPROVED September 14, 2015
(Date)

PRESIDENT

SECRETARY _____

RECORDING SECRETARY