



**GENEVA COMMUNITY UNIT  
SCHOOL DISTRICT NUMBER 304  
227 North Fourth Street, Geneva, IL 60134  
630.463.3000**

The Board of Education of Community Unit School District Number 304 met in a Board Retreat on Saturday, October 24, 2015, at 8:30 a.m. at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

**1. CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to Sign Attendance Record

The meeting was called to order at 6:38 p.m. by President Grosso.

Board members present: Policy Committee Chair Leslie Juby, David Lamb, Vice President Kelly Nowak, Mary Stith, Finance Committee Chair Bill Wilson, President Mark Grosso. Late: None. Absent: Mike McCormick.

District staff present: Kristy Poteete-Kriegermeier, Communications Coordinator; Mike Wilkes, Director of Technology; Anne Giarrante, Director of Student Services; Shonette Sims, Director of Learning & Teaching; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel; Dr. Kent Mutchler, Superintendent.

Others present: Laura Martinez & Angie Pfeifer, IASB; Taylor Egan.

The President welcomed everyone, reminded them to sign the attendance record, and lead the Pledge of Allegiance.

**2. PUBLIC COMMENTS**

None.

**3. BOARD DIALOGUE TOPICS**

**3.1 IASB Workshop on Public Engagement**

IASB Representative Laura Martinez distributed and highlighted materials in a folder including 'School Board Governance Basics', an executive summary titled 'Connecting with the Community', and notes for the PowerPoint titled 'Connecting with the Community: An Overview of the Board's Role'. IASB Facilitator Angie Pfeifer then presented the majority of the material from this Power Point regarding making connections with the community in two-way communications to seek various levels of input from the community in an effort toward continuous improvement of public schools. Board members and administrators discussed the materials in the Power Point with particular regard to possible connecting strategies within the Geneva CUSD 304 community.

The Board was provided the opportunity to participate in the next two levels of the community engagement process with IASB providing resources and facilitation as follow-up to this session. Board members discussed having the Superintendent's Communication Task Force discuss possible options that fit into the District's short and long-term communication plans and then bring suggestions to the entire Board for future discussion and planning. Due to the Geneva CUSD 304 Board being the first to request this training in the IASB Kishwaukee Region, all of these services are being provided free of charge.



**we  
are**

  
self-directed,  
lifelong learners

  
effective  
communicators

  
complex, creative  
& adaptive  
thinkers

  
collaborative  
& productive  
citizens

**4. ADJOURNMENT**

At 11:19 a.m., motion by Juby, second by Wilson, and with unanimous consent, the meeting was adjourned.

APPROVED November 23, 2015  
(Date)

\_\_\_\_\_ PRESIDENT

SECRETARY \_\_\_\_\_