



GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304 227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS POLICY COMMITTEE MINUTES

The Board of Education Policy Committee met at 6:30 p.m. on Monday, October 26, 2015, at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois.

1. **CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Committee Chair Juby.

Committee members present: Leslie Juby, Mary Stith. Absent: Mike McCormick.

District staff present: Donna Oberg, Assistant Superintendent Business Services; Dr. Adam Law, Assistant Superintendent of Personnel; Dr. Kent Mutchler, Superintendent.

Others present: Julie Matousek, Liz Livingston.

2. **PUBLIC COMMENT**

None.

3. **APPROVAL OF MINUTES**

3.1 September 28, 2015

Motion by Stith, second by Juby, and with unanimous consent, the minutes were approved as presented.

4. **DISCUSSION / POSSIBLE FUTURE CONSIDERATION**

4.1 Policy 2431.02, Concussions and Head Injuries: Students and Student Athletes, **Revised**

Dr. Mutchler presented this policy as indicative of what we are already doing. There was discussion about the highlighted parts of the policy. It was requested that we see if "all high school personnel" means "all high school personnel" or if it is descriptive of only head coaches, assistant coaches and physical education teachers. The policy has been tabled until this information is received and possible updates come out of the legislature. All indicated the policy seems fine as written, but there was a request for clarification on that suggested change section.

4.2 Policy 3220, Staff Evaluation, **Revised**

Dr. Law explained the policy and the recommendation that there be some wording that is highlighted regarding licensed staff.

Motion by Stith, second by Juby, and with unanimous consent, this policy will be moved forward to the full Board.

4.3 Policy 7540.02, District Web Page, **Revised**

Dr. Mutchler reported that the suggested change in language is highlighted. The only discussion was to make a live link where this policy references Policy 8330. That will be explored and be done if possible.

Motion by Stith, second by Juby, and with unanimous consent, this policy will be moved forward to the full Board.

5. **INFORMATION**

6. OUTSTANDING POLICY CLEANUP & REVIEW

6.1 Series 3000 Professional Staff – Policies 3231 through 3419.01

<http://www.neola.com/genevacusd-il/search/policies/po3000.htm>

This represents the second group of policies reviewed by the Policy Committee in the 3000 series. It was requested that live links be provided throughout this series when there is a cross referencing of other policies.

Policy 3243, in the last sentence it was recommended that “designee” be added as is being done throughout all of our policies.

Policy 3310, regarding Freedom of Speech, section C, we need to include the word “students” so that staff do not speak negatively about students in conversations.

Policy 3362.01, we need to cross reference over bullying policy on this and add “electronic means” to the words to make that include electronic means as well.

Policy 3430.08, is there a State law to reference in this regard? We will check on that.

Policy 3430.06, does there need to be a reference to the contract or working agreements in this? We will check on this as well.

7. ADJOURNMENT

At 6:44 p.m., on a motion by Stith, a second by Juby, and with unanimous consent, the meeting was adjourned.

APPROVED January 25, 2016
(Date)

(Leslie Juby) CHAIRPERSON

RECORDING
SECRETARY _____
(Dr. Kent Mutchler)