



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, November 9, 2015, at 7:00 p.m. at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Policy Committee Chair Leslie Juby, David Lamb, Mike McCormick, Vice President Kelly Nowak, Finance Committee Chair Bill Wilson, Mary Stith, President Mark Grosso.
Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead the Pledge of Allegiance.

District staff present: Tom Rogers, Principal Geneva High School; Kristy Poteete-Kriegermeier, Communications Coordinator; Scott Ney, Director of Facility Operations; Dr. Adam Law, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Kent Mutchler, Superintendent.

Others present: Eric Hatzel, Doug Ross, Jordan Zimmeroff, Liz Hoseltor, Scot Peters, Dawson Peters, Dawn Abel, Andrew Abel, Christine Isenhardt, Tyler Isenhardt, Bryan Knapp, Jeff Traylor, Hudson Traylor, Mary Keyzer, Kevin Keyzer, Spencer Monroe, Ericka McNeal, Dave Carly, Natalie Saeger.

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

3. APPROVAL OF MINUTES (Bylaw 0168.1)

- 3.1 Regular Session, October 26, 2015
- 3.2 Executive Session, October 26, 2015

Motion by Lamb, second by Juby, to approve the above-listed minutes, items 3.1 - 3.2 as presented. On roll call, Ayes, six (6), Juby, Lamb, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), McCormick.

4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARING

- 4.1 Tradition of Excellence: GHS Students

Geneva High School Principal Tom Rogers presented students in recognition of their

accomplishments. Students recognized included:

Boys Golf State Qualifiers

Andrew Abel	Jack McDonald	Dawson Peters
Tyler Isenhardt	Spencer Monroe	Hudson Traylor
James Kruzich		

Girls Golf State Qualifier

Natalie Saeger

Girls Tennis State Qualifier

Grace Krueger (singles)

Principal Rogers also recognized members of the fall play “And Then There Were None” that took place this past weekend, and the social studies department who decorated and paid tribute to many veterans. He thanked all who participated.

4.2 National Board Members Day – November 15, 2015

Dr. Mutchler thanked the Board members for all of their volunteer time they spend looking after the future of Geneva 304. He read the resolution for School Board Member’s Day and presented each Board member with a certificate.

5. SUPERINTENDENT’S REPORT (Policy 1210)

Dr. Mutchler reported that American Education Week is coming up and there are lots of activities to honor the support of partnerships for American Education. The Board will be attending the IASB annual conference in Chicago next weekend. There are workshops at this conference to help Board members grow in Boardmanship, provide professional development, and provide more information about schools around Illinois. We also have Parent/Teacher Conferences coming up on the Monday and Tuesday of Thanksgiving week. We hope that parents have gotten into PTC Wizard and signed up for those conferences. The conferences help to strengthen our partnership between parents and staff. He asked Dr. Law to provide an update on our teacher evaluation process.

Dr. Law reported that it's been over five years since the performance evaluation PERA was signed into law, and a lot has changed through work and changes made on the teacher evaluation process. We are now in the last step of this process, which involves the inclusion of student growth data as a significant factor in the teacher evaluation process. We have a Student Growth Committee that has been meeting over the course of the past year. They have done a lot of work to shape that process. We now have, in compliance with the law, developed a Joint Committee, with equal representation of teachers and administrators that makes the decisions on the use of student growth measures in evaluation. Our teachers are working to create or find, and pilot assessments this year. It was mandated by law that the Joint Committee form by November 1st of this year. We are confident of where we are on this. Our goal is to be in compliance with the law and to make this process meaningful and manageable for everyone.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Boiler Replacement/Piping Replacement Project

Dr. Mutchler reported that the Facilities Task Force and the entire Board have communicated on the boiler issue, and he thanked those who committed their time to this project. We do have an outline of the project, and are recommending the replacement of the boiler pipe at this time.

President Grosso gave some background information on the project, which was discovered as needed last spring. The Facility Task Force took time to research both options before coming to this final recommendation. Scott Ney reported that the current boilers have been well maintained and that we should get another 6-10 years out of them. They are inspected on a yearly basis. The District is also currently conducting a scheduling and space study at Geneva High School.

Board comments, concerns, question: What is the life of a new boiler? (It is estimated at around 15-

20 years.) When will this project begin? (During spring break.) Is there any way that we can start accruing funds now to prepare for when we do have to install new boilers? (We could do this, but we would need to watch the fund balance in the capital projects account.)

Motion by Wilson, second by McCormick, to approve the replacement of the boiler steam line and the acceptance of the lowest bid, item 6.1. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.2 Schedule Next Stage of Community Engagement with IASB Representative

Dr. Mutchler thanked the Board for their attendance at a workshop that was held on October 24th with IASB on engaging the public. He is now asking for thoughts from Board members on how to proceed. The training provided by IASB was at no charge to the District as we were the first in the Kishwaukee Region to take part, and will continue to be free of charge if we want to pursue the next session. Thank you to Mary Stith for her work with the ISAB to make this possible.

Board comments, concerns, questions: Has there been any feedback from the Communications Task Force regarding this? (There has been a great deal of enthusiasm. IASB has been engaging and not just guiding us.) We need to take advantage of any free quality training that is available to us, and the sooner we move forward the better.) Is the Board comfortable with the Communications Task Force helping to identify opportunities? (Absolutely, we do need direction.) The Task Force will pursue this.

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS

7.1 Policy Updates: First Reading

7.1.1 Policy 3220, Staff Evaluation, **Revised**

7.1.2 Policy 3310, Freedom of Speech in Noninstructional Settings, **Revised**

7.1.3 Policy 3362.01, Threatening Behavior Toward Staff Members, **Revised**

7.1.3 Policy 7540.02, District Web Page, **Revised**

The Board will review these policies for second reading at their next regular meeting. Any questions or concerns can be directed to Kristy Poteete-Kriegermeier or Dr. Adam Law.

8. INFORMATION

8.1 Suspension Report

8.2 FOIA Requests

8.3 OPEB Report

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

Long-Term Substitutes Certified Staff

Mauser, Cynthia (Michelle Prieboy), HSS, Reading Specialist, 1.0 FTE, effective 11/9/15-2/10/16

DeSalvo, Denise (Christy Valyou), WES, Reading Specialist, 1.0 FTE, effective 11/30/15-3/1/16

Resignations Support Staff

Menth, Lynn, CO, Payroll Specialist, 12 month, effective 11/30/15

Snyder, Mason, Co, O&M Technology Assistant, 12 month, effective 11/12/15

9.2 Gifts, Grants, Bequests: MB Financial, \$300; Johnson Controls, \$200; American Bank & Trust, \$200; donations to fund the Leadership Breakfast on November 18th

9.3 Request for Purchase: \$130,696.25, Midwest Transit, purchase of 5 2016 Chevy Collins 27 passenger buses

9.4 10 Year Safety Survey for Geneva Middle School South & Geneva Middle School North

9.5 Out-of-Country World Language Spring Break 2017 Trip

9.6 Out-of-Country Trip Proposal – Summer 2017

Motion by Nowak, second by Wilson, to approve the above-listed minutes, items 9.1 – 9.6 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board, REMS Grant Advisory Board

Next week is the IASB Annual Conference and Director’s Meeting. If there are any questions or concerns, then let Mary know so that she can present them at the Director’s meeting. There was a special request from Kim Holstein at Williamsburg Elementary for the Board to be part of a video. We need to be good role models for our students and participate. The video needs to be submitted to Kim by November 16th. The Delegate Assembly would like the Board’s feedback on information they have received. Next Tuesday, November 17th, is Student Government Day. Board members should have received an invitation from the city to attend a luncheon. On Wednesday, November 18th, is the Leadership Breakfast at GHS. Coultrap Educational Services Center will be 100 years old next year, and are talking about having some kind of recognition and open house. There have also been conversations about moving the Board meetings back to the Coultrap Educational Services Center. There are a few things that need to be considered before approving this move.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/2(c)(2)]; THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]; LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING IN A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT SUCH AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASES FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING [5 ILCS 120/2(c)(11)]. (Bylaw 0167.2)

At 7:44 p.m., motion by Stith second by Nowak, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending in a court or administrative tribunal, or when the public body finds that such an action is probable or imminent, in which case the bases for the finding shall be recorded and entered into the minutes of the closed meeting. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

At 8:11 p.m., the Board returned to open session.

14. ADJOURNMENT

At 8:12 p.m., motion by Wilson, second by Juby, and with unanimous consent, the meeting was adjourned.

APPROVED November 23, 2015
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING SECRETARY

