



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
RECORD OF PROCEEDINGS OF A REGULAR SESSION  
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, October 24, 2016, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

**1. CALL TO ORDER (Bylaws 0163 & 0164)**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Policy Committee Chair Leslie Juby, David Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, Bill Wilson, President Mark Grosso. Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Shonette Sims, Director Teaching & Learning; Jill Marsh, Science Implementation Facilitator; Doug Drexler, Associate Principal, Geneva High School; Dave Carli, Athletic Director; Tom Rogers, Principal Geneva High School; Kristy Poteete-Kriegermeier, Communications Coordinator; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Andy Barrett, Assistant Superintendent Teaching & Learning; Donna Oberg, Assistant Superintendent Business Services; Dr. Kent Mutchler, Superintendent.

Others present: Brooke Helmlinger, Lisa Meister, Tracy McDuffee, Bill & Kathy McDonald, Jack McDonald, Katie Doyle, Becky Giltz, Scott Ruckoldt, Laurie Perry, Becky Furnish, Elly Skuk, Christina Kovarek, Cathy Possley, Karen Farley, Melissa Rottmann, Angela Rago, Brenda Schory, Andrew Abel, Teegan Ebel, Andrew Fisher, Sean Hassels, Tyler Isenhardt, Michael Karas, Jacob Mills, Spencer Monroe, Dawson Peters, Casey Prentiss, Hudson Traylor, Charles Vyskocil, Darby Lillibridge.

**2. PUBLIC COMMENTS**

*Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

**3. APPROVAL OF MINUTES (Bylaw 0168.1)**

- 3.1 Regular Session, October 11, 2016
- 3.2 Executive Session, October 11, 2016

Motion by McCormick, second by Lamb to approve the above-listed minutes as presented, items 3.1-3.2 as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Wilson. Nays, none (0). Absent, none (0). Abstained, one (1), Grosso.

**4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARING**

4.1 Tradition of Excellence Award: Geneva Students (Policy 5451)  
Boys & Girls Golf State Qualifiers

Boys Golf State Qualifiers

Andrew Abel	Tyler Isenhardt	Dawson Peters
Teegan Ebel	Michael Karas	Casey Prentiss
Andrew Fisher	John McDonald	Hudson Traylor
Nicholas Geen	Jacob Mills	Charles Vyskocil
Sean Hassels	Spencer Monroe	

Girls Golf State Qualifier

Darby Lillibridge

4.2 Red Ribbon Week Activities:

GHS Students Taking an Active Role (STAR Club), Divya Patel & Marissa Rodriguez

GHS Sponsor Lisa Meister

Lisa Meister shared that she and Becky Furnish have been sponsors of Students Taking an Active Role (STAR) Club, formerly Students Against Destructive Decisions (SADD), for many years. This program has been aligned to the health curriculum to help educate students of the consequences of making bad choices.

Divya Patel, Co-President of the STAR Club shared that they changed the name this year to better represent what the club does. This program is designed to send a message to students and communities to promote healthy lifestyles and choices. The members are active in the community in positive ways. Red Ribbon Week sends a message to communities to take responsibility for their health and to make mature decisions regarding substance use. There are programs provided and designed to help students to be able to make the right decisions to stay on the right track. This year's theme is "You have One Life to Live, be Drug Free."

4.3 Long Term Debt Refunding Presentation – Elizabeth Hennessey

Elizabeth Hennessey shared with the Board that the first series of refunding bonds have been sold, and that the market closes on October 27. Information provided shows that the market has come up about 20 basis points and that we have maintained our AA+ rating. Ms. Hennessey shared a pricing analysis to show where we are in comparison with others. There is a net present value savings of \$6.6 million which is 15.72% of the bonds refunded. Based on the Board's direction, the debt has been leveled off at about \$14.9 million in the proposed series. As we look ahead to 2017, we are looking at a net present value savings of \$3.1 million, which would be 3.55% of the bonds refunded. There are still a few more things to determine for next year, and this has been a good start.

Board comment, questions, concerns: With the 40 basis points prediction, are you comfortable that it won't spike higher? (There are lots of variables and William Blair does not forecast interest rates. The Feds are anticipating an increase of 25 basis points in December, and the rest of the increases will be totally market driven, so this is a safe cushion.)

4.4 Next Generation Science Standards Presentation

Science Facilitator/Instructional Coach Jill Marsh presented a summary of work done with Next Generation Science Standards (NGSS). The last Illinois Science Standards were adopted in 1997. The NGSS are more specific and rigorous than the previous standards and specify a deeper understanding of scientific principles and practices. The NGSS emphasize classroom experiences that reflect how science is done in the real world by intertwining three dimensions: scientific & engineering practices, crosscutting concepts, and disciplinary core ideas. As our district moves forward, science lessons/units will shift from "learning about" to "figuring out" as teachers facilitate students who can make sense of phenomena, design solutions to problems, and analyze complex systems. Currently, our Middle School science faculty is working to implement the NGSS aligned curriculum called STEMscopes, as the Elementary Science Committee works to develop goals for implementation at the elementary level.

**5. SUPERINTENDENT'S REPORT (Policy 1210)**

The Superintendent reported that there was all-day testing at the high school last week. The high

school is between several activities, and there is transition with the trimesters at the elementary level. We have received our first delivery of ice melt, which is an indication that winter is coming.

Dr. Barrett shared that coming up this week is the Innovation & Technology Forum on Wednesday evening. Last year, we had a Technology Forum, and this year we reached out to teachers and addressed the theme of the year "Keep Moving Forward." All grade levels, buildings, and content areas will be represented. Please come out and join us for this exciting event!

## **6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION**

### **6.1 Policy Updates: Second Reading**

#### **6.1.1 Policy 5463, Credits from Non-District Schools, Revised**

There were no additional changes recommended to this policy.

Motion by Juby, second by Nowak, to approve the above-listed item 6.1 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

### **6.2 Resolution in Support of Red Ribbon Week**

Motion by McCormick, second by Wilson, to approve the above-listed item 6.2 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

## **7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION**

### **7.1 Board Meeting/Presentation Schedule**

The Superintendent shared that this is a working document to help keep everyone informed of what is planned to be discussed at each upcoming Board meeting.

### **7.2 GHS Course Catalog Initial Presentation**

Associate Principal Doug Drexler presented to the Board new and modified courses for the 2017-2018 school year. Some of the changes do not require a change in staffing, space, or budget, while others will require those changes if there are sufficient student enrollments. The proposed course additions are AP Calculus BC, Computer Science A, and Technology Support Internship. There are modifications recommended for Digital Photography, Intro to Photography, Advanced Photography Concepts, Computer Software Applications, Entrepreneurship and Business Communications the, Foods Course sequence, and Modern World History/Honors Modern World History. Possible anticipated staffing and materials costs are available to provide greater detail.

Board comments, questions, concerns: Why does computer science fall under math? (Because we are seeing more blended learning, and because historically it has fallen under math due to the training involved. It also has to do with the staff that are qualified to teach the course.) It's good to see computer science classes being added. Is the internship in lieu of class? (Students will work closely with our technology staff and still receive assignments and a grade.)

### **7.3 2017-2018 School Calendar Draft**

The Superintendent shared that this is not the first draft, but it is the first draft presented to the Board. We try to coordinate our calendar with the Fox Valley Career Center and Mid-Valley Cooperative. Dates to be aware of are August 21 (1<sup>st</sup> day for teachers), August 23 (1<sup>st</sup> day for students), December 25-January 5 (winter break), March 2 (County Wide Institute), March 26-30 (spring break), and May 31 (last day of school). There could still be some minor changes before this draft is approved.

Board comments, questions, concerns: Has there been any feedback from staff or students about the semester ending before winter break? (Not yet. This is our pilot year.) The later winter break next year might align better with more balanced semesters.

## **8. INFORMATION**

### **8.1 Suspension Report**

### **8.2 FOIA Requests**

### **8.3 Out-of-State Trip Request**

**9. CONSENT AGENDA (Bylaw 0166.1)**

9.1 Monthly Financial Reports and Interfund Transfers

9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

Long-Term Substitutes Certified Staff

Stall, Ken (Kelly Hesselbaum), GHS, Social Worker/Prevention Coordinator, 1.0 FTE, effective 1/30/17-5/3/17

Family and Medical Leave Certified Staff

Gaetani, Tina, FS, Special Education, 1.0 FTE, effective 12/1/16-12/16/16

Freeman, Lisa, MCS, Kindergarten, 1.0 FTE, effective 4/3/17-5/17/17

Sweeney, Pat, GHS, Science, 1.0 FTE, effective 2/27/17-3/13/17

New Hires Support Staff

Wagner, Thomas, GHS, 9 month, Hallway Supervisor, effective 10/31/16

Trierweiler, Katherine, FS, Special Education Assistant, 9 month, effective 10/31/16

Family and Medical Leave Support Staff

Clement, Ron, FES, 2<sup>nd</sup> Shift Custodian, 12 month, effective 9/19/16-12/1/16

Conklin, Leslie, GHS, Library Assistant, 9 month, effective 10/14/16-10/31/16

9.3 Pay Request #3: \$21,240, Monaco Mechanical, Steam Line Replacement at GHS

9.4 Change Order #6: \$14,369.15, Monaco Mechanical, Steam Line Replacement at GHS

Motion by Nowak, second by Stith, to approve the above-listed items 9.1 - 9.4 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Stith. Nays, none (0). Absent, none (0). Abstained, none (0).

**10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION**

None.

**11. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board*

Board members recently attended the Williamsburg PTO meeting which was well attended. Board members gave a brief summary to the PTO of what's going on and highlighted communications. The PTO shared events that they have during the year. Coming up on November 29-30 is the book fair and on March 11 is Parent's Night Out at the Eagle Brook Country Club. Board members also attended the Facility Task Force meeting today that covered a number of topics. Board members attended the Board Retreat on Saturday to work with IASB on Community Engagement, and had the opportunity before the regular Board meeting to meet with our new teachers.

**12. NOTICES / ANNOUNCEMENTS**

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]. (Bylaw 0167.2)**

At 8:26 p.m., motion by Lamb second by Nowak, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Motion carried unanimously.

At 8:51 p.m., the Board returned to open session.

**14. ADJOURNMENT**

At 8:52 p.m., motion by Wilson, second by McCormick, and with unanimous consent, the meeting was adjourned.

APPROVED November 14, 2016  
(Date)

\_\_\_\_\_ PRESIDENT

SECRETARY \_\_\_\_\_

\_\_\_\_\_ RECORDING  
SECRETARY