



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, May 23, 2016, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Policy Committee Chair Leslie Juby, David Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, President Mark Grosso.

Late: None. Absent: Finance Committee Chair Bill Wilson.

The President welcomed everyone, reminded them to sign the attendance record, and lead the Pledge of Allegiance.

District staff present: Tom Rogers, Principal GHS; Larry Bidlack, Principal GMSN; Scott Ney, Director Facility Operations; Kristy Poteete-Kriegermeier, Communications Coordinator; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Andy Barrett, Assistant Superintendent Teaching & Learning; Donna Oberg, Assistant Superintendent Business Services; Dr. Kent Mutchler, Superintendent.

Others present: Dave & Christine Todd, Connor Todd, McKenzie Altmayer, Shannon Callahan, Emma Claire Ehrhardt, Kristin Higgins, Ndidiamaka Ukaobasi, Anthony Moreno.

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the [Welcome to Our Meeting](#) brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

3. APPROVAL OF MINUTES (Bylaw 0168.1)

- 3.1 Regular Session, May 9, 2016
- 3.2 Executive Session, May 9, 2016
- 3.3 Board Retreat, May 17, 2016

Motion by McCormick, second by Juby, to approve the above-listed minutes, items 3.1 & 3.3 as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARING

- 4.1 Tradition of Excellence Awards: Geneva High School Students (Policy 5451)
Girls Track, SkillsUSA

Geneva High School Principal Tom Rogers presented students in recognition of their

accomplishments. Students recognized included:

Girls Track State Qualifiers

McKenzie Altmayer
Shannon Callahan
Emma Claire Ehrhardt
Kristin Higgins
Georgia Reed
Ndidiamaka Ukaobasi

SkillsUSA State Qualifiers

Robert Ariss – Cabinet Making (14th place)
Alexander Cebelak – Entrepreneurship (4th place & \$500 Scholarship)
Wade Clifford – Entrepreneurship (4th place & \$500 Scholarship)
Joshua Martin – Cabinet Making (4th place)
Anthony Moreno – Entrepreneurship (4th place & \$500 Scholarship)
Connor Muschong – Culinary Arts (4th place & 2 Scholarships totaling \$1,500)
Emily Shabowski – Restaurant Services (4th place)
Connor Todd – Electrical Wiring (8th place)

5. SUPERINTENDENT’S REPORT (Policy 1210)

The Superintendent thanked all Board members for attending graduation on Sunday, which is a great celebration. Coming up, we have 8th grade promotion on Wednesday, and the last day of school on Thursday. Our students have completed the PARCC science testing, and we have started planning activities for next school year. Dr. Mutchler thanked the Board for their participation in the recent Board Retreat on Community Engagement.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Policy Updates: Second Reading (Bylaw 0131.1)

- 6.1.1 Policy 1524.01, Twelve (12) – Month Administrative Personnel Vacations, **Revised**
- 6.1.2 Policy 1719.01, Privacy Protections of Self-Funded Group Health Plans, **Revised**
- 6.1.3 Policy 3419.01, Privacy Protections of Self-Funded Group Health Plans, **Revised**
- 6.1.4 Policy 4419.01, Privacy Protections of Self-Funded Group Health Plans, **Revised**
- 6.1.5 Policy 2460, Education of Children with Disabilities, **Revised**
- 6.1.6 Policy 5540.02, Social Networking Website Access, **Revised**
- 6.1.7 Policy 9700.01, Advertising and Commercial Activities, **New**

There was no discussion on these policies. They were brought to the Board for a first reading at the May 9th Board meeting.

Motion by McCormick, second by Nowak, to approve the above-listed policies, items 6.1.1-6.1.7, as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

6.2 2016-2017 Textbook Adoptions (Policy 2510)

Motion by Juby, second by Stith, to approve the above-listed textbooks, item 6.2, as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

6.3 Resolution Authorizing and Providing for the Issue of \$650,000 in General Obligation Limited Tax Debt Certificates, Series 2016, Community Unit School District 304, Kane County, Illinois

Motion by Nowak, second by Lamb, to approve the above-listed resolution, item 6.3, as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

6.4 Resolution to Interfund Loan from Working Cash to O&M

Motion by Juby, second by Nowak, to approve the above-listed resolution, item 6.4, as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 Review City of Geneva Proposed TIF

The Board President reported that he spoke with the Mayor this morning regarding the TIF. The Mayor offered to remove two of the parcels, the Covenant Retirement Community building and Geneva on the Dam, from the TIF. The District would still like for all governing bodies to meet to discuss and consider any possible options. When asked about time restraints, the Mayor responded that there is no deadline, but they want to approve this and move on. There are still some parcels that the district is in disagreement with. When asked about shortening the length of the TIF, the Mayor responded that they would like to commit to the 23 years and then could if necessary shorten. The City would like to vote on this TIF in June.

Board questions, comments, concerns: What is the EAV of the two parcels they are willing to remove? (The Mayor indicated they are the largest contributors in the TIF.) TIF's are designed to spur improvement, and many of the parcels are already improved, so why are they included in this TIF? (We need to ask about these parcels.) The funeral home connects to the east side TIF and is fully improved. Mr. Petesch has done a great job representing the district, but there are still a lot of questions that need to be answered. It doesn't feel like we are getting any answers. We need to get the exact plans from the City, because if this TIF is approved, the taxpayers are the ones that will end up paying. There are areas that have no voice but that will be effected. The timing of this TIF is a concern. We have been able to abate to keep the levy more level, and since 2011, we have abated back over \$23 million. Our debt is \$136 million, and that has come down considerably over the last few years. While we support the businesses of Geneva, we also have to think about the financial future of the school district. We need to continue to inform the aldermen of all the options that are available before a decision is made.

8. INFORMATION

8.1 Suspension Report (Policy 5610)

8.2 FOIA Requests

8.3 3rd Quarter Review of Finances

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Monthly Financial Reports and Interfund Transfers (Policy 6800)

9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

New Hires Certified Staff

Brown, Amanda, GMSN, Language Arts, 1.0 FTE, effective 8/22/16

Dec, Karolina, GMSN/S, F&CS, .50 FTE, effective 8/22/16

Krumtinger, Kristin, GMSN, Special Education, 1.0 FTE, effective 8/22/16

Sanders, Kari, HES, Psychologist, 1.0 FTE, effective 8/22/16

Reappointments Certified Staff

Freedlund, Lynn, GMSS, Foreign Language – French, .80 FTE

Kosog, Karen, GMSS, Foreign Language – German, .60 FTE

Reclassifications Certified Staff

Marsh, Jill, GMSN, from Science Teacher at GMSN 1.0 FTE to Science Implementation Facilitator at Central Office 1.0 FTE

Family and Medical Leave Certified Staff

Brady, Sandie, GMSS, Science, 1.0 FTE, effective 5/1/16-5/26/16

Schrotenboer, Kristina, FES, Kindergarten, 1.0 FTE, effective 5/10/16-5/23/16

Bruno, Megan, MCS, Grade 1, 1.0 FTE, effective 11/22/16-3/2/17

New Hires Support Staff

Blatz, Kenneth, GHS, 2nd Shift Custodian, 12 month, effective 5/24/16

Velazquez, Dario, GHS, 2nd Shift Custodian, 12 month, effective 5/24/16

Resignations Support Staff

Novotny, Sheree, MCS, Reading Tutor, 9 month, effective 5/26/16

Palonis, Alicia, Garage, Bus Driver, 9 month, effective 4/30/16

Reappointments/Reclassifications

Griffith, Ronnie, CO, from part-time, 4 hrs a day Administrative Assistant-Student Services to full-time, 8 hrs a day Administrative Assistant-Student Services, 12 month, effective 5/16/16

Bartolone, Giovanni, All, from 2nd Shift Custodian to Maintenance, day shift GHS, 12 month, effective 5/24/16

Koester, Clover, FS, Special Education Assistant – 6.25 hrs per day, 9 month, effective 8/22/16

Sronkoski, Roxanne, GHS, from RN 5 hrs a day to RN 7 hrs a day

Retirement Support Staff

Kaligian, Barbara, MCS, Reading Tutor, 9 month, effective 7/1/16

Smunt, Mary Ann, HSS, Reading Tutor, 9 month, effective 5/26/16

Resignations Administrators

Kramer, Kurt, GMSN, Assistant Principal, 1.0 FTE, effective 6/30/16

Summer Grounds Staff

Bastin, Jacob, Returning Summer Employee, Grounds

Carey, Dave, Returning Summer Employee, Grounds (25 hrs per week)

Lindoo, Laura, Returning Summer Employee, Grounds (25 hrs per week)

Mutchler, Nick, Returning Summer Employee, Grounds

Stollard, Nicholas, Returning Summer Employee, Grounds

Fisher, Matthew, New Employee, Grounds

Friesema, Stefan, New Employee, Grounds

Hahns, Stephan, New Employee, Grounds

Kearns, Jennifer, New Employee, Grounds

Kenney, Michael, New Employee, Grounds

Reardon, Edward, New Employee, Grounds

Scopa, Ryan, New Employee, Grounds

Sims, Zachary, New Employee, Grounds

Temple, Pace, New Employee, Grounds

GHS Summer School

Burns, Brian, Current Employee, English Workshop, Session 1

Judson, Jim, Current Employee, History Workshop, Session 1

Heinrich, Holly, Current Employee, Special Ed Facilitator, Session 1

Toldness, Kristine, Current Employee, Computer Keyboarding, Session 1

Schaus, Jon, Substitute, Driver Education, Session 1

TBD, Special Education Assistant, Session 1

Ralston, Phil, Current Employee, English Workshop (partial), Session 2

Waldie, Alex, Current Employee, English Workshop (partial), Session 2

Japlon, Ken, Current Employee, History Workshop, Session 2

Heinrich, Holly, Current Employee, Special Ed Facilitator, Session 2

Bieritz, Brittany, Current Employee, Algebra Bridge, Session 2

TBD, Special Education Assistant, Session 2

Friendship Station Pre-School Extended School Year

TBD, Speech Language Pathologist

Falls, Courtney, Current Employee, Special Education Teacher

Falls, Lisa, Current Employee, Special Education Teacher

Falls, Megan, Current Employee, Special Education Teacher

Arnold, Michelle, Current Employee, Special Education Assistant

Costabile, Joseph, Current Employee, Special Education Assistant

Delabar, Barb, Current Employee, Special Education Assistant

Moroni, Haley, Current Employee, Special Education Assistant

Patterson, Thalia, Current Employee, Special Education Assistant

9.3 2016-2017 Board Meeting Calendar

9.4 Revised 2015-2016 Board Meeting Calendar

9.5 2016/17 Finance Committee Meeting Calendar

9.6 Pay Request #2: \$52,108.85, FGM Architects, for 2016 Capital Improvements

9.7 PTAB Appeal

Motion by Nowak, second by Stith, to approve the above-listed items 9.1-9.7 as presented. On roll

call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Board members met with the Kishwaukee Executive Board Vice-Chair and Director of the Kishwaukee Division to begin planning next year's event. In looking for a location, we have offered Geneva for the fall of 2016. We also worked on a revision of the IASB bylaws. We have received information on the Position Statements, which is a process that starts with a resolution meeting in August. These statements guide our efforts in Springfield. If anyone wants to propose a statement, please see Kelly Nowak.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]; THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]. (Bylaw 0167.2)

At 7:33 p.m., motion by McCormick second by Nowak, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Motion carried unanimously.

At 8:56 p.m., the Board returned to open session.

14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

14.1 Dismissal of Custodian

No action was taken.

14.2 Approval of Administrator Contracts and Appointments for 2016-2017

Motion by Nowak, second by McCormick, to approve the above-listed Administrator contracts and appointments, item 14.2, as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Wilson. Abstained, none (0).

15. ADJOURNMENT

At 8:58 p.m., motion by Nowak, second by McCormick, and with unanimous consent, the meeting was adjourned.

APPROVED June 14, 2016
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING SECRETARY