



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, August 22, 2016, at 7:03 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Policy Committee Chair Leslie Juby, David Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, Bill Wilson, President Mark Grosso. Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead the Pledge of Allegiance.

District staff present: Tom Rogers, Principal GHS; Reed Allison, Dean of Students GHS; Kristy Poteete-Kriegermeier, Communications Coordinator; Todd Latham, Director Business Services; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Andy Barrett, Assistant Superintendent Teaching & Learning; Donna Oberg, Assistant Superintendent Business Services; Dr. Kent Mutchler, Superintendent.

Others present: Robert Tomaszewski, Susan Sarkaukas, Brenda Schory.

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the [Welcome to Our Meeting](#) brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

3. APPROVAL OF MINUTES (Bylaw 0168.1)

- 3.1 Regular Session, August 8, 2016
- 3.2 Executive Session, August 8, 2016

Motion by McCormick, second by Juby, to approve the above-listed minutes as amended, items 3.1-3.2 as presented. On roll call, Ayes, six (6), Juby, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), Lamb.

4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARING

5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent reported that tomorrow is opening day and the Board is invited to attend. This will be a very innovative program and thanks goes out to those who were involved in the planning. It involves the community, students and staff, and was spearheaded by Dr. Andy Barrett and Kristy

Poteete-Kriegermeier. It should be fun and innovative to keep us moving forward. All of the buildings are ready for the first day with students. Today was a great day with staff in the buildings who have been busy with different activities. We offered a tour of the new mobile classrooms to the Board members, which are up and running due to the tenacious and caring work of Scott Ney and Donna Oberg. Building projects have been wrapped up and all buildings are ready to go for the first day of students.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Update on Debt Restructuring Plan – Elizabeth Hennessey

Elizabeth Hennessey presented to the full Board an update on the Debt Restructuring Plan. Hennessey provided a market update and explained past and new adjusted options on market changes. She reviewed the District's current situation and indicated that over \$23 million has been abated so far. It is estimated that for FY16 there will be a surplus of \$3.3 million which could be transferred to the Debt Service Fund for defeasance in FY17. For FY17, it is estimated that we will have \$2.8 million to be transferred to debt services. She reviewed with the Board multiple options for refunding, abatements, and defeasance. The options ranged from refunding for leveled debt payments in the four years beyond the current schedule and from accelerated payment versus leveling the payment. Each option uses just under \$5 million for defeasance. Option I is refunding in the fall of 2016 and 2017, and accelerating the tax payment at \$16 million. Option IIA is refunding in the fall of 2016 and 2017, and accelerating the tax payment at \$15.5 million. Option IIB is refunding in the fall of 2016, and accelerating the tax payment at \$15.5 million. Option III is refunding in the fall of 2016 and 2017, and the tax payment is level at \$14.8 million. Option IV is refunding in the fall of 2016 and 2017, and extending six years with a drop in 2024. Ms. Hennessey provided the Board with a schedule to get in the ready position by getting our rating updated, the preliminary official statement drafted, and then bringing it to the Board at their September 12th meeting the Parameters and Bond Resolution to allow us to close November 15th. It was the consensus of the Board that Option III was the best way to go.

Board comments, questions, concerns: With Option I what is the interest rate risk? (If rates go up, we would put more bonds in the last year.) Would this be until things level out? (Yes.) Are there any historic data increases over the last five years? (They are very marginal. The last rate increase was last year.) A key difference is the tradeoff of how much we move out later to our local taxpayers versus an all end savings of our debt cost. A lot of these analysis are based on that tradeoff between how much we potentially give in current tax savings versus all end costs. It's appropriate that you are showing us dollar amounts as opposed to rates. When we've refunded in the past, what's the base amount? (It's 3%.) All of these options meet or exceed this threshold, correct? (Yes, they do.) Are you leaning more toward reducing the mortgage payment for the taxpayers instead of what the overall cost is? (Yes.) Before we pay off debt in 2029, if we go with another option, the odds are pretty good that we are going to have at least one additional bond sale. There's a good chance there will be more debt by 2029. We need to give greater reduction to the homeowners at this time. Option III seems to be the direction we should go. Are the new bonds that we purchased for refunding in 17-18 callable after 10 years? (Yes, they are callable after 10 years.)

Motion by Nowak, second by Wilson, to approve Option III as part of the Districts Debt Restructuring Plan, item 6.1 as presented. On roll call, Ayes, seven (7), Juby, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.2 2016-2017 School Calendar Modification

Dr. Barrett reviewed with the Board the changes to the 2016-2017 school calendar that were presented at the last meeting which include moving the school improvement day on April 17th to May 19th and eliminating the one-hour early dismissal for elementary in May.

Board comments, questions, concerns: There is quite a difference in the number of days in each semester. (This will be a challenge at the high school, but Mr. Rogers is already working on this with his team.)

Motion by McCormick, second by Juby, to approve above-listed changes to the 2016-2017 school

calendar, item 6.2 as presented. On roll call, Ayes, seven (7), Juby, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 2015-2016 Financial Year End Review

The Assistant Superintendent of Business Services presented to the Board a financial year end report for 2015-2016. Revenues came in at 106.6% and local funds ended at 106.7%. The transfer of Abatement funds contributes to the overage. State funding ended at 104.1 % because they had to catch up. We have only received three quarterly payments but funds in arrears were also received. Federal funding ended at 112.4%. These funds are requested and then dispersed. Some areas of funding, such as Special Education Room and Board and Medicaid, came in higher than expected.

Expenditures finished at 101.5% of budget amounts. Supplies and non-capitalized equipment are more than 15% under budget. Benefits are slightly over by 3.3% or \$319,000. This is due to the changing of health benefits. Capital Outlay is over by 16.2% or \$507,218. The new buses for FY17 were paid for as delivered with the small bus replacements being paid at full price, as the trade in allowance was issued as a revenue in the buy-back check. Also, more buses were delivered in June instead of July. "Other" includes the Abatement transfer which is not budgeted.

Board comments, questions, concerns: Was it the \$5.9 million abatement? (\$5.8 million.) This does skew the budget when you add it to the revenue.

8. INFORMATION

8.1 FOIA Requests

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Monthly Financial Reports and Interfund Transfers

9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

New Hires Certified Staff

Chruscziel, Karna, GHS, English, .40 FTE, effective 8/22/16

Hassell, Bailey, WES, Grade 1, 1.0 FTE, effective 8/22/16

Miller, Cathy, GMSN, Speech Language Pathologist, 1.0 FTE, effective 8/22/16

Schramer, Natalie, WES, Grade 3, 1.0 FTE, effective 8/22/16

Long-Term Substitutes Certified Staff

Donnelly, Stephanie (Nicole Cancialosi), GMSN, Psychologist, 1.0 FTE, effective 9/22/16-12/16/16

New Hires Support Staff

Howle, Jeanette, Garage, Bus Driver, 9 month, effective 8/17/16

O'Neal, Tricia, Garage, Bus Driver, 9 month, effective 8/17/16

Phillips, Patricia, Garage, Special Education Bus Monitor, 9 month, effective 8/17/16

Grams, Theresa, WES, Special Education Assistant-15 hrs wk, 9 month, effective 8/22/16

Hecker, Julie, WAS, Special Education Assistant-15 hrs wk, 9 month, effective 8/22/16

Maynard, Debra, HES, Special Education Assistant-15 hrs wk, 9 month, effective 8/22/16

Pagano, Carly, HSS, Special Education Assistant-15 hrs wk, 9 month, effective 8/22/16

Powell, Gwen, GMSS, Reading Lab Assistant-24 hrs wk, 9 month, effective 8/22/16

Reardon, Edward, All Bldgs, Floating 2nd Shift Custodian, 12 month, effective 8/22/16

Skinner, Jodie, MCS, Kindergarten Assistant-15 hrs wk, 9 month, effective 8/22/16

Davis, Marianne, FS, Special Education Assistant-17 hrs wk, 9 month, effective 8/24/16

Jessup, Tammy, FS, Special Education Assistant-17 hrs wk, 9 month, effective 8/24/16

Alicz, Jean, GHS, Administrative Assistant-Registrar, 12 month, effective 8/29/16

Resignations Support Staff

Deardorff, Vicki, MCS, Library Assistant, 9 month, effective 5/26/16

Dressler, Elisa, GHS, Special Education Assistant, 9 month, effective 5/26/16

Hoss, Chelsey, GMSS, Special Education Assistant, 9 month, effective 5/26/16

Monahan, Colleen, WES, Kindergarten Assistant, 9 month, effective 5/26/16

Saltus, Nate, Garage, Bus Driver, 9 month, effective 8/16/16

Hernandez, Jaime, WAS, 2nd Shift Custodian, 12 month, effective 8/22/16

Reappointments/Reclassifications Support Staff

Delabar, Barb, FS, Special Education Assistant-17 hrs wk (same position), 9 month

Hepburn, Amy, WAS, from Special Education Assistant-17 hrs wk at FS to Classroom Assistant-28.75 hrs wk at WAS, 9 month

Pannier, Lesley, FES, Special Education Assistant-15 hrs wk (same position), 9 month

Patterson, Thalia, FS, from Special Education Assistant-17 hrs wk at FS to Special Education Assistant-31.25 hrs wk at FS, 9 month

Van Den Akker, Nancy, WAS, from Kindergarten Assistant -15 hrs wk at WAS to Kindergarten Assistant-28.75 hrs wk at WES, 9 month

Weber, Gretchen, HES, Kindergarten Assistant-15 hrs wk (same position), 9 month

Wynn, Erin, HSS, from Kindergarten Assistant-15 hrs wk at HSS to Special Education Assistant-30 hrs wk at HSS, 9 month

9.3 Pay Request #2: \$141,711, Innovative Modular Solutions, Inc., for GHS Modular Classrooms

9.4 Pay Request #2: \$531,258.90, Laub Construction, for Districts' 2016 CIP Projects

Motion by Wilson, second by McCormick, to approve the above-listed items 9.1, 9.3, 9.4 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

Motion by Juby, second by Lamb, to approve the above-listed item 9.2 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

One Board member attended the PRIDE meeting that was kicking off their year with their volunteer recruiting plan and the GAF meeting where they are working on their plans for the year. The GAF is also trying to pin down a date for a karaoke night. The ISBE directors meeting was last week, and Ben Schwarm, who is our legislative liaison person there, gave a summary on how ISBE is working on behalf of kids and schools. Credit is also due to IASBO, IASA and IPA. The Facilities Task Force, along with Board members, toured the mobile units, and they look great. This is a great example of our Board being fiscally responsible and not short changing the students. Thank you to Mr. Ney and the O&M staff for getting this project done.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]; THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]; LITIGATION WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING IN A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT SUCH AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING [5 ILCS 120/2(c)(11)]; STUDENT DISCIPLINARY CASES [5ILCS 120/2(c)(9)]. (Bylaw 0167.2)

At 7:55 p.m., motion by Juby second by Lamb, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; litigation when an action

against, affecting, or on behalf of the particular public body has been filed and is pending in a court or administrative tribunal, or when the public body finds that such an action is responsible or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; student disciplinary cases. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Motion carried unanimously.

At 10:24 p.m., the Board returned to open session.

14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

14.1 Possible action on student discipline

Motion by Wilson, second by McCormick, to approve the recommendation for Student A, item 14.1 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

14.2 Superintendent's Contract

Motion by Juby, second by Lamb, to approve adjustments in the Superintendent's contract, item 9.2 as presented. Board member Juby voted no based on the length of the contract. On roll call, Ayes, six (6), Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, one (1), Juby. Absent, none (0). Abstained, none (0).

15. ADJOURNMENT

At 10:25 p.m., motion by Wilson, second by Lamb, and with unanimous consent, the meeting was adjourned.

APPROVED September 12, 2016
(Date)

PRESIDENT

SECRETARY _____

RECORDING
SECRETARY