



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, January 9, 2017, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:04 p.m. by President Grosso.

Board members present: Policy Committee Chair Leslie Juby, David Lamb, Mike McCormick, Kelly Nowak, Mary Stith, Bill Wilson, President Mark Grosso. Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Kristy Poteete-Kriegermeier, Communications Coordinator; Stephanie Martin, Early Childhood Coordinator; Jamie Benavides, Assistant Director Student Services; Anne Giarrante, Director Student Services; Dr. Andy Barrett, Assistant Superintendent Teaching & Learning; Dr. Adam Law, Assistant Superintendent Personnel Services; Donna Oberg, Assistant Superintendent Business Services; Dr. Kent Mutchler, Superintendent.

Others present: Taylor Egan, Rich Martin, Carrie Hollman, Cindy Stuewe, Marcie Lafferty, Devon Kurkowski, Renee Juergens, Sheavoun Lambillotte, Sarah Sierisch, Tina Gaetani, Courtney Falls, Jessica Dirck, Kasey Keller.

2. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

3. APPROVAL OF MINUTES (Bylaw 0168.1)

- 3.1 Regular Session, December 12, 2016
- 3.2 Executive Session, December 12, 2016

Motion by McCormick, second by Wilson, to approve the above-listed minutes, items 3.1-3.2 as presented. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), Nowak.

4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARING

- 4.1 FY 2016 Comprehensive Annual Financial Report (CAFR), Donna Oberg & Scott Duenser (Klein, Hall & Associates, LLC)

Scott Duenser of Klein, Hall & Associates provided an update to the Board on the FY 16 CAFR. This document is submitted to IASB each year for review as well. The District received a financial profile

score of 3.7 out of 4 which is in the recognition range. The only part that was low was the long term debt margin. On June 30, 2016, the District fund balance totaled \$61,214,305 with a total fund deficit of \$348,925 from the previous fiscal year end. In 2016, there were no new governmental accounting standards to implement.

Board comments, questions, concerns: You mentioned that we were scrutinized for our long-term debt, is that percent going down? (It should, because the EAV effects this. This category is weighted lower than others.) The Board has done a lot to accelerate the payment of long-term debt. It would help if the State would pay us the \$17.5 million that they owe us toward the long-term debt through construction grant funding.

4.2 Pre-School Presentation – Anne Giarrante & Stephanie Martin

Anne Giarrante and Stephanie Martin presented to the Board a proposal to develop a District Early Childhood Program. Our current pre-school program, which is partnered with the Park District, allows our three-year-old blended program students to attend 71 days per year, our four-year-old blended program students to attend 96 days a year and our instructional program students attend to 136 days per year which is well behind our neighboring districts. The goal of this new program would be to service tuition-based students and special education students within a blended program. This would allow for more time, where students will receive instruction taught by our certified teachers using research-based curriculum and assessments. This change would mean that in 2017/2018, we would need additional staff and materials to accommodate 35 IEP students and 60 tuition students which would be offset by tuition fees. IEP students would receive transportation and pay only the registration fee, but tuition students would have to provide their own transportation and would be charged \$260 per month for the program. This program would be located at Fabyan Elementary School, while the Park District program would remain at Friendship Station and be an independent program. We would use Creative Curriculum, Second Step Social/Emotional Curriculum, supplemental curriculum and District assessments. The current cost to run our pre-school program is \$763,750 and the projected cost to run our own program would be \$667,555 which is a savings of \$96,165. We plan to bring this proposal back to the Board at the first regular Board meeting in February with any necessary changes.

Board comments, questions, concerns: Have we talked with the Park District about this yet? (It has been discussed and there would be some changes, such as we would pull our staff from their program.) Have we received any feedback from the Park District? (Yes. There is apprehension about how this would change things for them.) Do we currently hire all of the teachers? (Not in the blended classrooms. Those teachers are hired by the Park District, and they use their own curriculum.) What's the difference between our curriculum and theirs? (The Park District does not incorporate Creative Curriculum to their curriculum.) To create a blended classroom, we have to bring in regular education students? (Yes.) We also partner with Mid-Valley, so this would be a three-way partnership. It was recommended that two Board members be a part of a meeting with the Park District going forward.

5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent reported that a new semester has started at the high school which is a change from last year. We will meet in a couple of weeks to reflect on this new change. Winter break is over, and students are back in their daily routines. On Friday, January 13th, the National Art Honor Society will have the unveiling of the Malvina Hoffman Project in the high school library from 6-7 p.m. Wednesday, January 11th is "Keep Moving Forward Day", so get on Twitter and follow us. It will be a Twitter frenzy that day! Thank you to O&M for the work they have been doing with the recent cold weather we've had. Let's hope that as we move further into January, the temperature rises with little or no snow.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 FY 2016 Comprehensive Annual Financial Report (CAFR)

Motion by Wilson, second by Nowak, to approve the above-listed levy extension, item 6.1 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.2 Policy Updates: Second Reading

6.2.1 Policy 6145.01, Debt Management, **NEW**

At the last meeting it was mentioned that in the second paragraph that we should change the words “shall be” to “desire”. This change was not made. We may need to revisit this policy to consider changing the wording. This policy will be tabled and brought back to the Policy Committee for review.

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 Board Meeting/Presentation Schedule

The Superintendent indicated that we will need to update this schedule so that it reflects the recent Technology, O&M, Security and pre-school presentations that will be coming to the full Board.

8. INFORMATION

8.1 FOIA Request

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Monthly Financial Reports and Interfund Transfers (Policy 6800)

9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

Resignations Certified Staff

Bowman, Mary, WAS, Grade 1, 1.0 FTE, effective 6/5/17

Newcomb-McNeal, Ericka, HSS, Psychologist, 1.0 FTE, effective 6/5/17

Schrotenboer, Kristina, FES, Kindergarten, 1.0 FTE, effective 6/5/17

Long-Term Substitutes Certified Staff

Leavitt, Marvin (Erica Duppler), GMSN, Guidance Counselor, 1.0 FTE, effective 2/8/17-6/5/17

FTE Adjustment Certified Staff

Chruciak, Karna, GHS, English, from .40 FTE to .50 FTE, effective 1/3/17

Madden, Shannon, GHS, Math, from .60 FTE to .70 FTE, effective 1/3/17

New Hires Support Staff

Daly, Susan, GMSN, Special Education Assistant, 9 month, effective 1/3/17

Emody, Thomas, MCS, Technology Assistant, 9 month, effective 1/3/17

Family and Medical Leave Support Staff

Ortega, Eloi, HES, 2nd Shift Custodian, 12 month, effective 12/12/16-1/30/17

Ochoa, Martin, WAS, 2nd Shift Custodian, 12 month, effective 12/16/16-1/6/17

Dargis, Diane, WAS, Special Education Assistant, 9 month, effective 1/3/17-2/16/17

Reynolds, Richard, MCS, 2nd Shift Custodian, 12 month, Intermittent

Bragg, Lisa, HSS, Special Education Assistant, 9 month, effective 1/5/17-4/5/17

9.3 Gifts, Grants, Bequests: \$1,878.80, GMSS Music Boosters

9.4 Resolution for Boundary Changes

Motion by Nowak, second by McCormick to approve the above-listed items 9.1-9.4 as presented. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

The Park Districts Executive Director shared her thoughts on the recent presentation of the District's Early Childhood Program. She is anxious to receive the proposal from the district, because tonight is the first that she is hearing of the plans to have this program. This would effect the Park District, because they currently use our inclusion services, and the programs would be competing against one another. All of the lead teachers in the Park District program have four-year degrees and have devoted their lives to this program. The school district has never asked that we better prepare students to enter kindergarten. If we should separate, hopefully the dialogue that we currently have with District 304 kindergarten teachers will continue. It is agreed that Geneva is a great place to raise children because of the schools. Two years ago we extended our program at the request of the district to allow more instructional time for students. If given more space, we could expand our program once again to accommodate the district. We look forward to working collaboratively with the District to provide a pre-school program together.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

GHS is sending two teams to a Hack-A-Thon this Friday and Saturday at the Innovation Hub at IMSA to work on Childhood Lead Poisoning issues tasked by the governor. The GAF annual karaoke night will be held on January 20th, and this year there will be an “under 21” competition on January 29th. The Music Boosters are recruiting members for next year. They have given generous donations to our music department, which could not be done without the help of so many volunteers. GEARS discussed at their recent meeting the A&E programs, the 1:1 program, and AP offerings. The Facilities Task Force met this afternoon where they reviewed the O&M and Security Capital Improvement Plans that were presented at tonight’s finance meeting. The committee is working on the numbers. Last Friday was another boys and girls’ basketball double header. Great games!

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING IN A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT SUCH AN ACTION IS PROBABLE OR IMMINENT [5 ILCS 120/2(c)(11)]. (Bylaw 0167.2)

At 8:04 p.m., motion by Juby second by Lamb, to go into executive session to consider matters pertaining to litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending in a court or administrative tribunal, or when the public body finds that such an action is probable or imminent. On roll call, Ayes, seven (7), Juby, Lamb, McCormick, Nowak, Stith, Wilson, Grosso. Nays, none (0). Absent, none (0). Motion carried unanimously.

14. ADJOURNMENT

At 8:43 p.m., motion by Wilson, second by Juby, and with unanimous consent, the meeting was adjourned.

APPROVED January 23, 2017
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING SECRETARY