



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, May 8, 2017, at 7:04 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Taylor Egan, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, President Mark Grosso. Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Kristy Poteete-Kriegermeier, Communications Coordinator; Tom Rogers, Principal Geneva High School; Dr. Andy Barrett, Assistant Superintendent Teaching & Learning; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Jay Markuson, Gail Rynn, Doug Lassiter, Matt & Kerry Gain, Laurie Perry, Dan Borne, Karen Baumgartner, David & Martha Knop, Evan Knop, Cathy Carrino, Becky Rogalla, Terri Helfers, Cindy Whitley, Renee Swidenbank.

2. APPROVAL OF MINUTES (Bylaw 0168.1)

- 2.1 Regular Session, April 24, 2017
- 2.2 Executive Session, April 24, 2017

Motion by Juby, second by Lamb, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARING

- 3.1 Tradition of Excellence Award: Geneva High School Students (Policy 5451)
Skills USA

State Qualifiers

- Jack Divine – Cabinet Making – 3rd Place
- Evan Knop – Cabinet Making – 14th Place
- Brandon Birkelbach – Emergency Medical Technician through FVCC – 15th Place
- Aidan Taylor – Emergency Medical Technician through FVCC – 1st Place

- 3.2 Recognition of Geneva CUSD 304 Educators of the Year
Matt Gain, Laurie Perry, Rene Swidenbank

Dr. Law presented the Kane County Educator of the Year nominees and announced that Matt Gain took home the top award as Kane County Educator of the Year. Congratulations to all!

4. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

A speaker read a letter from another person, a co-worker, who was unable to attend tonight's meeting to speak on behalf of the GSSA. I have worked for the district since 1994. In 2006, I retired from teaching Spanish. Due to an unforeseen life event, I have had to return to the work force. Because the support staff formed a union, we were informed that we would not get a pay raise until we had a contract. We were hopeful that a settlement would be quick coming, as we were only asking to be treated fairly. Months have passed and there is still no contract or pay raise. The lack of a pay increase has affected me adversely. My IMRF will be reduced unless a settlement is reached. It is disheartening that the same administrators that asked the support staff to step up when the teachers strike seemed imminent are now showing disregard to our contributions to the education of the students in District 304. Geneva has a reputation for excellence in education, which is in great part due to the dedication of the support staff. Again, do what is right and negotiate a contract with us.

5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent reported that there are many upcoming activities such as the Fine Arts Show, Prom, many concerts and athletic events, as well as senior activities. We encourage you to stay informed through 304 Connects and the district website. There are also many things happening in assessment. During principal meetings today, we talked about using the data from the ACT's and how that data might fit with the longitudinal data of the new SAT's. In addition, we are looking at data as part of the evaluation process for teachers. This summer, we will try to reformat and use the data in a manner that helps to inform instruction so that we can continuously improve on our work with our students.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Board Working Agreements

Motion by Stith, second by Lamb, to approve the above-listed working agreements, item 6.1. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 Board Meeting/Presentation Schedule

The Superintendent shared that the Board continues to make changes as necessary and hopes that the community will continue to watch for future agenda items that might be of interest to them. This planning document does change regularly. One current change is the Board retreat, which will now be towards the end of June.

7.2 Learning & Teaching Resources Adoption Preview (Textbooks Plus) (Policy 2220)

Dr. Barrett shared that, in the past, we called this a Textbook Adoption, but have now moved to calling this a Resource & Textbook adoption, because we now adopt more than just textbooks. For the 2017-2018 school year, it is being recommended that we adopt the following new textbooks and resources:

Math

- Open Source Calculus Textbook: CK-12
- KUTA Software

Science

- Modern Chemistry
- Conceptual Physical Science Explorations, Second Edition
- Mystery Science

Technology

- Microsoft Imagine Academy
- HP Self-Maintainer Program

World Language-Spanish

- En contacto: Gramatica en accion & En Contacto: Lecturas intermedias

These resources either replace much older editions or reflect a first-time purchase for a new course that was proposed and approved. These resources will be available for display for the requisite amount of time.

Board comments, questions, concerns: Given that the Conceptual Physical Science Explorations textbook has a copyright of 2010, do we know if the company is planning for a newer version soon? (This textbook does provide a good foundation to develop a scope and sequence, and we are not aware of any newer updated version being released soon.)

- 7.3 Policy Updates-First Reading (Bylaw 0131.1)
 - 7.3.1 Policy 6152.01, Waiver of School Fees, REVISED
 - 7.3.2 Policy 7100, Facilities Planning, REVISED
 - 7.3.3 Policy 7217, Weapons, REVISED
 - 7.3.4 Policy 8330, Student Records, REVISED
 - 7.3.5 Policy 8410, Threat Assessment and Intervention, REVISED

Board comments, questions, concerns: The last paragraph in Policy 8410 is a bit confusing. Is it the building administrator that starts the communication? (There may be a better way to word this.) Could we clean this sentence up and bring it back to the Board for review? (Yes.) These policies will be brought back to the Board for a second reading at the next meeting with noted changes.

8. INFORMATION

- 8.1 Suspension Report (Policy 5610)
- 8.2 FOIA Requests
- 8.3 Out-of-State Trip Requests (Policy 2340)

9. CONSENT AGENDA (Bylaw 0166.1)

- 9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

New Hires Certified Staff

Ladd, Dylan, GMSS, Music-General, 1.0 FTE, effective 8/21/17

Resignations Certified Staff

Gorski, Samantha, GMSS, Psychologist, 1.0 FTE, effective 6/5/17

Ralston, Phil, GHS, English, 1.0 FTE, effective 6/5/17

Reappointments Certified Staff

Holstein, Kimberly, WES, Social Worker, .75 FTE

Serluco, Alexander, FES, Physical Education, .50 FTE

Swanson, Ashley, GELP, Special Education, .80 FTE to 1.0 FTE

Warren, Tricia, GHS, Guidance Counselor, .40 FTE

Family and Medical Leave Certified Staff

Kohlhagen, Steve, HES, Grade 5, 1.0 FTE, effective 5/15/17-5/31/17

Oberg, Donna, CO, Asst Supt-Business, 1.0 FTE, effective 4/28/17-7/1/17

Strizu, Katherine, HSS, Kindergarten, 1.0 FTE, effective 9/14/17-11/27/17

Family and Medical Leave Support Staff

Altmayer, Kim, GMSN, Library Assistant, 9 month, effective 4/24/17-5/10/17

Retirement Support Staff

Conklin, Leslie, GHS, Library Assistant, 9 month, effective 6/5/17

Baier, David, GHS, 2nd Shift Custodian, 12 month, effective 7/20/17

- 9.2 Amend 2016-2017 Official ISBE School Calendar to Remove Unused Emergency Days

- 9.3 Bid Summary/Award: \$247,460, Insight Public Sector, Inc., 270 Lenovo ThinkPad Yoga 370's

- 9.4 Bid Summary/Award: \$596,020, Heartland Business Systems, 422 HP ProBook x360's

w/Celeron Processor and 928 HP ProBook x360's w/Pentium Processor

9.5 2016-2017 Board Meeting Calendar Revised (Bylaw 0165.3)

9.6 2017-2018 Finance Committee Calendar (Bylaw 0155)

Motion by Juby, second by Egan, to approve the above-listed items, 9.1-9.6 as presented. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Several Board members attended the GEA retirement dinner and socialized with teachers who actually taught their children. Not only did one of our teachers win the top award for Kane County, but it was also great to see teachers from all over the area together at the Kane County Educator Recognition Banquet. There is a PRIDE event on May 17th for our PRIDE volunteers and an IASB Directors meeting this weekend to talk about the upcoming Triple I Conference. The Kishwaukee Council met to reorganize and talk about programming and dates for upcoming meetings. Those dates should be out soon. Geneva 304 will be hosting the spring, 2018 IASB dinner meeting, where the topic for discussion will be curriculum. A Board member attended the recent Coalition for Youth meeting, where they talked about new programs they will be launching for boys and girls. At the recent Facilities Task Force meeting, task force members talked about preparations for the upcoming graduation, flooring bids, capital expenditures and a leak in the steam line at Western Avenue.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]; THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]. (Bylaw 0167.2)

At 7:45 p.m., motion by McCormick second by Stith, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Motion carried unanimously.

At 8:36 p.m., the Board returned to open session.

14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

- Disciplinary Action – Employee A

Motion by McCormick, second by Lamb, to approve the above-listed disciplinary action for Employee A, 14 as presented. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

15. ADJOURNMENT

At 8:38 p.m., motion by McCormick, second by Lamb, and with unanimous consent, the meeting was adjourned.

APPROVED May 22, 2017
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING
SECRETARY