



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, January 8, 2018, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Taylor Egan, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Mike McCormick, Vice President Kelly Nowak, President Mark Grosso. Late: None. Absent: Mary Stith.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Laura Sprague, Communications Coordinator; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others: Susan Sarkauskas

2. APPROVAL OF MINUTES (Bylaw 0168.1)

- 2.1 Regular Session, December 11, 2017
- 2.2 Executive Session, December 11, 2017

Motion by McCormick, second by Juby, to approve the above-listed minutes, items 2.1 – 2.2. On roll call, Ayes, six (6), Egan, Juby, Lamb, McCormick, Nowak, Grosso. Nays, none (0). Absent, one (1), Stith. Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 3.1 Tradition of Excellence Award (Policy 5451)
Comprehensive Annual Financial Report (CAFR) Award

Dr. Mutchler shared that the District once again received from the International Association of Business Officials Certificate of Excellence Award from the review team for its presentation of the CAFR. This recognizes that the district has met or exceeded the program standards for financial reporting and accountability.

- 3.2 2018-2019 Technology Capital Plan

Director of Technology Mike Wilkes presented the technology plan for 2018-2019. Every year, we look at things in two places and those are the learning environment and network/infrastructure. Initiatives for the 2018-2019 school year include 1:1 learning for 2nd, 5th, 6th and 9th grades; staff device replacements and expanded access; projector upgrades (where needed); and other updates such as labs and desktops. The infrastructure is what makes everything work, and as long as we

continue to invest in and make strides to keep technology in the classroom, we have to keep our infrastructure up-to-date as well. Scheduling device replacement based on life cycles has worked well for us. Currently, we have no formal standard cycle for the network and infrastructure but would like to adopt one. The key outcomes of a 3-year network upgrade plan includes network equipment upgrades and consolidation, LAN/WAN capacity increases, and growing wireless network capacity. The estimated cost of this plan is \$1.3 million overall, with the net estimated cost for the 2018-2019 Tech Plan at \$726,000. The next steps include approval to move forward, e-rate bid process, refining estimates/needs, and Board approval of bids.

Board comments, questions, concerns: You are asking us to commit to this plan without a commitment of e-rate? What is the probability that we will receive this support? (It is likely that we will receive something, but cannot guarantee.) How did you come up with the e-rate funds? (They give us \$150 (raw number) per student plus our discount rate of 40%.) The one variable you have for next year is the firewall. Do you have any idea what this might cost the district? (We paid \$150,000 for the new equipment and 3-year service replacement. It is not anticipated that we would need new equipment, so maybe \$50,000.)

4. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent shared that the year continues to move forward at a rapid pace. We just finished our winter break, which gave our Operations & Maintenance staff a chance to catch up on cleaning and building improvement projects. The second semester began today at the high school, as students returned from break. We extended an invitation to our staff to present during the County Wide Institute Day. We know we will have staff accept, and we appreciate the expertise of our staff and their willingness to share that with others.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Policy 2414, Sex & Family Life Education – Revised

Motion by Juby, second by Egan, to approve the above-listed Policy, item 6.1 as presented. On roll call, Ayes, six (6), Egan, Juby, Lamb, McCormick, Nowak, Grosso. Nays, none (0). Absent, one (1), Stith. Abstained, none (0).

6.2 2018-2019 Technology Capital Plan

Motion by Lamb, second by Juby, to approve the above-listed Technology Plan, item 6.2 as presented. On roll call, Ayes, six (6), Egan, Juby, Lamb, McCormick, Nowak, Grosso. Nays, none (0). Absent, one (1), Stith. Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 Board Meeting/Presentation Schedule

The Superintendent shared that we did add to the schedule the self-evaluation for governance for this Friday. We thank the Board for taking the extra time to take part in this.

8. INFORMATION

8.1 FOIA Requests

8.2 Out-of-State Trip Request

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Monthly Financial Reports and Interfund Transfers (Policy 6800)

9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

FTE Adjustment Certified Staff

Meister, Lisa, GHS, Health, 1.0 FTE to 1.20 FTE (2nd semester), effective 1/8/18

Thomas, John, GHS, Math, 1.20 FTE to 1.20 FTE (2nd semester) effective 1/8/18

Long-Term Substitutes Certified Staff

Zaputil, Conor (Annie Seitelman), GHS, Physical Education, 1.0 FTE, effective 1/31/18-4/30/18

Hayes, Karen (Katie Howlett), WES, Grade 3, 1.0 FTE, effective 2/15/18-5/31/18

Family and Medical Leave Certified Staff

Howlett, Katie, WES, Grade 3, 1.0 FTE, effective 2/15/18-5/31/18

Shipton, Neal, GHS, Music, 1.0 FTE, effective 3/13/18-3/26/18

New Hires Support Staff

Japuntich, Joseph, Garage, Bus Driver, 9 month, effective 12/22/17

Cullen, Breana, GMSS, Special Education Assistant, 9 month, effective 1/8/18

Family and Medical Leave Support Staff

Nakum, Kanan, GHS, Library Asst, 9 month, effective 12/7/17-12/15/17 & 12/18/17-12/22/17 (PT)

Reynolds, Rich, MCS, Custodian, 12 month, effective 12/14/17-Intermittent

Retirement Support Staff

Hladik, Robert, Garage, Bus Driver, 9 month, effective 12/22/17

Kuzur, Ronald, Garage, Bus Driver, 9 month, effective 12/22/17

9.3 Gifts, Grants, Bequests: \$30,400, Anonymous Donor, for Project Lead the Way

9.4 Gifts, Grants, Bequests: \$333,246, Fabyan Foundation, \$200,000 for scholarships and \$133,246 for innovative projects and the 1:1 innovative computer to student ratio project

9.5 Gifts, Grants, Bequests: \$26,672.82, Geneva Academic Foundation, for equipment, tools, programs and services in support of teachers and classrooms throughout the district

Motion by Juby, second by Nowak, to approve the above-listed items 9.1-9.5. On roll call, Ayes, six (6), Egan, Juby, Lamb, McCormick, Nowak, Grosso. Nays, none (0). Absent, one (1), Stith. Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Board members attended the Communications Task Force meeting where they talked about the Board template and community engagement. An e-vite will be sent out soon for the 'We Are Listening' series. The Music Boosters faculty recital is this Friday at GHS. They will also be working on their 'wish list' items for the music department. Board members attended the VEI ribbon cutting ceremony. Students from this program are hoping to attend a trade show in San Francisco. They will be reaching out to the community with fundraising opportunities to help fund this trip. A Board member attended one of the girl's tournament games in Moutini.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]. (Bylaw 0167.2)

At 7:27 p.m., motion by McCormick second by Nowak, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, six (6), Egan, Juby, Lamb, McCormick, Nowak, Grosso. Nays, none (0). Absent, one (1), Stith. Abstained, none (0).

At 8:10 p.m., the Board returned to open session.

14. ADJOURNMENT

At 8:11 p.m., motion by McCormick, second by Nowak, and with unanimous consent, the meeting was adjourned.

APPROVED January 22, 2018
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING
SECRETARY