



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, April 23, 2018, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:05 p.m. by President Grosso.

Board members present: Taylor Egan, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, President Mark Grosso. Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Lauri Haugen, Principal Fabyan Elementary School; Scott McPeak, Associate Principal Geneva High School; Todd Latham, Director Business Services; Laura Sprague, Communications Coordinator; Shonette Sims, Director Learning & Teaching; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others: Don & Kelly Kramer, Rob & Jenny Lyons, Karna Chrusciel, JoAnn Corbett, Tina Barber, Meggan Hagemann, Kevin Gannon, Kevin & Lynn Moravick, Maureen Borodin, Hannah Borodin, Naomi Lautenschlager, Monica O'Hara-Noonan, Autumn Bruno, Ryan Chalmers, Christopher Hall, Rey Lautenschlager, Conor McPheron, Sarah Mozden, Maxwell Olesen, Divya Patel, Isabella Chiefari, Makena Gonzalez, Holly Kramer, Grace Lyons, Savannah Mackowski, Madison Moravick, Sophia Sharpe, Amanda Werner, Ava Wurster, Lori Alford.

2. APPROVAL OF MINUTES (Bylaw 0168.1)

- 2.1 Regular Session, April 9, 2018
- 2.2 Executive Session, April 9, 2018

Motion by McCormick, second by Nowak, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 3.1 Tradition of Excellence: GHS Students (Policy 5451)
Worldwide Youth in Science and Engineering (WYSE), Family, Career and Community Leaders of America (FCCLA)

WYSE

Amanda Beigel
Grace Brolly
Ryan Chalmers
Alexander Cordogan
Brenna Finley

Christopher Hall
Nisha Hawkins
Caroline Lahey
Rey Lautenschlager
Conor McPheron

Garrett McPheron
Sarah Mozden
Maxwell Olesen
Divya Patel

FCCLA

Hannah Borodin
Makena Gonzalez
Grace Lyons
Claudia Pray
Michelle Siciliano

Isabella Chiefari
Isabelle Harkleroad
Savannah Mackowski
Isabella Pray
Amanda Werner

Macy Dressel
Holly Kramer
Madison Moravick
Sophia Sharpe
Ava Wurster

3.2 2018-2019 Preliminary Budget Presentation - O&M/Transportation/Education

Todd Latham presented to the Board the 2018-2019 Preliminary Budget Presentation for O&M, Transportation and Education. Overall revenue assumptions come from property taxes, CPI, State funding, local funding, evidence-based funding, bus buy back and E-rate funding. Overall expenditures assumptions are from salaries & benefits, health benefits, supplies, purchased services, O&M Capital Plan, Technology Plan, bus purchase and contingencies such as snow removal and emergency repairs. In the Education Fund, the projected beginning balance is \$17,049,769, with projected revenues of \$64,890,592 and projected expenses of \$65,196,822. This leaves a projected ending balance of \$16,742,539. In the O&M Fund, the projected beginning balance is \$2,077,777, with projected revenues of \$11,772,387 and projected expenses of \$13,131,736. This leaves a projected ending balance of \$718,428. In the Transportation Fund, the projected beginning balance is \$4,427,671, with projected revenues of \$5,768,648 and projected expenses of \$5,481,460. This leaves a projected ending balance of \$4,714,859. In May, we will bring to the Board a calendar that will lay out the process right up to the approval of the budget.

Board comments, questions, concerns: When you look at the operating funds this year, we are up just under 4%, but if you go back over the last four (4) years, we are actually under 10%. This shows that we have been more disciplined in our spending over the last four (4) years. This year, we have many projects to complete that we have been holding off on and that have been part of our seven (7) year plan. The Finance Committee heard from Mary Dunmead, at their last meeting, on how the district could save money by taking back some of the special education transportation routes. There is concern for the O&M Fund, and how we will build this back up.

3.3 Professional Development Presentation (3 of 3) – Dr. Andy Barrett

Dr. Barrett, along with district staff, shared with the Board what has been happening with professional development within the district and how it has impacted how they teach in the classroom. Teachers from all levels, and different buildings, shared about professional development for the new science curriculum (Mystery Science), One Note interactive binders, writing, and Mimio CTP. All of these workshops have enhanced student learning and made learning in the classroom more engaging and collaborative. It has also improved self-motivation and self-confidence in students.

Board comments, questions, concerns: This has been one of the best presentations the Board has seen from staff. Teachers are always pushing for more PD days, and we always wonder if it is worth it, but this definitely proves that it is. We want to continue to support our teachers and the things they do for our students.

4. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the [Welcome to Our Meeting](#) brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent shared that we are concluding testing for the year and are now gearing up for the end of the year with spring activities and recognition of retirees throughout the district.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 2018-2019 Textbook and Resources Adoptions (Policy 2510)

Dr. Barrett shared with the Board the recommended textbook and resource changes for the 2018-2019 school year. The proposed resources are replacing older editions or reflect first-time purchases for courses that have been approved or updated. These instructional resources and materials appropriately support the current curriculum. These resources will be available for display at the Coultrap Educational Services Center for the requisite amount of time per the Illinois School Code. These will be brought back to an upcoming meeting for approval.

6.2 Student Discipline Recommendation

This recommendation is to affirm the decision made by the Board at their last meeting.

Motion by Nowak, second by Stith, to approve the above-listed student discipline recommendation, item 6.2. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 Board Meeting/Presentation Schedule

Just a reminder that the Board Retreat will be this Friday at the Coultrap Educational Services Center beginning at 6 p.m.

8. INFORMATION

8.1 FOIA Requests

8.2 Suspension Report

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Monthly Financial Reports & Interfund Transfers

9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

New Hires Certified Staff

Barabasz, Ryan, GMSS, Physical Education, 1.0 FTE, effective 8/20/18

Deknatel, Johnathan, GMSN, Science, 1.0 FTE, effective 8/20/18

Feldsien, Julie, WES, LMC Director, 1.0 FTE, effective 8/20/18

Stevens, Leah, WES, Certified School Nurse, 1.0 FTE, effective 8/20/18

Swiderski, Jennifer, GMSS, Math, 1.0 FTE, effective 8/20/18

Teti-Teal, Nico, WAS, Physical Education, 1.0 FTE, effective 8/20/18

Resignation Certified Staff

Calderone, Rebecca, GMSS, Language Arts, 1.0 FTE, effective 6/1/18

Family and Medical Leave Certified Staff

Blayney, Cynthia, GHS, School Nurse, 1.0 FTE, effective 4/9/18-4/20/18

Marschinke, Allison, FES, Grade 1, 1.0 FTE, 10/18/18-1/29/19

Semyck, Elizabeth, MCE, Librarian, 1.0 FTE, effective 10/29/18-12/21/18

Strizu, Katherine, HSS, Kindergarten, 1.0 FTE, effective 4/16/18-5/11/18

Leave of Absence Certified Staff

Howlett, Kathryn, WES, Grade 3, 1.0 FTE, 2018-2019 School Year

Resignations Support Staff

Simonsky, Dawn, Garage, SPED Transportation Supervisor/Dispatcher, 12 month, effective 6/29/18

Retirement Support Staff

Richardson, Steven, GMSN, Maintenance, 12 months, effective 6/15/18

Quiggle, Karen, MCS, Special Education Assistant, 9 month, effective 6/1/18

Special Projects

Latham, Todd, CESC, Coordinator of Business Services, \$10,000

9.3 2018-2019 Finance Committee Calendar (Bylaw 0155)

9.4 2018-2019 Policy Committee Calendar (Bylaw 0155)

- 9.5 2018-2019 Board Meeting Calendar (Bylaw 0155)
 - 9.6 Request to Purchase: \$\$279,739.80, Insight Public Sector, for 290 Lenovo ThinkPad Yoga 370's for GMSN, FES, HES, HSS, MCS, WAS, CESC, BUS
 - 9.7 Request to Purchase: \$699,030, Heartland Business Systems, for 1350 HP ProBooks for 2nd, 5th, 6th and 9th grade students
 - 9.8 Request to Purchase: \$43,337.76, Martin Implement Sales, Inc., New Holland Powerstar T4.75 Tractor-Loader
 - 9.9 Gifts, Grants, Bequests: \$874.58, Abbvie, for experimental learning, field trips, hands-on activities, etc. for Western Avenue School
- Motion by Juby, second by Lamb, to approve the above-listed items 9.1-9.9 with amendments to 9.4. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Joint PTO met last week where Laura Sprague gave a great presentation on the communication initiative with the community. Post prom needs volunteers. If you are interested, you can sign up online. The GAF "Under 21 Karaoke" event will take place this Sunday from 3-6 p.m. at Evenflo in Geneva. The Policy Committee is moving along on reviewing the new PRESS policies. There are two sections left to review.

At 8:28 p.m., Taylor Egan left the meeting.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]; THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5ILCS 120/2(c)(1)]. (Bylaw 0167.2)

At 8:25 p.m., motion by Juby second by McCormick, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

At 9:31 p.m., the Board returned to open session.

14. ADJOURNMENT

At 9:32 p.m., motion by McCormick, second by Nowak, and with unanimous consent, the meeting was adjourned.

APPROVED May 14, 2018
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING SECRETARY