



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
RECORD OF PROCEEDINGS OF A REGULAR SESSION  
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, June 11, 2018, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

**1. CALL TO ORDER (Bylaws 0163 & 0164)**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Taylor Egan, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Mike McCormick, Vice President Kelly Nowak, President Mark Grosso. Late: None. Absent: Mary Stith.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Laura Sprague, Communications Coordinator; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others: Peter Mertka.

**2. APPROVAL OF MINUTES (Bylaw 0168.1)**

- 2.1 Regular Session, May 29, 2018
- 2.2 Executive Session, May 29, 2018

Motion by Juby, second by Nowak, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, six (6), Egan, Juby, Lamb, McCormick, Nowak, Grosso. Nays, none (0). Absent, one (1), Stith. Abstained, none (0).

**3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

**4. PUBLIC COMMENTS**

*Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

**5. SUPERINTENDENT'S REPORT (Policy 1210)**

The Superintendent shared that the district is in full swing planning for next year. We have evaluator renewal academy tomorrow, which will be hosted at Central Office. Our next community engagement meeting will be later this week, and we have one planned for early fall as well. New staff orientations

begin next.

## **6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION**

- 6.1 PTAB Appeals
  - 6.1.1 Best Buy 387 PTAB Appeal Resolution
  - 6.1.2 John Papaioannou PTAB Appeal Resolution

Motion by Nowak, second by Lamb, to approve the above-listed PTAB resolutions, items 6.1.1-6.1.2. On roll call, Ayes, six (6), Egan, Juby, Lamb, McCormick, Nowak, Grosso. Nays, none (0). Absent, one (1), Stith. Abstained, none (0).

Board comments, questions, concerns: Is there any update on Best Buy? (This was the update.) So, is the \$26,818 just for the one or is that the combined total for the two appeals for Best Buy? (My understanding is that it is just one.) So, when they request the reduction on the \$433,000, what was our percentage on that? (The appeal says it should be about the same amount for both years.)

## **7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION**

- 7.1 Board Meeting/Presentation Schedule  
This is a working document that changes periodically. It allows the public to know what will be coming up on the agenda at future meetings.
- 7.2 Board Goals Discussion  
This is just a reminder that the Board will meet on Monday, June 18 to discuss goals for 2018-2019.

## **8. INFORMATION**

- 8.1 FOIA Requests

## **9. CONSENT AGENDA (Bylaw 0166.1)**

- 9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

### New Hires Certified Staff

Christoffel, Margaret, HES, Kindergarten, 1.0 FTE, effective 8/20/18  
Riley, Amanda, GMSS, Language Arts, 1.0 FTE, effective 8/20/18  
Russell, James, GHS, Physical Education, .70 FTE, effective 8/20/18  
Wierenga, Natalie, GMSS, Language Arts, 1.0 FTE, effective 8.20.18  
Williams, Jean, GMSN, Psychologist, 1.0 FTE, effective 8/20/18

### Resignations Certified Staff

Krause, Matthew, GHS, Social Studies, 1.0 FTE, effective 6/1/18

### Reappointments Certified Staff

Aceto, Kelly, GHS, Business Education, .60 FTE S1 to .80 FTE S1/.40 FTE S2

### Family and Medical Leave Certified Staff

Anderson, Kristin, GMSN, Language Arts, 1.0 FTE, effective 11/23/18-3/4/19

### New Hires Support Staff

McBride, Helene, WES, Kindergarten Assistant, 9 month, effective 8/20/18  
McMillen, Amy, WES, Special Education Assistant, 9 month, effective 8/20/18  
Ostergard, Cathleen, Special Education Assistant, 9 month, effective 8/20/18  
Sherer, Natalia, WAS, Special Education Assistant, 9 month, effective 8/20/18

### Resignations Support Staff

Littleton, Sheri, GMSN/S, Reading Lab Assistant, 9 month, effective 6/1/18  
Pott, Kirsten, Garage, Bus Driver, 9 month, effective 6/1/18  
Holcombe, Laura, FES, Building Technician, 10 month, effective 6/15/18

### Reappointments/Reclassifications Support Staff

Colin, Elodie, MCS, from Library Assistant (10 hrs) to Special Ed Assistant (30 hrs), 9 month  
Meyer, Tracy, MCS, from Special Ed Assistant (15 hrs) to Special Ed Assistant (30 hrs) 9 month  
Miller, Jody, GELP/MCS, from Special Ed Assistant (17 hrs) to Special Ed Assistant (15 hrs), 9 month  
Skinner, Jodie, MCS, from Kindergarten Assistant (29.75 hrs) to Special Ed Assist (30 hrs) 9 month  
Sweeney, Lindsay, MCS, from Classroom Assist (28.75 hrs) to Kindergarten Assist (15 hrs) 9 month

#### Retirement Support Staff

Kleckner, Lester, Garage, Bus Driver, 9 month, effective 6/1/18  
Lafferty, Marcia, HES, Special Ed Assistant, 9 month, effective 6/1/18  
Haseman, Marvin, Garage, Bus Driver, 9 month, effective 6/8/18  
Fanale, Jolene, WES, Administrative Assistant, 10 month, effective 6/15/18

#### Reappointments Administrators

Allison, Reed, GHS, Dean, 10 month  
Barrett, Andrew, CO, Asst Supt Learning & Teaching, 12 month  
Benavides, Jamie, CO, Asst Director Student Services, 12 month  
Bidlack, Lawrence, GMSN, Principal, 12 month  
Bleau, Terrance, GMSS, Principal, 12 month  
Carli, David, GHS, Athletic Director, 12 month  
Delre, Shannon, GHS, Student Services Coordinator, 10 month  
Drexler, Doug, GHS, Principal Associate, 12 month  
Dunmead, Mary, Garage, Director of Transportation, 12 month  
Dye, Julie, WES, Principal, 12 month  
Giarrante, Anne, CO, Director of Student Services, 12 month  
Haugen, Lauri, FES, Principal, 12 month  
Hornberg, Kimberly, HES, Principal, 12 month  
Jones, Daniel, GMSS, Principal Assistant, 12 month  
Kelly, Michael, GHS, Dean, 10 month  
Latham, Todd, CO, Coordinator of Business Services, 12 month  
Law, Adam, CO, Asst Supt Human Resources, 12 month  
McPeak, Scott, GHS, Principal Assistant, 10 month  
Ney, Scott, CO, Director of Facility Operations, 12 month  
Oros, Kristen, GMSS, Dean, 10 month  
Petmezas, George, MCS, Principal, 12 month  
Rogers, Thomas, GHS, Principal, 12 month  
Shrader, Susan, GHS, Dean, 10 month  
Sims, Shonette, CO, Director of Learning & Teaching, 12 month  
Sprague, Laura, CO, Communications Coordinator, 12 month  
Torman, Kimberly, GMSN, Dean, 10 month  
Weltler, Ashley, GMSN, Principal Assistant, 12 month  
Westerhoff, Brenna, HSS, Principal, 12 month  
Wilkes, Michael, CO, Director of Technology, 12 month  
Zeman, Ronald, WAS, Principal, 12 month

#### Geneva Early Learning Program – Extended School Year

Fairfield, Katie, Speech Language Pathologist, current employee  
Swanson, Ashley, Learning Behavior Specialist, current employee  
Juergens, Ashley, Learning Behavior Specialist, current employee  
Falls, Courtney, Learning Behavior Specialist, current employee  
Jessup, Tammy, Special Education Assistant, current employee  
Cornelson, Irene, Special Education Assistant, current employee  
Koester, Clover, Special Education Assistant, current employee  
Hamilton, Alyssa, Special Education Assistant, current employee  
Helfers, Terri, Special Education Assistant, current employee

9.2 Resolution Ascertainning Prevailing Wages in Geneva CUSD 304

9.3 2018-2019 Board Calendar Update

Motion by Nowak, second by Egan, to approve the above-listed items 9.1-9.8. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

Motion by McCormick, second by Egan, to approve the above-listed items 9.1-9.3. On roll call, Ayes, six (6), Egan, Juby, Lamb, McCormick, Nowak, Grosso. Nays, none (0). Absent, one (1), Stith. Abstained, none (0).

### **10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION**

None.

**11. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board*

Board members attended a seminar on public problem solving and decision-making. One of the breakout sessions on “Should we do summer school? Should we not? Should we extend the school year?” “How We Got Here” was also a very interesting session. The Facility Task Force met and discussed safety. It is important to spell out to parents what we are doing in terms of security.

**12. NOTICES / ANNOUNCEMENTS**

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]; THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]. (Bylaw 0167.2)**

At 7:15 p.m., motion by Nowak second by Juby, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. On roll call, Ayes, six (6), Egan, Juby, Lamb, McCormick, Nowak, and Grosso. Nays, none (0). Absent, one (1), Stith. Abstained, none (0).

At 8:21 p.m., the Board returned to open session.

**14. ADJOURNMENT**

At 8:00 p.m., motion by Egan, second by Juby, and with unanimous consent, the meeting was adjourned.

APPROVED June 25, 2018  
(Date)

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PRESIDENT

SECRETARY \_\_\_\_\_

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RECORDING  
SECRETARY