



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, July 23, 2018, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Taylor Egan, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, President Mark Grosso. Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Laura Sprague, Communications Coordinator; Dr. Dean Romano, Assistant Superintendent of Business Services; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Jessica Breugelmans, Susan Sarkauskas, Noel Sutcliff.

2. APPROVAL OF MINUTES (Bylaw 0168.1)

- 2.1 Regular Session, June 23, 2018
- 2.2 Executive Session, June 23, 2018

Motion by Juby, second by Lamb, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, six (6), Egan, Juby, Lamb, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), McCormick.

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 3.1 Learning & Teaching Summer Professional Development Updates

Dr. Barrett shared with the Board what has been happening over the summer with professional development. Staff are working and learning year-round through PLC collaboration, curriculum writing, student services, summer institute and the ISTE (International Society for Technology in Education) Conference. There is also a lot of self-directed learning taking place through reading, podcasts, workshops and conferences. We still have the Summer Institute coming up in August, which will have sessions covering a variety of topics and is open to all staff.

4. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the [Welcome to](#)

Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent shared that there is a lot happening in the district right now, especially with maintenance projects. The flooring at the high school is being replaced and should wrap up this long-term project, which has gone in phases. You will also notice that the track at the high school has been resurfaced and looks great. The City is replacing Center Street near the tennis courts, so we have been working with them to coordinate with their projects as well. A big thank you to our O&M staff for their super cleaning, stripping down the floor coverings and putting on new wax. This helps to make our buildings look so nice when students and staff are present.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 2018-2019 Resource and Textbook Adoption

Dr. Barrett shared that the newly proposed novels for the three new versions of English IV were brought forward at an earlier meeting. They have been on display at the district office for over thirty days. Tonight, we are hoping that the Board will approve these resources.

Motion by Nowak, second by Egan, to approve the above-listed resource and textbook adoption, item 6.1. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.2 2018-2019 Tentative Budget Adoption & Authorization to Establish Public Hearing Date

Dr. Romano shared that there has been a lot of work underway throughout the year, and we are looking to bring the tentative budget to the Board for approval on August 13. Formal approval would be on September 24 in conjunction with the public hearing. As we have been working through, we have some good news and are making good progress. We are integrating in some additional opportunity for historic data to be reviewed as compared to the end-of-close from last year, as well as the work that has been done currently as a projected budget across the whole budget. We would like to provide public notice early due to the importance of meeting that 30-day deadline.

Motion by McCormick, second by Juby, to approve the above-listed tentative budget and public hearing date, item 6.2. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 Board Meeting/Presentation Schedule

This schedule is updated before each meeting to give the public a chance to see what topics are coming up that might interest them. Topic suggestions from the Board are always welcome.

Board comments, questions, concerns: We would like to see recognition from IASB deleted from the September 9 agenda, as that is on a two-year cycle.

7.2 2018-19 Board and District Goals for Goals Booklet

The Superintendent has been working with the Board and his administrative team to put together goals for the 2018-2019 school year. The goal was to develop a learning environment that empowers our students and staff, and that is linked directly to our statements that make up our vision and mission. This is a draft, and will come back to the Board for recommended approval at a future meeting. To see details you can click on this [link](#).

Goal 1 – Learning & Teaching

Goal 2 – High Quality Staff

Goal 3 – Financial Resources

Goal 4 – Technology Integration

Goal 5 – Operational Services

Goal 6 – Student Health & Well-Being

Goal 7 – Parents & Community

Board comments, questions, concerns: Under Goal 3, when we think about our budget for 2019-2020, will we try to target an earlier approval date? (We will work toward that again next year, but you want everything as accurate as possible. This is the first full year under the new budget process as a Tier 4 district.) Under Goal 7, as far as wording goes, the ultimate goal here is that the forums convey a message.

8. INFORMATION

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Monthly Financial Reports and Interfund Transfers

9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

New Hires Certified Staff

Hearn, Jay, GMSN/GMSS/FES, Art, .835 FTE, effective 8/20/18

Kearby, Gina, MCS, Grade 4, 1.0 FTE, effective 8/20/18

Marks, Alexys, GHS/GMSS/GMSN, Art, .90 FTE, effective 8/20/18

Nickas, Stephanie, WES, Grade 2, 1.0 FTE, effective 8/20/18

Rojas, Lucas, GHS, Social Studies, .50 FTE, effective 8/20/18

Sikorski, Allison, GMSN, English Learner, 1.0 FTE, effective 8/20/18

Tortorello-Allaway, Antoinette, GHS, French, 1.0 FTE, effective 8/20/18

Resignations Certified Staff

Hoselton, Elizabeth, WES, Reading Teacher, 1.0 FTE, effective 6/1/18

Long-Term Substitutes Certified Staff

Neswold, Sharon (Allison Marschinke), FES, Grade 1, 1.0 FTE, effective 10/18/18-1/29/19

Family and Medical Leave Certified Staff

Chernich, Tom, GHS, Physical Education, 1.0 FTE, effective 5/29/18-11/2/18

New Hires Support Staff

Marchello, James, Garage, Mechanic, 12 month, effective 7/24/18

Vester, Ryan, FES, Building Technician, 10 month, effective 8/6/18

Ziamba, James, Garage, Bus Driver, 9 month, effective 8/15/18

Resignations Support Staff

Hermann, Dana, GMSN, Special Education Assistant, 9 month, effective 6/1/18

Wassel, David, Garage, Bus Driver, 9 month, effective 7/23/18

Renner, Cindy, GMSN, Administrative Assistant, 12 month, effective 8/10/18

Reappointments/Reclassifications Support Staff

Abraham, Jamie, HSS, from Reading Tutor to Special Education Assistant, 9 month

Morrissey, Elaine, WAS, from Lunchroom Supervisor/MCS to Special Ed Assistant/WAS, 9 month

Weber, Gretchen, HES, returning to Kindergarten Assistant, 9 month

Family and Medical Leave Support Staff

Licher, Bruce, GHS, Maintenance, 12 month, effective 7/5/18-8/31/18

Long-Term Substitutes – Administrators

Boyter, William (Shannon DeRe), GHS, Student Services Coordinator, 10 mth, effect 10/24/18-2/5/19

9.3 Hazardous Bus Routes for 2018-2019

9.4 Gifts, Grants, Bequests: \$3,500, Geneva Feeder Basketball Program, for equipment for boys & girls basketball programs

9.5 Intergovernmental Agreement for Cooperative Boys & Girls Swimming & Diving Teams

Motion by Juby, second by Lamb, to approve the above-listed, items 9.1-9.5. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology

Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

The Policy Committee has completed reviewing all of the PRESS policies. The next move is to have the policies updated and the changes sent back to be reviewed a final time. The Communications Task Force met today and have continued on with community engagement plans. We have met with the GAF since the last meeting, and Laura is doing a great job of connecting with community groups. The Facilities Task Force also met today, and it is amazing how busy we are in the summer. We recently were informed that one of the 300-gallon water heater tanks at Geneva Middle School North has failed and that the second tank has a leak. It is about \$30,000 to replace a tank, so this will be brought forward at the next meeting for approval. The auditorium lighting bid came in high, so this project has been put on hold. The track resurfacing came in under budget by about \$13,000. The flooring at GHS will be complete this week. The roofing panels at GHS, damaged by the hail, will be replaced during Thanksgiving break. The fob update is almost complete and came in almost \$200,000 under budget. The concrete project came in extremely high, so we have also put this project on hold.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]; THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]. (Bylaw 0167.2)

At 8:06 p.m., motion by McCormick second by Egan, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, and Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

At 8:48 p.m., the Board returned to open session.

14. ADJOURNMENT

At 8:49 p.m., motion by McCormick, second by Egan, and with unanimous consent, the meeting was adjourned.

APPROVED August 13, 2018 _____ PRESIDENT
(Date)

SECRETARY _____ RECORDING
SECRETARY