



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
RECORD OF PROCEEDINGS OF A REGULAR SESSION  
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, August 13, 2018, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

**1. CALL TO ORDER (Bylaws 0163 & 0164)**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Taylor Egan, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, President Mark Grosso. Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Laura Sprague, Communications Coordinator; Shonette Sims, Director of Learning & Teaching; Dr. Dean Romano, Assistant Superintendent of Business Services; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: None.

**2. APPROVAL OF MINUTES (Bylaw 0168.1)**

- 2.1 Regular Session, July 23, 2018
- 2.2 Executive Session, July 23, 2018

Motion by Juby, second by Lamb, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

**3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

- 3.1 Title I Plan – Shonette Sims & Dr. Andy Barrett

Shonette Sims shared with the Board information on the District's Title I Plan. The Title I Plan is a requirement of the ESEA Grant, which used to be the NCLB Grant. This funding is for students in our district who qualify. In 2015-2016, we received \$280,000. In 2016-2017, we received about \$254,000 and in 2017-2018, we received \$299,000. This funding is determined by the district's low income free/reduced lunches. This year, we are slated to receive \$370,000. The purpose of the funding is to ensure that our students receive a quality education and close any achievement gaps. There are six components to the grant: 1) consultation; 2) identifying students; 3) identifying and addressing disparities; 4) identifying school-wide and targeted assisted schools; 5) homeless

students; and 6) a process to reduce bullying and harassment, discipline practices and aversive behavioral interventions. There are three parts to the grant which are Title I, Title II and Title IV.

#### 4. PUBLIC COMMENTS

*Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

#### 5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent thanked those who attended the new teacher orientation today. He also thanked those Board members who have been attending other task force and committee meetings. Our bus drivers will be back on Wednesday and will start their day with a breakfast at 7:30 a.m. followed by safety training. Teachers and staff will be reporting to their buildings on Monday, and on Tuesday, all staff are invited to Chapelstreet Church for breakfast at 7:45 a.m. followed by a presentation from the administration. Board members are encouraged to attend these events if they are able. There has been a lot of work over the summer to prepare for the return on our students on August 22<sup>nd</sup>.

#### 6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

##### 6.1 2018-2019 Tentative Budget

Dr. Romano presented to the Board the 2018-2019 tentative budget. Each year, Illinois school districts are required to approve a tentative budget and place it on display for public review prior to holding a hearing on the finalized budget before the end of September each year.

Components of the 2018-2019 budget development have been shared by business staff with the Board of Education throughout the latter half of the 2017-2018 school year. This information, along with the most current financial data and assumptions, have been compiled to develop the proposed 2018-2019 tentative budget. The 2018-2019 expenses are estimated at \$101,013,254 and revenues at \$100,804,001. Additional efforts to collect and integrate the most accurate data into a final proposed budget will continue into September. An overview of all changes from the tentative budget will be discussed and explained during the budget hearing on September 24<sup>th</sup>, 2018.

##### 6.2 2018-2019 Board and District Goals for Goals Booklet

Dr. Mutchler thanked the Board for their discussions to formulate these goals and Cabinet for looking at what was identified. The changes to item number three were made as discussed. We are asking that the Board take formal action to approve these goals tonight.

Board comments, questions, concerns: Are these in any kind of order? (No.)

Motion by McCormick, second by Egan, to approve the above-listed Board and District goals, item 6.2. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

##### 6.3 PTAB Appeals

6.3.1 Miner Enterprises, Inc. PTAB Appeal Resolution

6.3.2 Kaneville Road Joint Venture, Inc. (2525 Kaneville Rd.) PTAB Appeal Resolution

6.3.3 Kaneville Road Joint Venture, Inc. (2535 Soderquist Ct.) PTAB Appeal Resolution

Motion by Nowak, second by Egan, to approve the above-listed PTAB appeals, items 6.3.1-6.3.3. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

#### 7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

##### 7.1 Board Meeting/Presentation Schedule

Dr. Mutchler shared that this document is a working document and will be on the agenda for each meeting to keep the community informed of what topics of discussion are coming up. We have contacted Laura Martinez from ISBE to meet with the Board for a retreat on October 20<sup>th</sup> to do a Board self-evaluation. Board members are asked to check their calendars to see if they will be able to attend this retreat. This would come back to the Board for approval at a future meeting.

**8. INFORMATION**

8.1 FOIA Requests

**9. CONSENT AGENDA (Bylaw 0166.1)**

9.1 Monthly Financial Reports and Interfund Transfers

9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

New Hires Certified Staff

Beran, Kara, HSS, Grade 2, 1.0 FTE, effective 8/20/18

Jeralds, Kellie, WAS, Kindergarten, 1.0 FTE, effective 8/20/18

Kane, Kim, FES/GHS, Physical Education, .65 FTE, effective 8/20/18

Nebor, Laura, MCS, Grade 3, 1.0 FTE, effective 8/20/18

Rausch, Nicole, GMSN, Guidance Counselor, 1.0 FTE, effective 8/20/18

Resignations Certified Staff

Duppler, Erica, GMSN, Guidance Counselor, 1.0 FTE, effective 6/1/18

Mansk, Karen, MCS, Grade 3, 1.0 FTE, effective 6/1/18

Long-Term Substitutes Certified Staff

Storta, Ryan (Sophia Michalek), GHS, Physical Education, 1.0 FTE, effective 8/20/18-11/19/18

Weaver, Benjamin (Shelbi Schaden), WAS, Music, 1.0 FTE, effective 9/8/18-11/1/28

Abel, Lisa (Jessica Yonkman), HES, Grade 4, 1.0 FTE, effective 12/10/18-3/20/19

Family and Medical Leave Certified Staff

Bruno, Megan, MCS, Grade 1, 1.0 FTE, effective 12/10/18-3/19/19

Magiera, Jade, HSS, Psychologist, 1.0 FTE, effective 1/14/19-4/1/19

New Hires Support Staff

Cella, Jennifer, WES, Administrative Assistant, 10-month, effective 8/13/18

Berendt, Michael, Garage, Bus Driver, 9-month, effective 8/15/18

Heine, Thomas, Garage, Bus Driver, 9-month, effective 8/15/18

Abbott, Beth, GMSS, Reading Lab Assistant, 9-month, effective 8/20/18

Hughes, Julie, WAS, Reading Tutor, 9-month, effective 8/20/18

Morrissey, Eileen, WAS, Special Education Assistant, 9-month, effective 8/20/18

Todd, Christine, HSS, Classroom Assistant, 9-month, effective 8/20/18

Wray, Julie, HSS, Reading Tutor, 9-month, effective 8/20/18

Resignations Support Staff

Pagano, Carly, HSS, Special Education Assistant, 9-month, effective 6/1/18

Reappointments/Reclassifications

Cedergren, Christine, HSS, returning as Kindergarten Assistant, 9-month

Degrado-Conforti, Jane, WAS, returning as Special Education Assistant, 9-month

Enneking, Leann, GMSN, from Spec Ed Asst FES to Spec Ed Asst GMSN, 9-month

Hecker, Julie, WAS, from Reading Tutor WAS to Kindergarten Assistant WAS, 9-month

Miller, Jody, MCS, from Spec Ed Asst GELP to Spec Ed Asst MCS, 9-month

Temple, Tracy, FES, from Spec Ed Asst GELP to Spec Ed Asst FES, 9-month

Wilson, Joy, HSS, returning as Special Education Assistant, 9-month

Ziegler, Jody, GMSN, from Spec Ed Asst GELP to Administrative Assistant GMSN, 12-month

Family and Medical Leave Support Staff

Vazzano, Sam, CO, Grounds, 12-month, effective 8/6/18-intermittent

9.3 Disposition of Verbatim Record of Closed Meetings January 2016 through December 2016

9.4 Disposition of Executive Session Minutes January 2018 through June 2018

9.5 2018-2019 Mid-Valley Special Education Cooperative Classroom Use Agreement:  
Geneva High School, Geneva Middle School North, Geneva Middle School South, Fabyan, Mill Creek

9.6 Bid Request: \$44,750, Currie Motors, to lease a 2019 Ford F-350 4x4

9.7 Pay Request: \$76,297, Midwest Track Builders, for track resurfacing at Burgess Field

9.8 Pay Request #1: \$100,281.42, Denler, Inc., for paving at Williamsburg, Fabyan, Geneva High School, Transportation & Coultrap Educational Services Center

9.9 Request to Purchase: \$63,038.76, Thermal Applications Group, for two PVI hot water heaters

at Geneva Middle School North

9.10 2018-2019 Board Calendar - Updated

Motion by Juby, second by Stith, to approve the above-listed, items 9.1-9.8 & 9.10. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

Motion by Nowak, second by Juby, to approve the purchase of two new 300 Gallson PVI Hot Water Heaters for Geneva Middle School North, as presented, on an emergency basis pursuant to Section 10-20.21 (xiv) of the School Code, item 9.9. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

**10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION**

None.

**11. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board*

Last week, a member attended a workshop in Springfield with several groups to discuss Vision 20/20 and what was successful and what wasn't. There was a lot of discussion on subs and support from the State. We are lucky that our district has not had trouble recruiting highly qualified teachers in Geneva. There was also conversation about funding and what we can do. Brent Clark will be speaking at an upcoming IASB Kishwaukee dinner this fall. He will discuss Vision 20/20 as well. Information will be coming out soon to get registered for this event. The importance of safety was another big topic. The Facilities Task Force met today and toured the high school to see the work that has been done by O&M to prepare for the return of staff and students next week. Thank you to Scott Ney for his hard work in coordinating these projects. There was a safety meeting last week for O&M that was attended by Board members. There was a presentation on the Employee Assistance Program which was beneficial to all our employees. Board members were also able to attend the new teacher orientation at GMSN today. This is always an exciting time meeting our new staff.

**12. NOTICES / ANNOUNCEMENTS**

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]; THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]. (Bylaw 0167.2)**

At 7:40 p.m., motion by McCormick, second by Juby, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, and Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

At 9:12 p.m., the Board returned to open session.

**14. ADJOURNMENT**

At 9:13 p.m., motion by McCormick, second by Juby, and with unanimous consent, the meeting was adjourned.

APPROVED August 27, 2018  
(Date)

\_\_\_\_\_  
PRESIDENT

SECRETARY \_\_\_\_\_

\_\_\_\_\_ RECORDING  
SECRETARY