



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, August 27, 2018, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Taylor Egan, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, President Mark Grosso. Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Laura Sprague, Communications Coordinator; Dr. Dean Romano, Assistant Superintendent of Business Services; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Brigid Buchman, Jessica Breugelmans, Cindy Whitley.

2. APPROVAL OF MINUTES (Bylaw 0168.1)

- 2.1 Regular Session, August 13, 2018
- 2.2 Executive Session, August 13, 2018

Motion by McCormick, second by Nowak, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 3.1 Arc Flash Presentation – Scott Ney

Scott Ney presented to the Board information on arc flashes. Arc flashes are short circuits through the air caused by dust, impurities, corrosion, condensation, animals, spark discharges, over-voltages across narrow gaps, failure of insulating materials, and equipment failure. The flash causes an explosive expansion of air and metal that often creates dangerous pressure waves, sound waves, molten steel and shrapnel. Arc flashes can produce injuries such as electric shock, severe burns, blindness and blast injuries. There are codes and standards when working on or near electricity or electrical equipment. We are required by the Regional Office of Education to follow the National Fire Protection Association (NFPA) 70E, which is the “Standard for Electrical Safety in the Workplace”.

We have implemented safety measures including a hazard analysis, staff training and maintenance equipment. The cost for a hazard analysis at GHS is about \$50,000. Our main goal is to keep students, staff and electricians safe, as well as, protecting our buildings.

Board comments, questions, concerns: Is the \$50,000 for GHS replacing or upgrades? (It's for the hazard analysis.) When we do electrical work, do we have electricians on staff or do we contract out? (Both.) Will this presentation be added to BoardBook? (Yes.) Is this something we are required to do? (Yes.)

3.2 GenOmetrics 2.0 – Dr. Andy Barrett & Mike Wilkes

Dr. Andy Barrett and Mike Wilkes presented GenOmetrics 2.0 technology data to the Board. Last year at about this time, we presented the first GenOmetrics summary to the Board, and now we are following up with the data that supports our vision. After conversations with Cabinet, we found a product last year called BrightBytes that allowed us to survey our staff to see how we are doing. This year, we scored 1084, which is proficient. Last year, we scored 1082. Overall, our schools are in the same place across the Board. This is a good sign that we are doing things right. We felt the data was reliable, and it allowed us to drill down to see where actual events changed things. The key insights are that we have a solid foundation with technical skills, parity across the district, are ready to innovate with the 4Cs and our Vision, and can continue to reflect, refine and reinvent. We will continue to use BrightBytes and to reflect on the data to bring updates back to you.

Board comments, questions, concerns: Have you shared this information with staff yet? (No.) What is the student and teacher digital citizenship? (It's safe and appropriate use of technology online, which is part of our policy. Our students need to learn to collaborate online.) CPS has enacted rules where teachers are not allowed to interact with students through social media. Do we have anything like this for our teachers? (In general, we do not recommend that teachers use private accounts to interact with students online.)

4. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

A teacher's assistant from GHS shared that she has lived in the community for 28 years and has raised four Geneva graduates. Just last Tuesday, Geneva 304 staff gathered to kick off the 2018-2019 school year. There was a great deal of effort that went into this program and we are all very proud of our schools. Very often you hear the phrase "Tradition of Excellence", but one must ask the Board how this tradition of excellence has been achieved. It has been achieved by caring, talented and dedicated teachers and support staff day in and day out in classrooms throughout our district. The Board is elected to represent the people of Geneva, and the people of Geneva expect their teachers and support staff to be paid a fair competitive wage. The people of Geneva expected the Board to take care of this in a timely manner through negotiations. I am disappointed that it has been dragged out into the school year and is being used as a bargaining tactic. Our teachers and support staff are our greatest asset and I ask that they be treated as such.

5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent shared that we had a smooth start to the new school year. He thanked Board members who attended events leading up to the first day. There are several things coming up, so we are easing staff and students into the year with last week being a three-day week, this week as a four-day week with Friday being a professional development day, and next Monday being Labor Day giving us another four-day week. This Wednesday evening is the open house at the high school and on Thursday evening, all of our elementary schools will have their Back-to-School night. This is a great way to highlight our educational opportunities to our parents.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 2018-2019 Finance Meeting Discussion Calendar

This was presented at our last meeting and looks to be a great start for this committee.

Motion by Nowak, second by Lamb, to approve the above-listed calendar, item 6.1. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 Board Meeting/Presentation Schedule

This is presented as public information to keep the community informed of upcoming Board topics. There are no changes to the schedule at this time.

8. INFORMATION

8.1 FOIA Requests

8.2 Vision 20/20: What's Been Accomplished

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

Reclassifications Certified Staff

Cnota, Hailey, GHS, Math, from .90 FTE to 1.0 FTE

Long-Term Substitutes Certified Staff

Bemer, Diane (Kim Hardt), GMSS, Math, 1.0 FTE, effective 8/20/18-11/14/18

Hasty, Kristi (Sophia Michalek), GHS, Physical Education, 1.0 FTE, effective 8/20/18-11/19/18

Kressner, Brandon (Susie Browning), GHS, Physical Education, 1.0 FTE, effective 8/20/18-11/23/18

Potts, Michelle (Alyssa Hayden), GHS, Learning Behavior Specialist, 1.0 FTE, effective 8/20/18-9/21/18

Stewart, Leah (Emily Doty), GHS, Guidance Counselor, 1.0 FTE, effective 8/20/18-11/14/18

St. Gean, Hana (Laura Gudella/Kristen Anderson), GMSN, Language Arts, 1.0 FTE effective 8/20/18-3/4/19

Sweet, Debra (Chrissy Fahrforth), HES, Grade 1, 1.0 FTE, effective 8/20/18-10/25/18

New Hires Support Staff

Smith, Earl, Garage, Bus Driver, 9-month, effective 8/15/18

Krohe, Colleen, FES, Special Education Assistant, 9-month, effective 8/20/18

Martin, Shannon, HSS, Special Education Assistant, 9-month, effective 8/20/18

Mertka, Susan, WES, Reading Tutor, 9-month, effective 8/20/18

Sexton, Jody, GHS, Study Hall Supervisor, 9-month, effective 8/22/18

McFarlane, Jordyn, FES, Special Education Assistant, 9-month, effective 9/4/18

Terminations Support Staff

Koester, Clover, GELP, Special Education Assistant, 9-month, effective 8/27/18

Family and Medical Leave Support Staff

Sheehan, Amy, MCS, Special Education Assistant, 9-month, effective 9/4/18-10/16/18

Fladung, Vicki, CO, District Technology Manager, 12-month, effective 8/29/18-10/15/18

Long-Term Substitutes Support Staff

Lienau, Kelly (Cathy Carrino), WAS, Special Education Assistant, 9-month, effective 8/20/18-9/15/18

Peterson, Bridget (Thalia Patterson), GELP, Special Education Assistant, 9-month, effective 8/20/18-11/26/18

Martin, Sandy (Amy Sheehan), MCS, Special Education Assistant, 9-month, effective 9/4/18-10/16/18

Retirements Support Staff

Wade, Cathy, GHS, Library Assistant, 9-month, effective 9/14/18

9.2 Gifts, Grants, Bequests: \$10,000, Burlington/AdoptAClassroom.org, for HSS to purchase classroom supplies

9.3 Pay Request #1: \$108,561.10, Essco, LLC., for the Access Control System update district-wide

9.4 Pay Request #1: \$68,275.42, Vortex Commercial Flooring, flooring replacement at GHS

Motion by McCormick, second by Juby, to approve the above-listed, items 9.1-9.4. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

It never occurred that Hamilton could be topped, but so much planning goes into the start of a new school year. Opening day really highlights just how creative we are as a district. Board members should have received information from Bonnie today regarding the upcoming Kishwaukee dinner on October 25th. Hoping all will sign up. The GAF Fall Gala will be October 20th at the riding club. The Communications Task Force met today to discuss the local library and style guide being completed, feedback from the two-way communications with outreach groups, upcoming meetings and news that the district received four awards from INSPRA. Laura will accept the awards on behalf of the district in September. IASB held their quarterly Board meeting in Effingham over the weekend to discuss the new director officially taking over and their strategic plan. The new director is focusing on improving the website and online training to bring workshops in-house so that there is less travel. Ben Schwarm, lobbyist, was also in attendance. He shared with us that the governor has several bills to be reviewed and possibly signed this week. They are still working on the 3% salary rules, and there are districts that want to hire principals to be their superintendents in which the 3% cap would apply. On February 26-27, 2019, there will be the Leadership Alliance Summit in Springfield. One of our IASB Board members sits on the IHSA Board who met last week, and they shared that there are a couple of states that are cutting their classes as sports based on economic status. It takes ten percent interest in a district to be declared a sport. Video gaming appears to be huge, and IHSA is also considering adding this. Dr. Bertrand will be at the next Kishwaukee dinner and is a pleasure to talk with.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]; THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]. (Bylaw 0167.2)

At 7:49 p.m., motion by McCormick, second by Nowak, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, and Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

At 9:28 p.m., the Board returned to open session.

14. ADJOURNMENT

At 9:29 p.m., motion by McCormick, second by Juby, and with unanimous consent, the meeting was adjourned.

APPROVED September 10, 2018
(Date)

PRESIDENT

SECRETARY _____

RECORDING SECRETARY