



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, September 10, 2018, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Taylor Egan, Policy Committee Chair Leslie Juby, Mike McCormick, Vice President Kelly Nowak, Mary Stith, President Mark Grosso. Late: None. Absent: Finance Committee Chair Dave Lamb.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Laura Sprague, Communications Coordinator; Dr. Dean Romano, Assistant Superintendent of Business Services; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Jessica Breugelmanns.

2. APPROVAL OF MINUTES (Bylaw 0168.1)

- 2.1 Regular Session, August 27, 2018
- 2.2 Executive Session, August 27, 2018

Motion by McCormick, second by Nowak, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, six (6), Egan, Juby, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Lamb. Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 3.1 ISBE Application for Recognition Update

Dr. Mutchler shared that this is an annual report showing district changes.

4. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent thanked those that could attend the recent curriculum nights. He thanked the staff for doing a great job. The curriculum nights went well and were well attended by parents. With all the recent rain, we are checking the buildings regularly, which helps to identify any minor leaks early on. Once again, he thanked the Board for the recent staff development time for staff.

Dr. Barrett shared that on Friday, staff participated in professional development. We moved this day closer to the start of the year to help get things rolling. Elementary teachers got together and worked with the elementary facilitators, Jill Marsh and Donna Potaczek, on the process for online manuals and resources for math and science. Mike Wilkes and his team helped to set this up, which will be the foundation to build upon. In the afternoon, the elementary staff participated in building based staff development. The secondary teachers gathered at the high school to listen to presenter, Tom Schimmer, give his presentation called "True North". Throughout the presentation he would have the teachers break into smaller groups to collaborate. His message was well received and it confirms that grades need to reflect what we tell students and parents they are reflecting. It was the start to some great conversations.

Our professional development is leaps and bounds better than it was just a few years ago. We would hear all the time from staff how we didn't do enough professional development across the district. As we made the transition to math, we knew it would be hard for parents to understand, so Donna Potaczek created videos for every lesson at every grade level for parents to help them understand. These videos have been viewed over 100,000 times online by parents all over the U.S. Thank you to Shonette Sims for all her help in making our professional development day a success!

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 Board Meeting/Presentation Schedule

Dr. Mutchler shared that this is a working document intended to inform the public of upcoming Board topics for discussion. The Board is working on a date for their upcoming retreat to do a self-evaluation.

8. INFORMATION

8.1 FOIA Requests

8.2 2018 Administrator & Teacher Compensation Report

9. CONSENT AGENDA (Bylaw 0166.1)

9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

Medical Leave Certified Staff

Nickas, Stephanie, WES, Grade 2, 1.0 FTE, effective 1/28/19-3/8/19

New Hires Support Staff

Mortenson, Christopher, MCS, Special Education Assistant, 9-month, effective 8/30/18

Aritzmendi, Maryann, WAS, Special Education Assistant, 9-month, effective 9/4/18

Esser, Maureen, All Elem, Outdoor Education Nurse/Substitute Nurse, 9-month, effective 9/4/18

Peterson, Bridget, GELP, Special Education Assistant, 9-month, effective 9/4/18

Gates, Julie, WES, Reading Tutor, 9-month, effective 9/5/18

Hatton, Molly, MCS, Library Assistant, 9-month, effective 9/11/18

Resignations Support Staff

Velazquez, Dario, 2nd Shift Custodian, 12-month, effective 9/7/18

Reappointments/Reclassifications

Reyes, Eugenio, GHS, from 2nd Shift Custodian to 1st Shift Custodian, 12-month

Family and Medical Leave

Wicklund, Sandy, GHS, Administrative Assistant, 12-month, effective 9/4/18-intermittent

Waller, Jan, CO, Administrative Assistant, 12-month, effective 10/1/18-10/31/18

9.2 Pay Request #2: \$68,275.41, Vortex Commercial Flooring, for flooring replacement at GHS

9.3 Pay Request #2: \$15,739.45, Esscoe, LLC, for the Access Control System update
 9.4 2018-2019 Board Calendar Update
 Motion by Juby, second by Egan, to approve the above-listed, items 9.1-9.4. On roll call, Ayes, six (6), Egan, Juby, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Lamb. Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Tomorrow night, we have a community engagement series with the Geneva Women’s Club at 7 p.m. at Geneva High School. Board members enjoyed visiting the different schools during curriculum nights. One thing that was heard at every school by parents was how this beginning of the school year has been the best year yet! A shout out to Williamsburg Elementary for the PRIDE volunteer tea. They do such a great job recognizing their volunteers. The Facilities Task Force met today and discussed the panels on the roof at the high school. The Task Force will see that these are replaced soon, along with the water tanks at Geneva Middle School North. They also talked about how great all the buildings looked for curriculum nights. Our staff does a great job and takes pride in their buildings.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]. (Bylaw 0167.2)

At 7:21 p.m., motion by McCormick, second by Nowak, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, six (6), Egan, Juby, McCormick, Nowak, Stith, and Grosso. Nays, none (0). Absent, one (1), Lamb. Abstained, none (0).

At 8:32 p.m., the Board returned to open session.

14. ADJOURNMENT

At 8:33 p.m., motion by McCormick, second by Juby, and with unanimous consent, the meeting was adjourned.

APPROVED September 24, 2018 _____ PRESIDENT
 (Date)

SECRETARY _____ RECORDING SECRETARY