



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
 227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
 RECORD OF PROCEEDINGS OF A REGULAR SESSION  
 OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Tuesday, May 28, 2019, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

**1. CALL TO ORDER (Policy 2:220)**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: President Mark Grosso, Vice President Taylor Egan, Larry Cabeen, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Mike McCormick, Alicia Saxton.  
 Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Doug Drexler, Associate Principal Geneva High School; Laura Sprague, Communications Director; Shonette Sims, Director for Learning & Teaching; Dr. Andy Barrett, Assistant Superintendent for Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others: Lisa Gratz, Dusty & Brandi Klein, Candan Spellman, Mary Anne Bjork, Ryan Kredell, Jacob Uhlmann, Sue Downing, Tina Gaetani.

**2. APPROVAL OF MINUTES (Policy 2:220)**

- 2.1 Regular Session, May 13, 2019
- 2.2 Executive Session, May 13, 2019
- 2.3 Board Retreat, May 17, 2019
- 2.4 Executive Session, May 17, 2019
- 2.5 Board Retreat, May 18, 2019

Motion by McCormick, second by Egan, to approve the above-listed minutes, items 2.1-2.5. On roll call, Ayes, seven (7), Cabeen, Egan, Juby, Lamb, McCormick, Saxton, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

**3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

- 3.1 Tradition of Excellence Award: Geneva Students & Staff (Policy 6:330)  
 Boys & Girls Track

Boys Track State Qualifiers

|              |               |
|--------------|---------------|
| Lawi Djuma   | Jacob Uhlmann |
| Ryan Kredell | Onyi Ukaobasi |

Girls Track State Qualifiers

Kelly McCloughan                      Sophia McDonnell

3.2 Recognition of Geneva CUSD 304 Retirees (Policy 5:110)

|                   |                       |              |
|-------------------|-----------------------|--------------|
| Laura Bieniak     | Elizabeth Grubaugh    | Kara Rollins |
| Cathy Campana     | Debra Jongebloed      | Ellen Skok   |
| Cathy Carrino     | Katie Kennath         | Bruce Snyder |
| Patricia Cordon   | Terri Koontz          | Cathy Wade   |
| Gregory Dierks    | Robert Lennartz       | Jan Waller   |
| Christina Gaetani | Jennifer Mott-Mueller |              |

**4. LEGISLATIVE UPDATES**

*Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."*

This is the last week of session and there is nothing definitive to report. The progressive income tax will be going to the voters.

**5. SUPERINTENDENT'S REPORT (Policy 3:40)**

The Superintendent shared that high school commencement was on Sunday. Thanks to everyone who helped to get ready for this. Our Board members attended, and the weather was great. There are many end-of-the year activities taking place such as sports days, finals, and 8<sup>th</sup> Grade Promotion. The last day of school is Friday, June 7<sup>th</sup>.

**6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION**

**7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION**

7.1 Resolutions for Interfund Transfers (Policy 4:10)

Dr. Dean Romano shared that a permanent transfer of funds from both the Education Fund and the Operations & Maintenance Fund into the Capital Fund will help to provide funding for capital projects. There will need to be a resolution approved at a future meeting to allow for this.

7.2 Consolidated District School Improvement Plan

Director for Learning & Teaching, Shonette Sims, gave an update to the Board on the Consolidated District Plan (CDP). We are now required to submit this plan every year. The goal of this plan is to coordinate all our efforts for all our grants. We just found out that this must be shared with and approved by the Board of Education prior to submitting FY20 grants. The purposes of the CDP are to have one plan for all grants, coordinate personnel who work on grants, coordinate funding, and effort for joint consultation with outside facilities. There are multiple grants that would be covered under this plan. The benefit is the overarching umbrella of these funds to improve educational outcome and achievement of our learners. The CDP has 10 specific components: needs assessment, stakeholders, private school participation, student achievement, college & career, professional development, safe learning environment, Title I specific and foster care transportation. We use the funds we receive for personnel, programming, professional development and supplemental learning and instruction. This will be brought back at the next meeting for approval.

7.3 Policy Updates: First Reading (Policy 2:240)

7.3.1 Policy 2:20, Powers and Duties of the Board of Education; Indemnification-**Updated**

7.3.2 Policy 4:30, Revenue and Investments-**Updated**

7.3.3 Policy 4:100, Insurance Management-**Updated**

7.3.4 Policy 4:110, Transportation-**Updated**

7.3.5 Policy 4:150, Facility Management and Building Programs-**Updated**

7.3.6 Policy 4:160, Environmental Quality of Buildings and Grounds-**Updated**

7.3.7 Policy 4:190, Targeted School Violence Prevention Program-**New**

7.3.8 Policy 5:330, Sick Days, Vacation, Holiday and Leaves-**Updated**

7.3.9 Policy 6:15, School Accountability-**Updated**

7.3.10 Policy 6:185, Remote Educational Program-**Updated**

These policies reflect changes based on State law changes with just one additional change to policy 5:330. These policies will come back to the next meeting for a second reading and approval.

**8. INFORMATION**

- 8.1 Board Meeting/Presentation Schedule
- 8.2 FOIA Requests (Policy 2:250)

**9. CONSENT AGENDA**

- 9.1 Monthly Financials (Policy 4:40, 4:55)
- 9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

New Hires Certified Staff

Alling, Katherine, WES, Learning Behavior Specialist, 1.0 FTE, effective 8/19/19  
Lorenz, Ashley, MCS, Learning Behavior Specialist, 1.0 FTE, effective 8/19/19  
Stelmar, Alexia, GMSN, Learning Behavior Specialist, 1.0 FTE, effective 8/19/19

Resignations Certified Staff

Arnett, Jennifer, GHS, Industrial Technology, 1.0 FTE, effective 6/7/19  
Shaefer, Rebecca, WES, Grade 4, 1.0 FTE, effective 6/7/19  
Esparza, Clarissa, GHS, Speech Language Pathologist, 1.0 FTE, effective 6/7/19

Family and Medical Leave Certified Staff

Brill, Lindsey, GMSS, Psychologist, 1.0 FTE, effective 10/15/19-1/26/20  
Riley, Amanda, GMSS, Language Arts, 1.0 FTE, effective 5/30/19-6/7/19  
Ugo-Ross, Laura, HES, Grade 5, 1.0 FTE, effective 5/30/19-6/7/19

Retirement Certified Staff

Freedlund, Lynn, GMSS, French, .80 FTE, effective 6/7/19

New Hires Support Staff

Steele, Patricia, HES, Building Secretary, effective 8/5/19

Resignations Support Staff

Knotts, Brodie, All Schools, Grounds, effective 5/24/19  
Skogman, Valerie, GHS, Special Ed Assistant, effective 6/7/19

Family and Medical Leave Support Staff

Cuautle, David, GMSS, Custodian, effective 6/17/19-8/12/19  
Darby, Brooks, MCS, Custodian, intermittent

Retirement Support Staff

Lennartz, Robert, GMSN, Custodian, effective 6/28/19

Administrators

Seaton, Jennifer, GELP, Student Services Divisional Coordinator, 10-month, effective 8/5/19

Summer Grounds Staff

|                    |                     |                   |
|--------------------|---------------------|-------------------|
| Bastin, Aaron      | Garcia, Benjamin C. | Larsen, Kelly     |
| Eiss, Ethan        | Knox, John          | Marmitt, Nicholas |
| Fehrenbach, Connor | Konrad, Adam        | Martin, Frank     |
| Fuller, Michael    | Kuehl, Brian        | Stahl, Maxwell    |
| Gabriel, Larry     |                     |                   |

GELP ESY

|                 |                   |                  |
|-----------------|-------------------|------------------|
| Perry, Windle   | Keppel, Michelle  | Serra, Alexandra |
| Burns, Valerie  | Morrissey, Eileen | Swanson, Ashley  |
| Gabric, Kaitlyn |                   |                  |

Summer Technology Staff

Arenmeier, Jacob  
Gosain, Reese

- 9.3 Gifts, Grants, Bequests: \$830, Williamsburg Elementary School PTO, to repair, replace and reinstall brick work in the front of the school (Policy 8:80)
- 9.4 Bid Summary/Award: \$203,940.02, Denler, Inc., District Paving/Concrete Project (Policy 4:60)
- 9.5 Bid Summary/Award: \$41,630, Correct Electric, Mill Creek Fire Alarm Upgrades (Policy 4:60)
- 9.6 Approval of 10-Year Health Life Safety Proposal (Policies 4:150, 4:170)

- 9.7 Approval of Architect Agreement (Policies 4:60; 4:170)
- 9.8 Approval of Transportation Services Agreement with Spare Wheels (Policies 4:60, 4:110)
- 9.9 Approval of Treasurer's Bond (Policies 2:110, 4:90)
- 9.10 Approval of Activity Bus Lease (Policies 4:60, 4:110)

Motion by Lamb, second by Juby, to approve the above-listed, items 9.1-9.10. On roll call, Ayes, seven (7), Cabeen, Egan, Juby, Lamb, McCormick, Saxton, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

**10. PUBLIC COMMENTS**

*Per Board Policy 2:230, attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

A middle school parent shared that they have resided in Geneva for the past six years. Next year, they will have children in the early learning program and at the middle school. Last week, they emailed the School Board and the Superintendent with no response from the Board and a response from the Superintendent. You may or may not know their family from the news. Last summer, from June through August, their daughter received over 1,000 sexually harassing and threatening text messages on her phone from a texter claiming to be her D304 classmate. We recently learned that the messages did not come from the name listed as the texter, but another D304 student who confessed to law enforcement that he was behind the messaging. The website the student used to create fake phone numbers is called "Text Now". Multiple police reports were filed, because the offender continued to harass their daughter via different phone numbers he created. The cyber stalking has since stopped, because they changed their daughters cell number. She does still have to roam the halls of Geneva Middle School North with this student who is facing no punishment from the school simply because the school does not know the identity of the offender. They applaud D304 and the Kane County Sheriff's office for their current efforts to work quickly and efficiently toward a proper Reciprocity Agreement that was requested between these two public entities.

This brings us to the reason why they attended tonight's meeting. They are asking that the district act now. We are quickly approaching summer break and the cyber bullying/stalking happened all last summer. It never occurred at the time that the offender could be using a D304 issued device. It recently became known that D304 hands over a device without monitoring software installed unless the student has logged into the D304 portal. If the district is going to post notices all over the schools displaying that they have a zero tolerance for bullying, including cyber bullying, according to the D304 student handbook, then how are they to enforce this when they are not monitoring students' internet activity on their school issued devices. Personal devices are a must in keeping up with technology, but this is about safety and security. Rectifying any wrongdoing immediately and proactively is why they are calling on the district to implement a software program to monitor student's internet activity before they are released for the summer.

**11. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board*

Board members attended the recent Theater Boosters meeting at the California Pizza Kitchen where they were hosting a fundraiser. They are a great group, and it's great that we can support them. Congratulations to all the students that graduated on Sunday. It was a great event. Thank you to Williamsburg staff for inviting us in to be a part of the Nora Project. It was a very touching event. Student ambassadors adopt a student with special needs so that they can learn about each other. The Discipline Committee meets tomorrow, which will be the last meeting of the year. The Policy Committee met this evening to address some policy updates due to legislative changes. We also did some clean up on policies from our transition over to PRESS.

**12. NOTICES / ANNOUNCEMENTS**

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE APPOINTMENT,**

**EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)**

At 7:59 p.m., motion by McCormick, second by Egan, to go into executive session to consider matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. On roll call, Ayes, seven (7), Cabeen, Egan, Juby, Lamb, McCormick, Saxton, and Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

At 8:31 p.m., the Board returned to open session.

**14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION**

**14.1 Administrator Salaries for 2019-2020**

Motion by McCormick, second by Juby, to approve the administrator salaries recommendations as presented, item 14.1. On roll call, Ayes, seven (7), Cabeen, Egan, Juby, Lamb, McCormick, Saxton, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

**15. ADJOURNMENT**

At 8:32 p.m., motion by Egan, second by Lamb, and with unanimous consent, the meeting was adjourned.

APPROVED June 10, 2019  
(Date)

\_\_\_\_\_ PRESIDENT

SECRETARY \_\_\_\_\_

\_\_\_\_\_ RECORDING SECRETARY