

**GENEVA COMMUNITY UNIT  
SCHOOL DISTRICT NUMBER 304  
227 North Fourth Street, Geneva, IL 60134  
630.463.3000**

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
RECORD OF PROCEEDINGS OF A BOARD RETREAT  
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a retreat session on Friday, January 24, 2020, at 6:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

**1. CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to Sign Attendance Record

The meeting was called to order at 6:00 p.m. by President Grosso.

Board members present: President Mark Grosso, Vice President Taylor Egan, Larry Cabeen, Policy Committee Chair Leslie Juby, Alicia Saxton. Late: None. Absent: Finance Committee Chair Dave Lamb, Mike McCormick.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Laura Sprague, Communications Coordinator; Shonette Sims, Director for Learning & Teaching; Anne Giarrante, Director for Student Services; Mike Wilkes, Director for Technology; Dr. Andy Barrett, Assistant Superintendent for Learning & Teaching; Dr. Adam Law, Assistant Superintendent for Personnel Services; Dr. Kent Mutchler, Superintendent.

**2. PUBLIC COMMENTS**

None.

**3. BOARD DIALOGUE TOPICS**

**3.1 2019-2020 Board Goals Discussion**

Board members, along with district administrators, discussed and reviewed Board goals. The goals and topics covered included:

Learning & Teaching

- Leverage Instructional Coaches to foster high quality, learning focused professional development.
- Pilot and implement instructional resources to support students at all levels.
- Continue expansion of blended learning opportunities at GHS.
- Formulate an updated curriculum renewal process.

Student Services

- District administrators will review and consider social-emotional programs and supports.
- The District will develop systems to support consistency in restorative practices and disciplinary procedures.
- The District will continue to refine the continuum of special education services to support student's academic, functional, health, communication, and social-emotional needs.

Technology

- Develop new ways to promote and share technology information with District stakeholders.
- Successfully upgrade the District’s wireless network infrastructure.
- Assess the effectiveness of the District’s approach to internet safety.
- Refine customer support practices to more effectively enhance learning and teaching.

Parents and Community

- Implement new methods for innovative storytelling.
- Explore tools that enhance communication to increase effectiveness and two-way engagement with community.
- Seek new opportunities to continue to build, strengthen, and sustain relationships with staff, partners and community.

Human Resources

- Recruit and retain high quality staff.
- Ongoing professional development.

Financial Resources

- Develop an efficient and effective working budget for the 2019-2020 school year.
- Complete a comprehensive annual financial report for the 2018-2019 school year.

**4. ADJOURNMENT**

At 8:58 p.m., motion by Cabeen, second by Juby and with unanimous consent, the meeting was adjourned.

APPROVED February 10, 2020 \_\_\_\_\_ PRESIDENT  
(Date)

SECRETARY \_\_\_\_\_ RECORDING  
SECRETARY