



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
 227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
 RECORD OF PROCEEDINGS OF A REGULAR SESSION  
 OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, January 27, 2020, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

**1. CALL TO ORDER (Policy 2:220)**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: President Mark Grosso, Vice President Taylor Egan, Larry Cabeen, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Alicia Saxton. Late: None. Absent: Mike McCormick.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Laura Sprague, Communications Coordinator; Dr. Dean Romano, Assistant Superintendent for Business Services; Dr. Andy Barrett, Assistant Superintendent for Learning & Teaching; Dr. Adam Law, Assistant Superintendent for Personnel Services; Dr. Kent Mutchler, Superintendent.

Others: Kevin Gannon, Jason Lesatz, Kelly Aceto, Cathy Fuller, Jessica Breugelmanns, Shelby Wilson, Cassidy Beran, Jill Marsh, Brigid Buchman, Aaron Rosengarn, Erin DiBartolo, Julie Williams, Natalie, Schramer.

**2. APPROVAL OF MINUTES (Policy 2:220)**

- 2.1 Regular Session, January 13, 2020
- 2.2 Executive Session, January 13, 2020

Motion by Juby, second by Lamb, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, five (5), Cabeen, Juby, Lamb, Saxton, Grosso. Nays, none (0). Absent, one (1), McCormick. Abstained, one (1), Egan.

**3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

3.1 Instructional Coaches Part II: Resource Development and Implementation  
 Dr. Andy Barrett and several instructional coaches and teachers including Kelly Aceto, Jill Marsh, Erin DiBartolo, Julie Williams, Jason Lesatz, Aaron Rosengarn and Natalie Schramer shared how instructional coaches support and enhance innovative and vision-focused practices that foster high-level student achievement in the classroom. The presentation focused on three important responsibilities of instructional coaching including providing teachers with professional development, resource development, and implementing strategies supporting teachers and students. There are a variety of approaches when implementing something new. Teachers shared with the Board how all of

this has played a part in their classrooms. Teachers shared how they were able to develop and implement an online personal finance course, new elementary science resources and strategies for Mystery Science, new biology resources for new biology curriculum and an online gradebook that allows teachers to better monitor their students' progress.

Board comments, questions, concerns: With the gradebook, how many elementary teachers are currently using it? (About 35-40% of teachers.) Will that number go up next year? (Yes, it should increase.)

#### 4. LEGISLATIVE UPDATES

*Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."*

Leslie Juby shared that on the Federal level oral arguments began on the 22<sup>nd</sup> on a case to determine if they should demolish the barriers that block public funds from going to religious schools. In June, we will be required to allow high school students who are registered to vote a two-hour window to leave school to vote. The Illinois State Board of Education has their budget in and have requested \$9.6 billion with \$510 million going toward equitable funding, which is \$150 million more. This should not have an effect on us.

#### 5. SUPERINTENDENT'S REPORT (Policy 3:40)

The Superintendent thanked the Board members for taking several hours last Friday evening to discuss progress we are making toward District goals. We are in the middle of evaluations, which is great, because it allows us to work with our building leaders more directly in our buildings. Thank you to the maintenance staff who have been working early mornings to help keep our staff and students safe at school in the winter weather.

#### 6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Policy Updates: Second Reading – **Revised and Reviewed** (Policy 2:240)

6.1.1 Policy 7:170, Vandalism – **Revised**

6.1.2 Policy 7:185, Teen Dating Violence Prohibited – **Reviewed**

6.1.3 Policy 7:210, Expulsion Procedures – **Revised**

6.1.4 Policy 7:220, Bus Conduct – **Reviewed**

6.1.5 Policy 7:230, Misconduct by Students with Disabilities – **Reviewed**

6.1.6 Policy 7:240, Conduct Code for Participants in Extracurricular Activities – **Reviewed**

6.1.7 Policy 7:250, Student Support Services – **Reviewed**

6.1.8 Policy 7:260, Exemption from Physical Education – **Revised**

6.1.9 Policy 7:275, Orders to Forgo Life-Sustaining Treatment – **Reviewed**

6.1.10 Policy 7:280, Communicable and Chronic Infectious Disease – **Reviewed**

6.1.11 Policy 7:285, Food Allergy Management Program – **Reviewed**

6.1.12 Policy 7:300, Extracurricular Athletics – **Revised**

6.1.13 Policy 7:305, Student Athlete Concussions and Head Injuries – **Reviewed**

6.1.14 Policy 7:310, Restrictions on Publications; K-8 Schools – **Reviewed**

6.1.15 Policy 7:315, Restrictions on Publications; High Schools – **Reviewed**

6.1.16 Policy 7:325, Student Fundraising Activities – **Reviewed**

6.1.17 Policy 7:330, Student Use of Buildings – Equal Access – **Reviewed**

6.1.18 Policy 7:340, Student Records – **Revised**

Motion by Juby, second by Cabeen, to approve the above-listed policies, items 6.1.1-6.1.18. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, Saxton, Grosso. Nays, none (0). Absent, one (1), McCormick. Abstained, none (0).

6.2 Approval of Transportation Services Agreement with Spare Wheels Transportation (Policies 4:110, 4:60)

Motion by Lamb, second by Juby, to approve the above-listed agreement, item 6.2. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, Saxton, Grosso. Nays, none (0). Absent, one (1), McCormick. Abstained, none (0).

#### 7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 2020-2021 Board Meeting Calendar

This will come back to the Board at the next meeting for approval.

**8. INFORMATION**

- 8.1 Board Meeting/Presentation Schedule
- 8.2 FOIA Requests (Policy 2:250)
- 8.3 Suspension Report

**9. CONSENT AGENDA**

- 9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

FTE Adjustment Certified Staff

Horrigan, Lynn, GHS, Speech, from 1.0 FTE to 1.1 FTE, effective 1/6/20-5/29/20

Long-Term Substitutes Certified Staff

Nunez, Jessica, HES, Psychologist, 1.0 FTE, effective 2/21/20-5/26/20

Family and Medical Leave Certified Staff

Falls, Courtney, GELP, Learning Behavior Specialist, 1.0 FTE, effective 1/17/20-2/7/20

New Hires Support Staff

Barnett, Tom, TRAN, Bus Driver, effective 1/27/20

Noonan, Annie, CO, Payroll Specialist, effective 2/10/20

Zajicek, Chuck, All Buildings, District Network Technician, effective 2/3/20

Reappointments/Reclassifications Support Staff

Basova, Lisa, Lunchroom Supervisor (MCS) to Special Ed Asst. (GELP), effective 1/14/20

Gardner-Haycox, Jamie, Special Ed Asst. (HSS) to Reading Tutor (HSS), effective 1/13/20

Meier, Mandie, Lunchroom Supervisor (HES) to Reading Tutor (HES), effective 1/23/20

Sliwa, Maggie, Lunchroom Supervisor (HES) to Reading Tutor (HES), effective 1/23/20

Family and Medical Leave Administrators

Allison, Reed, GHS, Dean, effective 2/2/20-3/9/20

- 9.2 Accounts Payable (Policy 4:50)

- 9.3 Monthly Financials – December (Policy 4:40, 4:55)

- 9.4 Disposition of Executive Session Minutes July 2019 through December 2019

- 9.5 Pay Request #2: \$3,513, Correct Electric, Inc., for fire alarm upgrades at Mill Creek

- 9.6 Authorization to Use Capital Improvement Funds

Motion by Egan, second by Juby, to approve the above-listed, items 9.1-9.6. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, Saxton, Grosso. Nays, none (0). Absent, one (1), McCormick. Abstained, none (0).

**10. PUBLIC COMMENTS**

*Per Board Policy 2:230, attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*  
None.

**11. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board*

Board members attended an IASB professional development workshop this past weekend on collective bargaining and trends in collective bargaining. Board members attended Harrison Street Elementary and Western Avenue Elementary PTO meetings over the past couple of weeks. These meetings are a great way to connect with parents. The Discipline Committee met today to discuss some of the data we have on students, which will be helpful for our administrative teams at each school. At the recent Heartland Elementary PTO meeting, Board members were able to ask questions about pushback for technology and Heartland reported that they have not had any problems.

**12. NOTICES / ANNOUNCEMENTS**

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)**

At 7:39 p.m., motion by Juby, second by Cabeen, to go into executive session to consider matters pertaining to collective negotiating between the public body and its employees or their representatives. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, Saxton, Grosso. Nays, none (0). Absent, one (1), McCormick. Abstained, none (0).

At 8:10 p.m., the Board returned to open session.

**14. ADJOURNMENT**

At 8:11 p.m., motion by Juby, second by Egan and with unanimous consent, the meeting was adjourned.

APPROVED February 10, 2020 \_\_\_\_\_ PRESIDENT  
(Date)

SECRETARY \_\_\_\_\_ RECORDING  
SECRETARY