



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
 227 NORTH FOURTH STREET, GENEVA, ILLINOIS
 RECORD OF PROCEEDINGS OF A REGULAR SESSION
 OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, May 11, 2020, at 7:00 p.m. via remote video stream

1. CALL TO ORDER (Policy 2:220)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Egan.

Board members present: President Taylor Egan, Vice President Mike McCormick, Larry Cabeen, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Alicia Saxton. Late: None. Absent: None.

The President welcomed everyone and lead them in the Pledge of Allegiance.

District staff present: Mike Wilkes, Director of Technology; Dr. Dean Romano, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

2. APPROVAL OF MINUTES (Policy 2:220)

- 2.1 Regular Session, April 27, 2020
- 2.2 Executive Session, April 27, 2020

Motion by McCormick, second by Cabeen, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, McCormick, Saxton. Nays, none (0). Absent, none (0). Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

4. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

Leslie Juby shared that the payroll tax credit, going through the House and the Senate right now, would make the State and local governments eligible for payroll tax credit for emergency paid family and sick leave that was included in the stimulus package. We should be reaching out to our congressmen and senators to let them know that we support school districts being included in this. The e-rate legislation will set aside \$2 billion for the e-rate program, but now they are looking at setting aside \$4 billion, due to the length of time students are out of the classroom. They may even ask for more, if it continues into the fall. They are asking that school boards reach out to their federal representatives to ask them to approve this.

5. SUPERINTENDENT'S REPORT (Policy 3:40)

The Superintendent shared that there are several sub-committees working on multiple issues right now. The main issue at hand is finishing the school year strong from the perspective of doing as

much as we can through remote learning. Another is looking at how to best end the year, particularly in terms of having teachers and students back to pick up possessions from our schools. We have other sub-committees looking at different options and issues for possibly beginning the new school in the fall. At the same time, we do have an extended school year for many of our special need's students and summer school at the middle and high schools on a limited basis through remote learning. There is a lot going on, even though if you looked at our schools, you would only see our support, technology, maintenance and custodial staff. We have planning going on that is above and beyond the normal planning at this time, because of the current situation.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 2020-2021 Textbook & Resource Adoption (Policy 6:40)

Dr. Barrett shared that these are the educational resources that were brought to the Board a couple of meetings ago. They have been on virtual public display, and there have been about 70 people who looked at them. He is asking that the Board approve these resources tonight.

Board comments, questions, concerns: The one big ticket item listed, a big component of it was a web resource. Now more than ever we need this.

Motion by Lamb, second by Juby, to approve the above-listed textbook & resource adoption, item 6.1. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, McCormick, Saxton. Nays, none (0). Absent, none (0). Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 Process to Fill an Open Seat on the Board

The Board President shared that Mark Grosso has resigned from the board due to health concerns. The Board has 60 days from the time of his resignation to fill that position, which was received on May 1st. The Board needs to discuss the process. The Board President sent out the Illinois State Board of Education's (ISBE) suggested process to all members, which is a good starting point.

The first step is to announce the vacancy to the public. Tomorrow, a press release will go out, along with the application, for anyone who is interested. We will then move on to interviews with candidates, in which all six Board members will take part. Board members will be using rating sheets as a guide. Upon completing interviews, Board members each list all candidates who meet board specified qualifications. The Board President then tabulates all results and narrows down the top three candidates. The Board will meet in executive session to discuss candidates using rating sheets as a basis for discussion. Each board member will list their first and second choice for appointment, and the Board President tabulates results. Finally, the Board President recommends an applicant for board appointment, and the candidate is then asked to attend a public meeting where the recommendation is officially made, and the vote is taken.

Board comments, questions, concerns: Hopefully, we will get several applicants from the community. Mark Grosso was a great Board President and served on the Board for many years. My hope is that we will get the opportunity to thank him. When we announce the availability of the position, is there a specific time as to when the applications are due back? (That is something that we need to discuss as a board.) The application will also be available on the district website.

7.2 Budget Planning & Possible Impact of COVID-19

Dr. Romano shared that due to issues caused by the COVID-19 pandemic, we have amended our timeline. At this point, we would have already talked to the Finance Committee about the Education Fund and preliminary budgets, however, this has been postponed until June. This was done because of the need for more time to gather more finalized data. Our new timeline with adjustments:

- 2020-2021 Education Fund and O&M Fund Preliminary Budgets postponed until June
- 2020-2021 Draft Budget postponed until July
- 2020-2021 Tentative Budget postponed until August
- 2020-2021 Budget Adoption in September as planned
- Meritorious Budget Application Submittal moved to May
- Review of Interfund Transfer Opportunity: O&M Fund to Capital Projects Fund moved to the fall

8. INFORMATION

8.1 Board Meeting/Presentation Schedule

We will be removing the Board Retreat that is scheduled in May and moving it to a later date. Depending on what the Board decides in terms of timeline and the application process for board applicants, we may have to have a special meeting as well.

8.2 FOIA Request

9. CONSENT AGENDA

9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

New Hires Certified Staff

Behrens, Kristin, GMSS, Science, 1.0 FTE, effective 8/17/20

Reappointments Certified Staff

Aceto, Kelly, GHS, Business Education/Instructional Coach, from .8 FTE to 1.0 FTE

Enas, Beni, GHS, TV Productions, from .9 FTE to 1.0 FTE

Freedlund, Lynn, GMSS, French, .4 FTE

Kosog, Karen, GMSS/GHS, German, from 9.33 FTE to .73 FTE

Magiera, Jade, HSS, Psychologist/Behavior Coach, .8 FTE

Morrison, Beth, GHS, Spanish, from .4 FTE to .2 FTE

Rojas, Lucas, GHS, Social Studies/ALOP, 1.0 FTE

Resignations Support Staff

Alcala-Gates, Dawn, WAS, Special Education Assistant, effective 5/29/20

Goodfellow, Emily, MCS, Special Education Assistant, effective 5/29/20

Retirement Support Staff

Orlando, Denise, HES, Kindergarten Assistant, effective 5/29/20

Terminations Support Staff

Hooker, Jeff, All Buildings, On-call Grounds, effective 5/11/20

Family and Medical Leave Support Staff

Wicks, Robert, FES, Custodian, effective 5/13/20-6/12/20

Summer Grounds Staff

Richert, Jon	Gabriel, Larry	Anderson, Jordan
Bastin, Aaron	Hahn, Andrew	Klatter, Jessie
Eiss, Ethan	Martin, Frank	Licher, Olivia

9.2 Accounts Payable (Policy 4:50)

9.3 Mid-Valley Special Education Cooperative Classroom Use Agreement

9.4 10-Year Health Life Safety Survey Approval for GHS, FES, HSS, WAS, MCS, HES

9.5 Leased Device Buyback Recommendation

Motion by Lamb, second by McCormick, to approve the above-listed, items 9.1-9.5. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, McCormick, Saxton. Nays, none (0). Absent, none (0). Abstained, none (0).

10. PUBLIC COMMENTS

(PRESS Policy 2:230) Public comments may be submitted to the Board of Education by completing the online form at this link between 6:30 and 7:00 p.m. Monday, May 11: <https://bit.ly/2Wqtmqz> All comments submitted during this time will be read aloud at the meeting, holding to the District's five-minutes-per-comment policy.
None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

Board members attended the Facilities Task Force meeting today. Larry Cabeen was welcomed to this committee. Scott Ney and his team are maintaining the buildings well, even though there are no students. There was a Finance Committee meeting earlier this evening, and thank you to Dr. Romano for his hard work in helping us to navigate through our finances during this time. This was Teacher Appreciation Week, and if there is anything good out of COVID-19, parents will appreciate teachers even more after the experience of remote learning. In Waco, Texas they are holding their high school graduation at a drive-in theater. This could be a possibility, since there is pressure to

hold a non-virtual graduation. Mark Grosso spent 11 years on the board and has served the board and community well. He will be missed. Mark made each of us a better board member. We wish him the best of luck. He was very welcoming to new members. The COVID Task Force met last Thursday. The work that the elementary schools are doing for Taste of Kindergarten is great, along with the supply pick up. It's no easy task to organize supply pick up for as many elementary families as we have. Our middle schools have emailed a video tour to the incoming 6th graders. Although it's not the same as an in-person tour, it shows great creativity by our staff. At the high school, one of the big things they have dealt with is graduation. There is a virtual ceremony planned for assurance that the students will have some kind of ceremony, but the goal is also to have something at a later date to celebrate our seniors. Our administrators and staff have tried to be creative in celebrating the seniors. Mark Grosso was appointed my mentor when I joined the board, and he was a calming voice to all Board members. He was a great example of what a Board leader should be.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]; LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY FINDS THAT SUCH AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING [5 ILCS 120/2(c)(11)]; SELECTION OF A PERSON TO FILL A PUBLIC OFFICE, INCLUDING A VACANCY IN A PUBLIC OFFICE, WHEN THE PUBLIC BODY IS GIVEN THE POWER TO APPOINT UNDER LAW OR ORDINANCE AND THE DISCIPLINE, PERFORMANCE OR REMOVAL OF THE OCCUPANT OF A PUBLIC OFFICE, WHEN THE PUBLIC BODY IS GIVEN POWER TO REMOVE THE OCCUPANT UNDER LAW OR ORDINANCE [5 ILCS 120/2(c)(3)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)

At 7:32 p.m., motion by McCormick, second by Lamb, to go into executive session to consider matters pertaining to collective negotiating between the public body and its employees or their representatives; litigation, when an action against, affecting, or on behalf of the particular public body finds that such an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; selection of a person to fill a public office, including a vacancy in a public office, when the public body is given the power to appoint under law or ordinance and the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. On roll call, Ayes, six (6), Cabeen, Egan, Juby, Lamb, McCormick, Saxton. Nays, none (0). Absent, none (0). Abstained, none (0).

At 8:28 p.m., the Board returned to open session.

14. ADJOURNMENT

At 8:29 p.m., motion by Lamb, second by Juby, and with unanimous consent, the meeting was adjourned.

APPROVED May 26, 2020 _____

PRESIDENT

SECRETARY _____

Bonnie Johnson

RECORDING
SECRETARY