



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
 227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
 RECORD OF PROCEEDINGS OF A REGULAR SESSION  
 OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, February 8, 2021, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

**1. CALL TO ORDER (Policy 2:220)**

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Egan.

Board members present: President Taylor Egan, Vice President Mike McCormick, Larry Cabeen, Dan Choi, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Alicia Saxton.  
 Late: None. Absent: None.

The President welcomed everyone and led them in the Pledge of Allegiance.

District staff present: Mike Wilkes, Director for Technology; Laura Sprague, Communications Coordinator; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Dean Romano, Assistant Superintendent Business Services; Dr. Kent Mutchler, Superintendent.

Others present: Dayna Anderson, Aimee Spring, Tom Kenney, Ashlee White, Stephanie Fellingner, Kelsey Haavig, Amy Jones, Stephanie Poutos, Emily Erickson, Jean Smith, Morgan Barrett, Amber Bennett.

**2. APPROVAL OF MINUTES (Policy 2:220)**

1. Regular Session, January 25, 2021
2. Executive Session, January 25, 2021

Motion by McCormick, second by Cabeen, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, seven (7), Cabeen, Choi, Juby, Lamb, McCormick, Saxton, Egan. Nays, none (0). Absent, none (0). Abstained, none (0).

**3. PUBLIC COMMENTS**

(PRESS Policy 2:230) *Per Board Policy 2:230, attendees wishing to formally address the Board during Public Comments must register their intention to participate in person by completing a **Public Comments Form** [at this link](#). Copies will also be made available and collected at the entrance.*

Parents requested that the Board bring all students back in the classroom every day, saying students have too much screen time and not enough in-person learning, especially now that all Fridays are remote. They are requesting an opportunity for a roundtable discussion with Board members to share their thoughts and ideas on how the district can get students back into classrooms.

A presenter shared with the Board and community the reasoning behind remote Fridays, saying that this has been exhausting for all involved, but we should be proud that our students have had more in-

person instruction than any other district around us.

A former employee of the district asked that the Board to discuss a personnel issue, but this does not comply with Board policy regarding public comments.

#### **4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

#### **5. LEGISLATIVE UPDATES**

*Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."*

We are waiting to see what happens with the Omnibus Bill. There were 630 bills introduced that will affect schools. As we know more, we will update you.

#### **6. SUPERINTENDENT'S REPORT (Policy 3:40)**

The Superintendent shared that it has been great to work with the Kane County Health Department to offer vaccines to all district employees over the next three days and then again in four weeks. We give the health department and ROE a lot of credit for getting this organized for our staff. There was an issue today at Williamsburg Elementary School regarding a water leak, and we are working to get them back up and running. We really appreciate the work of our staff in dealing with this water leak, as it damaged most of our servers there. The insurance adjuster will be coming out to do an inspection. A big thank you goes out to our O&M department for dealing with the recent weather. We have alarms that go off if the temperatures drop or there is a malfunction in our heating ventilations or cooling systems. This cold weather, and the snow, have made things more challenging lately.

#### **7. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION**

#### **8. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION**

##### **1. 2021-2022 Board Meeting Calendar**

The meeting dates for 2021-2022 coincide with the dates for 2020-2021. This will come back at the next meeting for adoption.

#### **9. INFORMATION**

1. Board Meeting/Presentation Schedule
2. FOIA Requests (Policy 2:250)

#### **10. CONSENT AGENDA**

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

##### FTE Adjustments Certified Staff

Aceto, Kelly, GHS, Business, 1.0 FTE to 1.2 FTE, effective 1/25/21

Byrne, Kerrigan, GHS, Learning Behavior Specialist, 1.0 FTE to 1.2 FTE, effective 1/25/21

Estabrook, Ryan, GHS, Math, 1.0 FTE to 1.2 FTE, effective 1/25/21

Evans, Zach, GHS, Science, 1.0 FTE to 1.2 FTE, effective 1/25/21

Fortman, Fred, GHS, Science, 1.0 FTE to 1.2 FTE, effective 1/25/21

Gehlhaar, Heather, GHS, Math, 1.0 FTE to 1.2 FTE, effective 1/25/21

Glinke, Mary, GHS, Math, 1.0 FTE to 1.2 FTE, effective 1/25/21

Horrigan, Lynn, GHS, Learning Behavior Specialist, 1.0 FTE to 1.2 FTE, effective 1/25/21

Ketter, Bryan, GHS, Social Studies, 1.0 FTE to 1.2 FTE, effective 1/25/21

Kosecki, Lauren, GHS, Learning Behavior Specialist, 1.0 FTE to 1.2 FTE, effective 1/25/21

Lee, Kimberly, GHS, Math, 1.0 FTE to 1.2 FTE, effective 1/25/21

Martin, Rich, GHS, Learning Behavior Specialist, 1.0 FTE to 1.2 FTE, effective 1/25/21

Miller, Aly, GHS, Learning Behavior Specialist, 1.0 FTE to 1.2 FTE, effective 1/25/21

Nesci, Marc, GHS, Learning Behavior Specialist, 1.0 FTE to 1.2 FTE, effective 1/25/21

Owens, Megan, GHS, Science, 1.0 FTE to 1.2 FTE, effective 1/25/21

Rojas, Lucas, GHS, Social Studies, 1.0 FTE to 1.2 FTE, effective 1/25/21

Schoen, Joe, GHS, English, 1.0 FTE to 1.2 FTE, effective 1/25/21

St. Gean, Dan, GHS, English, 1.0 FTE to 1.2 FTE, effective 1/25/21  
Sutor, Derek, GHS, Learning Behavior Specialist, 1.0 FTE to 1.2 FTE, effective 1/25/21  
Thill, Jennifer, GHS, Math, 1.0 FTE to 1.2 FTE, effective 1/25/21  
Thomas, John, GHS, Math, 1.0 FTE to 1.2 FTE, effective 1/25/21

Long-Term Substitutes Certified Staff

Bennett, Olivia, GHS, Guidance Counselor, 1.0 FTE, effective 2/23/21-4/30/21

Family and Medical Leave Certified Staff

Brewner, Jordan, GMSN, Language Arts, effective 8/18/21-10/7/21

Shipton, Neal, GHS, Music, effective 4/5/21-4/13/21

New Hires Support Staff

Barsema, Benjamin, TRAN, Bus Driver, effective 2/16/21

King, James, All Buildings, Custodian Floater, effective 2/10/21

McKee, Cathy, WES, Building Technician, effective 2/1/21

Zahner, Mary, GMSS, Special Education Assistant, effective 2/1/21

Family and Medical Leave Support Staff

Reed, Jennifer, Trans, Bus Driver, effective, 1/26/21-2/26/21

Retirement Support Staff

Wicklund, Sandy, GHS, Administrative Assistant, effective 4/2/21

Willmann, Lark, TRAN, Bus Driver Supervisor, effective 2/19/21

Family and Medical Leave Administrators

Romano, Dean, CO, Asst. Superintendent of Business, effective 2/2/21-intermittent

2. Accounts Payable (Policy 4:50)

Motion by Juby, second by Lamb, to approve the above-listed, items 9.1-9.2. On roll call, Ayes, seven (7), Cabeen, Choi, Juby, Lamb, McCormick, Saxton, Egan. Nays, none (0). Absent, none (0). Abstained, none (0).

**11. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board*

One Board member reported on conversations this afternoon with the GEA regarding the upcoming elections. The Technology Committee met last week to talk about the upcoming school year and equipment plans. Mike Wilkes does a great job of explaining things thoroughly. A Board member spoke out about what parents had to say about the changes to the hybrid learning plan and stated that the Board President speaks for all Board members not just one. The Board has no personal agenda and we only make the decisions that we do to make sure that our students and staff are safe.

**12. NOTICES / ANNOUNCEMENTS**

- 13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, OR DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC INDIVIDUALS WHO SERVE AS INDEPENDENT CONTRACTORS IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR SPECIFIC VOLUNTEERS OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE, A SPECIFIC INDIVIDUAL WHO SERVES AS AN INDEPENDENT CONTRACTOR IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR A VOLUNTEER OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. HOWEVER, A MEETING TO CONSIDER AN INCREASE IN COMPENSATION TO A SPECIFIC EMPLOYEE THAT IS SUBJECT TO THE LOCAL GOVERNMENT WAGE INCREASE TRANSPARENCY ACT MAY NOT BE CLOSED AND MUST BE OPEN TO THE PUBLIC [5 ILCS 120/2(c)(1)]; LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING MUST BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING [5 ILCS 120/2(c)(11)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)**

At 8:04 p.m., motion by McCormick, second by Juby, to go into executive session to consider matters pertaining to the appointment, employment, compensation, or discipline, performance, or dismissal of specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the Local Government Wage Increase Transparency Act may not be closed and must be open to the public; litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that such an action is probable or imminent, in which case the basis for the finding must be recorded and entered into the minutes of the closed meeting. On roll call, Ayes, seven (7), Cabeen, Choi, Juby, Lamb, McCormick, Saxton, Egan. Nays, none (0). Absent, none (0). Abstained, none (0).

At 9:00 p.m., the Board returned to open session.

**14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION**

1. Possible Adoption of Resolution Authorizing Dismissal of an Educational Support Employee of the District

Motion by Lamb, second by Juby, to authorize the dismissal of Matthew Walker, an employee in District 304. On roll call, Ayes, seven (7), Cabeen, Choi, Juby, Lamb, McCormick, Saxton, Egan. Nays, none (0). Absent, none (0). Abstained, none (0).

**15. ADJOURNMENT**

At 9:02 p.m., motion by Cabeen, second by McCormick and with unanimous consent, the meeting was adjourned.

APPROVED	February 22, 2021		PRESIDENT
	(Date)		
SECRETARY			RECORDING SECRETARY