



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
RECORD OF PROCEEDINGS OF A REGULAR SESSION  
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, June 21, 2021, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

**1. CALL TO ORDER (Policy 2:220)**

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Egan.

Board members present: Vice President/Finance Committee Chair Mike McCormick, Larry Cabeen, Dan Choi, Jackie Forbes, Tammie Meek, Policy Committee Chair Alicia Saxton. Late: None. Absent: President Taylor Egan.

The Vice President welcomed everyone and led them in the Pledge of Allegiance.

District staff present: Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Dean Romano, Assistant Superintendent Business Services; Dr. Kent Mutchler, Superintendent.

Others present: Eric DePorter, Martha Paschke, Toni Blaszyński, Jen Smith, Dr. Mike Jacoby, Andrea Heeg.

**2. APPROVAL OF MINUTES (Policy 2:220)**

1. Regular Session, May 24, 2021
2. Executive Session, May 24, 2021

Motion by Cabeen, second by Choi, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, six (6), Cabeen, Choi, Forbes, McCormick, Meek, Saxton. Nays, none (0). Absent, one (1), Egan. Abstained, none (0).

**3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

1. Illinois Association of School Business Officials Presentation

Dr. Mike Jacoby and Eric DePorter of the Illinois Association of School Business Officials (IASBO) shared that there is a tradition that when a president/immediate past president goes off the IASBO board, they come to their board to thank them for allowing them to serve in that capacity, and to acknowledge them and the roll they played in the association. Another tradition of IASBO is to give back with a monetary award to a foundation of the school. They presented a check in the amount of \$1,100 to the Geneva Academic Foundation.

2. Meritorious Budget Award (Policy 6:220)

Dr. Kent Mutchler thanked Dr. Romano and our business team for their hard work in attaining the IASBO Meritorious Budget Award. Not many districts in Illinois are able to attain this award. This is an international award and goes hand in hand with the CAFR and our District data.

#### 4. PUBLIC COMMENTS

(PRESS Policy 2:230) *Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

A community member shared what she learned by attending a D303 board meeting where they discussed diversity. She shared that communication is the key, and when we know better, we do better. There was a recent community event with the LGBTQ students that she attended, and she stressed that these students need to be included as well. One thing we learned is that teacher's do not recognize and are not familiar with gender pronouns. She is encouraging the district to do an equity audit like other districts are doing.

A staff member thanked all her third-grade students and parents for their hard work this past year. They rose to the challenge, and students were eager to learn and be adaptive. She is truly grateful for each and every student.

#### 5. LEGISLATIVE UPDATES

*Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."*

Jackie Forbes shared that the General Assembly adjourned their spring legislative session on June 1<sup>st</sup>. The State fiscal year budget for 2022 includes an increase of \$350 million for evidence-based funding for education. The governor had proposed flat funding for a second year in a row, however, it was added back in May and did make it thru the process. Senate Bill 29 passed both chambers. This bill requires school board members to have professional development leadership training that covers trauma involved practices. House Bill 654 is new and will set a specific number of minutes of play time for students in K-5. A Digest of Bills Passed will be coming out in late June. They are rolling out some of the Omnibus Bill in terms of what we are going to have to follow and many of those will be unfunded mandates.

#### 6. SUPERINTENDENT'S REPORT (Policy 3:40)

The Superintendent shared that we started the Mid-Valley Cooperative Extended School Year Program in our district today. This means our students can be in their own district. We have started planning for the next school year and met several times this past week with the IDPH and the Illinois School Board. What we are finding is that it is a week-by-week informational session that has not given us any new information. Guidelines for the fall should be coming out soon, but at this point we are planning to begin the year like we ended this past year.

#### 7. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

1. Policy Updates: Second Reading – **Updated, Reviewed & New** (Policy 2:240)

1. Policy 7:345 – Use of Educational Technologies; Student Data Privacy and Security – **New**  
Alicia Saxton shared that this policy has to do with SOPPA and must be adopted by July 1<sup>st</sup>. She encouraged everyone to look through this policy. There are many moving parts for our Technology and Learning & Teaching departments.

Motion by Saxton, second by Choi, to approve the above-listed policy, item 7.1. On roll call, Ayes, six (6), Cabeen, Choi, Forbes, McCormick, Meek, Saxton. Nays, none (0). Absent, one (1), Egan. Abstained, none (0).

2. Board Working Agreements

The Board Vice-President shared that there have been lengthy discussions on the working agreements.

Motion by Choi, second by Forbes, to approve the above-listed, item 7.2. On roll call, Ayes, six (6), Cabeen, Choi, Forbes, McCormick, Meek, Saxton. Nays, none (0). Absent, one (1), Egan. Abstained, none (0).

#### 8. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

1. 2021-2022 School Year Plan

Dr. Andy Barrett shared that the most recent guidance from the Illinois State Board of Education (ISBE) is that beginning with the 2021-22 school year, all schools must resume fully in-person learning for all attendance days. The goal for the 2021-22 school year is to make it as “normal” as possible. With in-person learning distancing will likely remain, vaccination eligibility will be a new variable, we will need to be prepared for shifting mitigation practices, and quarantine will still be required for those who are unvaccinated. The district does not plan to offer an online-only learning option. There will be homebound instructional support for significant health needs. Remaining clarification is still needed for lunch processes and procedures, cleaning protocols and practices, masking guidance and requirements, vaccinations, distancing guidelines, and COVID testing. We will continue to keep you updated as new guidelines come out.

Board comments, questions, concerns: Do you have an estimate of how many students will need the homebound service? (It would be a small number. These are student’s we already know about, and it is possible that these eligible students may want to come to school.) You noted that the homebound solution is not a long-term answer, so how do you plan on dealing with that? (When I say it is not a long-term solution, it is more the flexibility pieces I was trying to highlight.) Is there going to be guidance for performing arts and sports? (Yes. Our health professionals are hearing that we need to get all entities on the same page.) Was there any feedback from the high school on how many students were getting vaccinated? (This is not information we sought to collect, so we do not know.)

2. 2021-2022 Draft Budget Review (Policy 4:10)

Dr. Dean Romano shared the 2021-2022 draft budget, which includes Technology, Operations & Maintenance, Transportation, and Education Funds. These preliminary budgets are created using estimated figures and expenditures. The preliminary budgets could be adjusted before the final budget is approved. The next step is to develop the 2021-2022 tentative budget to be presented in July.

Board comments, questions, concerns: With the bus buyback, why are we not getting as much back? (The market is flooded with used buses and the need is lower.) Are you comfortable with where the transportation funds are? (Yes, it is the best it has been since I started here.)

**9. INFORMATION**

1. Board Meeting/Presentation Schedule
2. FOIA Requests (Policy 2:250)
3. Suspension Report (Policy 7:200)

**10. CONSENT AGENDA**

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

New Hires Certified Staff

Allred, Natasha, GHS, Business, 1.0 FTE, effective 8/16/21  
Arges, Brienna, GELP, Speech Language Pathologist, 1.0 FTE, effective 8/16/21  
Berry, Rachel, GMSN, Psychologist, 1.0 FTE, effective 8/16/21  
Cosky, Erin, GHS, Spanish, .6 FTE, effective 8/16/21  
Johnson, Lara, GMSS, Learning Behavior Specialist, 1.0 FTE, effective 8/16/21  
Lehan, Jessica, GHS, Spanish, .4 FTE, effective 8/16/21  
Nemeth, Stephanie, GHS, Family & Consumer Science/Business, 1.0 FTE, effective 8/16/21

Reappointments Certified Staff

Grady, Sean, GHS, Physical Education, 1.0 FTE, effective 8/16/21  
Jennings, Christine, HES, Grade 3, 1.0 FTE, effective 8/16/21  
Krueger, Laura Beth, GELP, Speech Language Pathologist, .6 FTE, effective 8/16/21  
Kosog, Karen, GHS/GMS, German, .6 FTE, effective 8/16/21  
Morrison, Elizabeth, GHS, Spanish/EL, 1.0 FTE, effective 8/16/21  
Zulkowski, Linda, GELP, Student Assistance Coordinator, .55 FTE, effective 8/16/21

Resignations Certified Staff

Miller, Aly, GHS, Learning Behavior Specialist, 1.0 FTE, effective 6/4/21  
Woodruff, Kate, GHS, English, 1.0 FTE, effective 6/4/21

Klos, Julia, GMSN, Language Arts, 1.0 FTE, effective 6/4/21

New Hires Support Staff

Carril, Andres, TRAN, Bus Monitor, effective 6/21/21

Durovey, David, TRAN, Bus Monitor, effective 6/21/21

Resignations Support Staff

Bluemon, Christine, HES, Special Education Assistant, effective 6/4/21

Cervenka, Lisa, HSS, Reading Tutor, effective 6/4/21

Dietrich, Kim, HES, Special Education Assistant, effective 6/4/21

Grams, Theresa, GMSN/WES, Special Education Assistant, effective 6/4/21

Hayes, William, CO, District Technician, effective 6/17/21

Kruit, Lori, FES, Reading Tutor, effective 6/4/21

Miller, Jeanne, GMSN, Special Education Assistant, effective 6/4/21

Reader, Tyler, TRAN, Bus Mechanic, effective 6/2/21

Terminations Support Staff

Hladik, Robert, TRAN, Bus Driver On-Call, effective 6/9/21

Kelly, William, TRAN, Bus Monitor, effective 6/9/21

Reclassifications Support Staff

Brandt, Karen, GHS, Assessment Center Assistant to Administrative Assistant, effective 6/7/21

Daly, Michael, GHS, Custodian Substitute Floater to Custodian, effective 6/14/21

Fuller, Amy, CO, Building Technician (WES) to District Technician, effective 6/21/21

Macias, Ruben, GHS, Custodian Substitute Floater to Custodian, effective 6/14/21

Main, Jennifer, CO, Building Technician (GMSS) to District Technician, effective 7/1/21

Retirement Support Staff

Burson, Curtis, TRAN, Bus Driver, effective 6/4/21

Carlson, David, TRAN, Bus Driver, effective 6/4/21

Chandler, Mary, TRAN, Bus Driver, effective 6/4/21

Jones, Sharon, TRAN, Bus Driver, effective 5/27/21

New Hires Administration

Morrisroe, Josephine, CO, Coordinator of Business Services, effective 7/1/21

Reappointments Administration

Allison, Reed, 10-month, GHS, Dean

Barrett, Andrew, 12-month, CO, Asst Supt Learning & Teaching

Benavides, Jamie, 12-month, CO, Asst Director Student Services

Bleau, Terrance, 12-month, GMSS, Principal

Carli, David, 12-month, GHS, Athletic Director

Delre, Shannon, 10-month, GHS, Student Services Coordinator

Drexler, Doug, 12-month, GHS, Principal Associate

Dunmead, Mary, 12-month, GARAGE, Director of Transportation

Dye, Julie, 12-month, WES, Principal

Groot, Melissa, 12-month, CO, Special Education Coordinator

Haugen, Lauri, 12-month, FES, Principal

Hirsch, Michelle, 12-month, HSS, Principal

Hornberg, Kimberly, 12-month, HES, Principal

Jones, Daniel, 12-month, GMSS, Principal Assistant

Kelly, Michael, 10-month, GHS, Dean

Kim, Karen, 12-month, GMSN, Principal Assistant

Law, Adam, 12-month, CO, Asst Supt Human Resources

McPeak, Scott, 10-month, GHS, Dean

Ney, Scott, 12-month, CO, Director of Facility Operations

Oros, Kristen, 10-month, GMSS, Dean

Petmezas, George, 12-month, MCS, Principal

Rogers, Thomas, 12-month, GHS, Principal

Scalia, Anne, 12-month, CO, Director of Student Services

Seaton, Jennifer, 10-month, GELP, Student Services Divisional Director

Shrader, Susan, 10-month, GHS, Dean

Sims, Shonette, 12-month, CO, Director of Learning & Teaching

Westerhoff, Brenna, 12-month, GMSN, Principal  
Wilkes, Michael, 12-month, CO, Director of Technology  
Zeman, Ronald, 12-month, WAS, Principal

2. Accounts Payable (Policy 4:50)
  3. Monthly Financial Report – May (Policy 4:50)
  4. Contract with Northwestern Illinois Association for OT, PT, Vision Services, Hearing, and Interpreter Services for 2021-2022
  5. Approval of the Resolution for the Certification of 2021-2022 Hazardous Bus Routes (Policy 4:110)
  6. 2021-2022 Policy Committee Calendar
  7. Gifts, Grants, Bequests: \$10,150, Anonymous Donor, for Project Lead the Way
  8. Gifts, Grants, Bequests: \$1,100, IASBO, for Geneva Academic Foundation
  9. Pay Request #5: \$20,374, Slaten Construction, Inc., Health/Life Safety Repairs at GMSS & GMSN
  10. Approval of the Depositories, Investment Manager, Dealers and Brokers (Policy 4:30)
  11. Approval of Contract with Private/Alternative Placement Coordinator
- Motion by Cabeen, second by Forbes, to approve the above-listed, items 10.1-10.11. On roll call, Ayes, six (6), Cabeen, Choi, Forbes, McCormick, Meek, Saxton. Nays, none (0). Absent, one (1), Egan. Abstained, none (0).

#### 11. BOARD MEMBER COMMENTS AND REPORTS

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board*

Board members attended graduation, which was held at the Cougar's stadium. It was a wonderful event. The Facilities Task Force met today, and things are looking good. There was discussion about district vehicles, and the district is doing well with their plans to replace those vehicles. It is also important for parents to know that we are constantly looking at security measures to keep our staff and students safe. Thank you to the Cougars for hosting Geneva's graduation. Board members attended the Task Force for Educational Planning, where they reviewed the plans for the upcoming school year. The next meeting is scheduled for July. Thank you to Dr. Barrett for his presentation on the next school year.

#### 12. NOTICES / ANNOUNCEMENTS

#### 13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED [5 ILCS 120/2(c)(5)]; COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES, OR DELIBERATIONS CONCERNING THE SALARY FOR ONE OR MORE CLASSES OF EMPLOYEES [5ILCS 120/2(c)(2)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)

At 8:05 p.m., motion by Cabeen, second by Choi, to go into executive session to consider matters pertaining to purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning the salary for one or more classes of employees.

At 9:13 p.m., the Board returned to open session.

#### 14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

1. Staff Contracts

Motion by Choi, second by Forbes, to approve the above-listed contracts, item 14.1. On roll call, Ayes, six (6), Cabeen, Choi, Forbes, McCormick, Meek, Saxton. Nays, none (0). Absent, one (1), Egan. Abstained, none (0).

2. Possible Action on Land

Motion by Cabeen, second by Meek, to table the above-listed, item 14.2. On roll call, Ayes, six (6), Cabeen, Choi, Forbes, McCormick, Meek, Saxton. Nays, none (0). Absent, one (1), Egan. Abstained, none (0).

**15. ADJOURNMENT**

At 9:14 p.m., motion by Cabeen, second by Forbes and with unanimous consent, the meeting was adjourned.

APPROVED July 19, 2021 \_\_\_\_\_ PRESIDENT  
(Date)

SECRETARY \_\_\_\_\_ RECORDING  
SECRETARY