



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS  
POLICY COMMITTEE MINUTES**

The Board of Education Policy Committee met at 5:45 p.m. on Monday, July 19, 2021, at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

**1. CALL TO ORDER**

The meeting was called to order at 5:47 p.m. by Committee Chair Saxton.

Committee members present: Larry Cabeen, Tammie Meek, Alicia Saxton.

District staff present: Dr. Andy Barrett, Assistant Superintendent for Learning & Teaching; Dr. Kent Mutchler, Superintendent.

Others present: Taylor Egan, Elliot Egan.

**2. PUBLIC COMMENT (Policy 2:230)**

None.

**3. APPROVAL OF MINUTES (Policy 2:220)**

1. December 14, 2020

The minutes were not approved, as a quorum of the past committee members is needed. They will come back to the July meeting for approval.

2. May 24, 2021

Motion by Cabeen, second by Meek, to approve the minutes as presented. Ayes, three (3), Cabeen, Meek, Saxton. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

**4. DISCUSSION / POSSIBLE FUTURE CONSIDERATION**

1. Policy 1:10, School District Legal Status – 5-Year Review
2. Policy 1:20, District Organization, Operations, and Cooperative Agreements – 5-Year Review
3. Policy 1:30, School District Philosophy – 5-Year Review
4. Policy 2:10, School District Governance – Updated
5. Policy 2:30, School District Elections – Updated
6. Exhibit 2:120-E1, Guidelines for Serving as a Member to a New Board of Education Member – Updated
7. Exhibit 2:120-E2, Website Listing of Development and Training Completed by Board Members - Updated
8. Policy 2:130, Board-Superintendent Relationship – Updated
9. Exhibit 2:220-E4, Open Meeting Minutes – 5-Year Review
10. Exhibit 2:220-E7, Access to Closed Meeting Minutes and Verbatim – Updated
11. Policy 2:240, Board Policy Development – Updated
12. Exhibit 2:240-E1, PRESS Issue Updates – Updated
13. Exhibit 2:240-E2, Developing Local Policy – Updated
14. Policy 3:30, District Administrative Protocol – 5-Year Review
15. Policy 5:10, Equal Employment Opportunity and Minority Recruitment – Updated
16. Policy 6:100, Using Animals in the Educational Program – 5-Year Review

17. Policy 6:145, Migrant Students – Updated
18. Policy 6:160, English Learners – Updated
19. Policy 6:170, Title I Programs – 5-Year Review
20. Policy 6:235, Access to Electronic Networks – Updated
21. Policy 6:255, Assemblies and Ceremonies
22. Policy 6:260, Complaints About Curriculum, Instructional Materials, and Programs – Updated
23. Policy 7:220, Bus Conduct – 5-Year Review
24. Policy 7:230, Misconduct by Students with Disabilities – 5-Year Review
25. Policy 7:280, Communicable and Chronic Infectious Disease – Updated
26. Policy 8:90, Parent Organizations and Booster Clubs – Updated

These policies were brought to the committee with PRESS updates or under a 5-year review. All policies will be moved forward to the full Board for a first review.

Motion by Cabeen, second by Meek, to move items 4.1-4.26 forward to the full Board as presented. Ayes, three (3), Cabeen, Meek, Saxton. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

**5. INFORMATION**

We do have policy 7:345, Use of Educational Technologies; Student Data Privacy and Security and how it relates to the implementation of SOPPA.

Dr. Barrett shared that there was information shared with the Board at a previous meeting about this implementation, and the work that has gone into this to prepare for implementation. There has been much work happening this summer in creating VPA's and working with providers to get them set up. Most of the vendors are being cooperative so that their tools can be accessible for students. School districts within the state are in a good place, because we have been working with each other. It has been slow but steady progress, and we feel we are in good shape to start the year.

**6. OUTSTANDING POLICY CLEANUP & REVIEW \***

None.

**7. ADJOURNMENT**

At 6:00 p.m., on a motion by Meek, a second by Cabeen, and with unanimous consent, the meeting was adjourned.

APPROVED	<u>December 13, 2021</u>	_____	CHAIRPERSON
	Date	Alicia Saxton	
SECRETARY	_____	_____	RECORDING SECRET
	Dr. Kent Mutchler	Bonnie J. Johnson	