



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
 227 NORTH FOURTH STREET, GENEVA, ILLINOIS
 RECORD OF PROCEEDINGS OF A REGULAR SESSION
 OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, August 9, 2021, at 7:00 p.m. at the Geneva Middle School South, 1415 Viking Drive, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Egan.

Board members present: President Taylor Egan, Larry Cabeen, Dan Choi, Jackie Forbes, Tammie Meek, Policy Committee Chair Alicia Saxton. Late: None. Absent: Vice President/Finance Committee Chair Mike McCormick.

The President welcomed everyone and led them in the Pledge of Allegiance.

District staff present: Laura Sprague, Communications Coordinator; Shonette Sims, Director for Learning & Teaching; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Heidi DeMarco, Andrew Ulijasz, Amanda Lane, Don N., Linnea M., Stephanie Bellino, Lisa Paul, Patti Hodge, Pat Hirsch, Bruce D., Janelle Maciaszek, Ralph & Kim Sieber, Stephanie Anthony, William Anthony, Paula M., Becky Smith, Matt Mason, Gary Van Breda

2. APPROVAL OF MINUTES (Policy 2:220)

1. Regular Session, July 19, 2021
2. Executive Session, July 19, 2021
3. Special Session, August 2, 2021
4. Executive Session, August 2, 2021

Motion by Cabeen, second by Meek, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, six (6), Cabeen, Choi, Forbes, Meek, Saxton, Egan. Nays, none (0). Absent, one (1), McCormick. Abstained, none (0).

Motion by Forbes, second by Saxton, to approve the above-listed minutes, items 2.3-2.4. On roll call, Ayes, five (5), Cabeen, Choi, Forbes, Saxton, Egan. Nays, none (0). Absent, one (1), McCormick. Abstained, one (1), Meek.

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

4. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

Jackie Forbes shared that SB2101 still has not been signed. SB0654 that requires 20 minutes of play

time for K-5 students is still waiting on the governor. HB4, which is a bill that would allow for e-learning if a school is a polling place is still waiting on a signature as well.

5. SUPERINTENDENT’S REPORT (Policy 3:40)

The Superintendent shared that new teachers are in this week, and they kicked the week off with a lunch provided by the Joint PTO. This is a great show for our new staff of the support of our community for education. Our buses and drivers are getting ready for the first day of school. All staff return on Monday, August 16, with students returning on Tuesday, August 18.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

1. 2021-2022 School Year Plan

Dr. Andy Barrett and Shonette Sims provided the Board with an update on the 2021-2022 School Year Plan. The main goal of this plan is to provide full in-person learning for all students PK-12th grade. This plan covers three main topics: masking, contact tracing & quarantining, and testing. The governor just announced an executive order that requires masks be worn by all staff, students, and visitors at all school buildings regardless of vaccination status. This applies to anyone riding a bus as well. Based on current close contact guidance, quarantine will be drastically reduced if all individuals are masked. The district will begin the school year by following the Governor’s executive order. As guidance changes, the district will remain focused on transitioning to a pre-pandemic learning environment. Staff, students, and visitors that do not comply with the masking requirement will not be allowed to enter the building. Students who are absent due to a positive COVID-19 test, will have instructional supports. At the last meeting, there were questions regarding the Shield Testing, and after more research, the district does not recommend a testing program at this time. Families seeking a COVID test should contact their local medical provider, local testing sites, VNA, or IDPH testing sites. The district will continue the Situational Monitoring Approach when determining if additional mitigation strategies should be increased or decreased.

Board comments, questions, concerns: I understand that if the numbers go down, that we would begin to remove mitigation levels, but what mitigations might be added if the numbers go up? (There would be enhanced cleaning and distancing. We would have the capacity to layer in more mitigations.) How would it be handled if a student will not wear a mask? (Everyone must wear a mask, and we have layered mitigations to address this. Students need to be in school, and we hope we do not have to use these mitigations.)

Motion by Cabeen, second by Choi, to approve the above-listed school year plan, item 6.1 to go forward for a second reading. On roll call, Ayes, six (6), Cabeen, Choi, Forbes, Meek, Saxton, Egan. Nays, none (0). Absent, one (1), McCormick. Abstained, none (0).

2. Board Action on Resolution Authorizing the Transfer of \$1,500,000 from the Operations & Maintenance Fund to the Capital Projects Fund (Policy 4:10)

The Superintendent shared that this is done annually so that we can have those dollars in specific capital funds.

Motion by Cabeen, second by Meek, to approve the above-listed resolution, item 6.2 to go forward for a second reading. On roll call, Ayes, six (6), Cabeen, Choi, Forbes, Meek, Saxton, Egan. Nays, none (0). Absent, one (1), McCormick. Abstained, none (0).

3. Board Action on Resolution Regarding Tentative Budget for Fiscal Year 2022

The Superintendent shared that this resolution sets the formal process of acceptance for the tentative budget and placing it on display.

Motion by Forbes, second by Choi, to approve the above-listed resolution, item 6.3 to go forward for a second reading. On roll call, Ayes, six (6), Cabeen, Choi, Forbes, Meek, Saxton, Egan. Nays, none (0). Absent, one (1), McCormick. Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

1. Policy Updates: First Reading – **Updated and Reviewed** (Policy 2:240)

1. Policy 1:10, School District Legal Status – 5-Year Review

2. Policy 1:20, District Organization, Operations, and Cooperative Agreements – 5-Year Review
3. Policy 1:30, School District Philosophy – 5-Year Review
4. Policy 2:10, School District Governance – Updated
5. Policy 2:30, School District Elections – Updated
6. Exhibit 2:120-E1, Guidelines for Serving as a Member to a New Board of Education Member – Updated
7. Exhibit 2:120-E2, Website Listing of Development and Training Completed by Board Members – Updated
8. Policy 2:130, Board-Superintendent Relationship – Updated
9. Exhibit 2:220-E4, Open Meeting Minutes – 5-Year Review
10. Exhibit 2:220-E7, Access to Closed Meeting Minutes and Verbatim – Updated
11. Policy 2:240, Board Policy Development – Updated
12. Exhibit 2:240-E1, PRESS Issue Updates – Updated
13. Exhibit 2:240-E2, Developing Local Policy – Updated
14. Policy 3:30, District Administrative Protocol – 5-Year Review
15. Policy 5:10, Equal Employment Opportunity and Minority Recruitment – Updated
16. Policy 6:100, Using Animals in the Educational Program – 5-Year Review
17. Policy 6:145, Migrant Students – Updated
18. Policy 6:160, English Learners – Updated
19. Policy 6:170, Title I Programs – 5-Year Review
20. Policy 6:235, Access to Electronic Networks – Updated
21. Policy 6:255, Assemblies and Ceremonies
22. Policy 6:260, Complaints About Curriculum, Instructional Materials, and Programs – Updated
23. Policy 7:220, Bus Conduct – 5-Year Review
24. Policy 7:230, Misconduct by Students with Disabilities – 5-Year Review
25. Policy 7:280, Communicable and Chronic Infectious Disease – Updated
26. Policy 8:90, Parent Organizations and Booster Clubs – Updated

These policies will come back to the Board for a second reading at the next meeting.

8. INFORMATION

1. Board Meeting/Presentation Schedule
2. FOIA Requests (Policy 2:250)

9. CONSENT AGENDA

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

New Hires Certified Staff

Bennett, Olivia, GHS, Academic/504 Counselor, 1.0 FTE, effective 8/16/21

Fritz, Emily, GHS, English, 1.0 FTE, effective 8/16/21

Perrone, James, GHS, Physics, 1.0 FTE, effective 8/16/21

Smith, Caitlyn, GMSN, Orchestra, 1.0 FTE, effective 8/16/21

Reappointments Certified Staff

Baum, Nicole, HES, Grade 1, 1.0 FTE, effective 8/16/21

Resignation Certified Staff

Holt, Maureen, GMSS/GMSN, French, .4 FTE, effective 8.9/21

Christensen, Kim, WES, Kindergarten, 1.0 FTE, effective 6/4/21

Griffin, Abby, GHS, English, 1.0 FTE, effective 6/4/21

St. Gean, Dan, GHS, English, 1.0 FTE, effective 6/4/21

FTE Adjustment Certified Staff

Arges, Bri, GELP, Speech Language Pathologist, .6 FTE, effective 8/16/21

Beverly, Ariel, GHS, Art, 1.0 FTE, effective 8/16/21

FLMA Certified Staff

Cotter, Jordyn, HSS, ELL Teacher, effective 12/20/21-TBD

Approval of Retirement Contracts for Certified Staff

Fredericks, Shara, MCS, Music, 1.0 FTE, effective 2025-2026
Gattas, Christina, WES, English Language Learning, 1.0 FTE, effective 2023-2024
Gross, Gale, GMSS, Physical Education, 1.0 FTE, effective 2022-2023
McDuffee, Tracy, WES, Grade 4, 1.0 FTE, effective 2024-2025
Montalto, Rebecca, GHS, Learning Behavior Specialist, 1.0 FTE, effective 2025-2026
Morrison, Margaret, HES, Grade 1, 1.0 FTE, effective 2025-2026
Morrison, Mark, HSS, Grade 2, 1.0 FTE, effective 2022-2023
Prichard, Jay, MCS, Grade 5, 1.0 FTE, effective 2024-2025
Watcher, Bridget, HSS, Grade 3, 1.0 FTE, effective 2025-2026

New Hires Support Staff

Bulgarelli, Ursula, HSS, Reading Tutor, effective 8/16/21
Konkey, Emily, FES, Special Education Assistant, effective 8/16/21
Mirallegro, Alyssa, HES, Special Education Assistant, effective 8/16/21
Myatt, Julie, GMSN, Special Education Assistant, effective 8/16/21
Patterson, Antrese, HES, Custodian, effective 8/16/21
Radakovich, Laura, HES, Special Education Assistant, effective 8/16/21
Rovge, Julie, GMSN, Special Education Assistant, effective 8/16/21
Runyan, Jane, HSS, Kindergarten Assistant, effective 8/16/21
Teti-Teal, Frankie, Special Education Assistant, effective 8/16/21
Todd, Terry, TRAN, Bus Driver, effective 8/16/21

Resignations Support Staff

Carter, Katie, CO, Administrative Assistant-Facilities, effective 8/5/21
Gates, Julie, WES, Reading Tutor, effective 6/4/21
Lydon, Del, WAS Reading Tutor, effective 6/4/21

Reclassification Support Staff

McDonald, Kathy, GHS, 9-month Adm Asst (7.5 hrs) to 10-month Adm Asst (8 hrs), effective 8/2/21

Retirement Support Staff

Weger, Bonnie, CO, Data Application Specialist, effective 10/1/21
McDonald, Ann, GHS, Special Education Assistant, effective 11/5/21

FMLA Administration

Hirsch, Michelle, HSS, Principal, effective 12/28/21-3/25/22

2. Monthly Financial Report – June & July (Policy 4:50)
3. Disposition of Verbatim Record of Closed Meetings January 2019 through December 2019
4. Disposition of Executive Session Minutes January 2019 through June 2019
5. Gifts, Grants, Bequests: \$1,389.88, Blackbaud Giving Fund, for field trips, outdoor ed, support for social worker
6. Gifts, Grants, Bequests: \$4,946, Girl Scout Troop 1645, for garden bed, pavers, and picnic table at HES
7. Sunbelt Staffing Client Services Agreement

Motion by Saxton, second by Cabeen, to approve the above-listed, items 9.1-9.7. On roll call, Ayes, six (6), Cabeen, Choi, Forbes, Meek, Saxton, Egan. Nays, none (0). Absent, one (1), McCormick. Abstained, none (0).

10. PUBLIC COMMENTS

(PRESS Policy 2:230) *Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

Parents and community members once again voiced their thoughts and concerns regarding guidance on masks and critical race theory.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

None.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED [5 ILCS 120/2(c)(5)]; COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES, OR DELIBERATIONS CONCERNING THE SALARY FOR ONE OR MORE CLASSES OF EMPLOYEES [5ILCS 120/2(c)(2)]; APPOINTMENT, EMPLOYMENT, COMPENSATION, OR DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC INDIVIDUALS WHO SERVE AS INDEPENDENT CONTRACTORS IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR SPECIFIC VOLUNTEERS OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE, A SPECIFIC INDIVIDUAL WHO SERVES AS AN INDEPENDENT CONTRACTOR IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR A VOLUNTEER OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. HOWEVER, A MEETING TO CONSIDER AN INCREASE IN COMPENSATION TO A SPECIFIC EMPLOYEE THAT IS SUBJECT TO THE LOCAL GOVERNMENT WAGE INCREASE TRANSPARENCY ACT MAY NOT BE CLOSED AND MUST BE OPEN TO THE PUBLIC [5 ILCS 120/2(c)(1). [5 ILCS 120/2(c)(11)] (Policy 2:220)

At 8:14 p.m., motion by Cabeen, second by Forbes, to go into executive session to consider matters pertaining to purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning the salary for one or more classes of employees; appointment, employment, compensation, or discipline, performance, or dismissal of specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body or against legal counsel for the public body to determine validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the local government Wage Increase Transparency Act may not be closed and must be open to the public body; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning the salary for one or more classes of employees; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning the salary for one or more classes of employees.

At 8:46 p.m., the Board returned to open session.

14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

1. Possible Action on Staff Contracts

No action was taken.

2. Decision on Complaint

Motion by Meek second by Forbes, to approve the Superintendent’s decision on the complaint as recommended, item 14.2. On roll call, Ayes, six (6), Cabeen, Choi, Forbes, Meek, Saxton, Egan. Nays, none (0). Absent, one (1), McCormick. Abstained, none (0).

15. ADJOURNMENT

At 8:47 p.m., motion by Cabeen, second by Forbes and with unanimous consent, the meeting was adjourned.

APPROVED August 23, 2021
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING SECRETARY