

Heartland Elementary School PTO Board and Committee Volunteer Sign Up 2023-24

Thank you for your interest in Heartland PTO. We are so excited for our plans next year and appreciate all the parent support we've received thus far to ensure a fun year for the entire Heartland Family! Please return by May 26th with your areas of interest to the school office with attn: Danielle Helland (danielle.helland@gmail.com), President for 2023-24 or email me directly.

Name:

Email:

Phone:

General Committee Descriptions		Chair Volunteer	Committee Member Volunteer
Art to Remember	Coordinate Art to Remember, a fundraiser which turns students' artwork into quality keepsakes. Sale takes place in the fall. Program details at: http://www.arttoremember.com	OPEN	
Assemblies	Plan assemblies while working alongside the principal and LMC director. Selections vary greatly by year! The options are endless and timing is flexible.	Filled	
Beautification	Show your creative side by decorating the Heartland entryway display case to reflect the season and/or upcoming school events. Typically, the display case is updated 5x throughout the year —for Back-To-School (Aug/Sept), Fall (Oct/Nov), Winter (Dec-Feb), Spring (March/April), and Summer (May/June).	Filled	
Book Fair	Plan and execute the annual book fair(s). Funds raised are used to purchase new books and resources for the Heartland LMC.	OPEN	
Community Restaurant Fundraisers	Team up with local restaurants and businesses to raise funds for the PTO such as: Potbelly's, Buona Beef, California Pizza Kitchen, and Lou Malnati's frozen pizza fundraiser. The options are endless! The chairperson would simply coordinate with area businesses to arrange dates and times for Heartland families to support these establishments, and in return, a percentage of sales would be given back to our PTO.	Filled	
Directory	Oversee the HES Directory, which includes student, parent and staff listings, as well as general Heartland and PTO information. Our directory is completely digital and online.	Filled	
Family Fun	Plan and execute 2-3 fun events for Heartland families. Past events have included a Back-to-School Social (Ice Cream/ Hot Dogs), along with Movie, BINGO and Roller Skating events. This committee is always open to new, fun ideas! Dates are flexible!	Filled	

Fifth Grade Send Off	Coordinate and execute special end-of-year activities for the 5th grade class. Traditionally, this includes a 5th grade breakfast for students & parents, as well as a picnic with fun games. This committee will also design & order 5th grade T-shirts. All events take place within the last couple weeks of school.	Filled	
Fun Fair	Oversee and support all sub-committees of this very popular carnival-like event. The sub-committees include Concessions, Decorations, Games, Raffle and Volunteers! The fun fair will be a winter event this year.	Filled	
Fun Fair Concessions	Plan and execute the concessions for the event.	Filled	
Fun Fair Decorations	Plan and execute themed decorations, including display case, signage, balloons, and tabletop supplies.	Filled	
Fun Fair Games	Plan and execute the games for the event and purchase prizes. Many popular games are repeated from previous years. Rebrand games to winter theme.	Filled	
Fun Fair Raffle	Organize and execute the Children's Raffle. Collect small donations that appeal to children to be used for this popular event. Heartland families and staff members donate all items... no outside soliciting necessary!	Filled	
Fun Fair Tickets	Organize and sort fun fair tickets and pizza pre-order sales.	Filled	
Fun Fair Volunteers	Coordinate the many volunteers needed to successfully execute the Fun Fair. This includes recruiting volunteers, assigning duties and managing volunteers during the event. Sign-up is typically handled online using SignUpGenius.	OPEN	
Gift Card Program	Organize the ordering and distribution of gift cards purchased through this program. Families buy and redeem the gift cards for full face value Orders typically take place 2-3 times per year!	Filled	
Golf Outing	Organize end of year golf outing.	Filled	
Graphic Design	Seeking parents with graphic design experience or simply creative minds to help design logos as needed for events.	OPEN	
Hospitality	Coordinate refreshments, baked goods and snacks for multiple events throughout the year. Specific events may include, but are not limited to the following: Staff dinner during Parent/Teacher conferences and special events & treats for Staff Appreciation Week.	Filled	

Kids With Heart	Collaborate with Student Council to plan, promote and lead various service or charitable projects and/or events during the school year. Past activities have included bell ringing, toy drives, food drives, book collections, etc. New ideas are welcome and encouraged!	Filled	
KidEx	KidEx is the school post office, which strongly encourages student writing! Create a schedule of interested 2nd-3rd grade students to work the school post office during lunch recess periods on a selected day each week. Duties also include arranging/attending these work periods to assist post office workers and/or schedule additional parent volunteers.	Filled	
Mum/Spring Flower Sale	Coordinate the annual PTO sponsored Mum Sale in the fall. Promote sales, collect orders and organize pickup!	Filled	
Permanent Art Display	Collaborate with the art teacher to organize voting for the selection of student artwork to be displayed (until HS graduation) in the Heartland hallways. Each spring, 1 art piece per grade level is selected. This committee organizes the framing, notification of winners, certificate design, and also assists with the unveiling at the Spring Art Open House.	Filled	
Photo Parent	Photo parents will take photos at school events and add them to Yearbook Google Photo Drive	OPEN	
Room Parent Coordinator	Oversee, support and communicate regularly with all "Room Parents" to ensure that all class parties & other celebrations run smoothly.	Filled	
Run from the Heart	This annual event consists of a fun-run and 1-mile run to raise funds for a charitable cause. Duties include planning and executing the event, while also securing sponsors, collecting goodie bag donations and ordering race T-shirts. Spring event.	Filled	
School Supply Packs	Organize the ordering and distribution of school supply packs. Vendor selection and orders begin in April and distribution takes place in August prior to the start of school.	Filled	
Sensory Garden	Manage fundraising, coordinate care and maintenance with the Student Council "Garden Club" and district/building grounds crew and, as funds allow, pursue the expansion of the garden based on the 3 phase plan that has been established with the district and Lawn Boyz landscaping.	Filled	

Spirit Wear	<p>Coordinate the Heartland spirit wear sale at the beginning of the school year. Work alongside a vendor to design and select logos, styles and products, while also promoting sales and distributing orders.</p> <p>Plan and execute this fun annual event. Sports Day is typically scheduled for the last week of school and consists of field-day games and activities for all Heartland students. This event is a student favorite! Many parent volunteers are needed the day of the event to make it a success!</p>	OPEN	
Sports Day	<p>Parents Night Out Fundraiser. Organize Trivia Night for Heartland Parents to attend. Partner with Room Parent Coordinator to organize and collect basket donations from each classroom (ie. Wine/beer basket, Moms night out basket, Coffee basket, Nerf Gun War Basket). Committee to collect local business donations for other baskets. Secure venue and DJ to run a Trivia Night. Sell tickets to parents prior to event. Facilitate Silent Auction.</p>	Filled	
Trivia Night	<p>Organize October Trunk or Treat event. Solicit 50 volunteers to decorate their cars and hand out candy. Also organize food, music and other activities. Open to ideas! Sell tickets prior to event.</p>	Filled	
Trunk or Treat	<p>Collaborate with Kane County "Fit for Kids" to organize this morning event held in October. On this day, students and their families are encouraged to walk to school.</p>	Filled	
Walk to School Day	<p>Oversee the 5th Grade Yearbook Club, support and work alongside the subcommittees to compile photos, design pages and organize yearbook sales. Yearbooks are ordered online, and delivery and distribution take place at the end of the school year. HES kids love their yearbooks!!!</p>	OPEN for co-chair	
Yearbook Club Coordinator	<p>Share your love of STEAM by coordinating presentations to students in each grade level 3x/year, during Fall, Winter and Spring. Plans and supplies are provided. 1-2 parents per trimester per classroom are recruited via Sign-up Genius.</p>	OPEN	
Young Explorers	<p>Are you interested in helping with PTO but not sure where you might fit? Do you want us to reach out to you if we need an extra hand at an upcoming event? Sign up if you want us to contact to you for help throughout the year!</p>	OPEN	
MISC: Other			