



Community Unit  
School District 304

The Board of Education policy manual is located on the Geneva School District website/Board of Education/Policies.

<b>Policy</b>	
#5:10	Equal Employment Opportunity and Minority Recruitment
#5:50	Drug- and Alcohol-Free Workplace; Tobacco Prohibition
#5:20	Workplace Harassment Prohibited
#6:235	Access to Electronic Networks
#7:190	Student Behavior

I have a responsibility to read the policies listed above on-line on the Geneva School District website and, if necessary, to seek out my building principal, supervisor or appropriate District Office administrator if I have any questions about any Board of Education policies.

I understand the rights and responsibilities set out in these policies pertaining to myself, my colleagues, and to members of the public coming into contact with District staff. Furthermore, I understand that I have a duty as an employee of the District to support and abide by these and all Board of Education policies. Finally, I understand that these policies supersede all prior policies and other written materials on these subjects.

Employee Name (please print)	
Employee Signature	
Date	