

Dear 5th Grader

I would like to invite you to be a fifth grade library helper this year. This is an important job because you will be responsible for helping me with a variety of library duties. Some of these duties include:

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|---|----------------------------|
| Helping students with self-checkout | Creating seasonal displays |
| Creating the always popular Bookmarks | Straightening shelves |
| Setting materials out for library lessons | Pulling books for teachers |

Each interested fifth grader will be assigned one lunch recess a week to help out between 11:15-11:35.

IMPORTANT:

- On your assigned day, you will come into the library on your way down for lunch recess and locate Mrs. McDonald. If there is a class in session, please enter quietly and find your Library Helper instructions on the circulation desk.
- At 11:35, you will report directly to the lunchroom to join your class for lunch.

I look forward to having you help in the library!

Thank you!

Mrs. McDonald ☺

Library Helper Permission Slip

_____ Yes, my child has permission to be a library helper one lunch recess a week. I understand my child will report to the lunch room at 11:35 for lunch with the rest of the class.

Parent Signature: _____

Child Name: _____

Class: _____