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**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS
FINANCE COMMITTEE MINUTES**

The Board of Education Finance Committee met at 6:15 p.m. on Monday, November 14, 2022, at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

The meeting was called to order at 6:15 p.m. by Jackie Forbes.

Committee members present: Jackie Forbes, Paul Radlinski. Late: Dan Choi. Absent: John Thomas.

Staff present: Shonette Sims, Director for Learning & Teaching; Mike Wilkes, Director for Technology; Matt Johnson, Assistant Director for Transportation; Todd Latham, Assistant Superintendent for Business Services; Dr. Kent Mutchler, Superintendent.

Others present: Stephanie Bellino.

2. PUBLIC COMMENT (Policy 2:230)

None.

3. APPROVAL OF MINUTES (Policy 2:220)

1. October 11, 2022

Motion by Choi, second by Radlinski, to approve item, 3.1 as presented. Ayes, three (3) Choi, Forbes, Radlinski. Nays, none (0). Absent, one (1), Thomas. Abstained, none (0). Motion carried unanimously.

4. DISCUSSION/CONSIDERATION

1. 2023-24 Draft Technology Capital Plan

Mike Wilkes shared with the committee the 2023-24 Draft Technology Capital Plan. The plan consists of two funds, which are the Ed Fund and the O&M Fund. The Ed Fund will help to sustain the 1:1 program, projector replacements, potential LMS tool, and school identified capital improvements. The O&M Fund will help evaluate video delivery/streaming solutions, install/replace structured cabling, wireless network support renewal, and revisit firewall improvements. The estimated total for both funds is \$1.14 million, which is below the 4-year average of \$1.4 million. Current offsets are estimated at \$429,000, which is above the 4-year average of \$330,000. The net Capital Plan is estimated to cost the district \$706,000. It is being recommended this year that we purchase devices instead of leasing them. This is a cost savings of about \$30,000 over the course of four years. Mr. Wilkes also gave project updates on the online enrollment system, data center refresh, primary phone service carrier, POTS line replacement, and Burgess Field sound system. There were significant equipment delays for some of these projects. He is asking the committee to approve this plan to go forward to the full board for review.

Comments, questions, concerns: When you said it was about \$330,000 over four years, you think you had a bigger spend at \$1.4 million, so you were somewhere around \$1.1 million average over the last four years on your net? (Yes.) If you go back to the last four years and look at your average spending on net, next year is almost 50% less than what your last four years have been? (We are roughly \$300,000 below the average point. Some years we spend more and some years we spend less.) Is the buying versus leasing the same as we did last year? (Yes.)

2. School Bus Fleet Management Plan

Todd Latham presented the Fleet Management Program to the committee, saying that the transportation industry has changed greatly over time and as a result, the district has changed its fleet management plan to move away from a buy and sell back plan. Instead, the district will move to a buy, hold, depreciate, rotate strategy. Leasing or buying slightly used vehicles could be another option. The key factors in this shift is the increased cost of buses, uncertain delivery schedules, low annual mileage, and limited maintenance. This new program works because our buses average about 10,000 miles a year, have low engine, body, and chassis issues, we can repair in house with user agreements in lieu of warranties, and we have local tow agreements and direct buy options for cost containment. The replacement schedule would be over the next five years, starting with two buses this year, nineteen next year, and eighteen each of the next three years.

Comments, questions, concerns: What is the percentage of split with your diesel and gas busses? (About 46 are diesel and 32 are gas.) Is there an advantage going one way over the other long term or do you think you will have a similar split moving forward? (It will probably be a similar split moving forward. You cannot get the small activity busses in diesel. The big busses, diesel engines generally have the longevity you would want if you planned to keep them longer.) When we buy fuel, do we still pay the full road tax for diesel and gasoline? (We pay federal.) So, we do not pay state taxes? (No, we have the tax-exempt status.) With the total cost of the change in strategy, do you see a cost savings? (The hope is we would save money.) Could this new strategy be more costly? (Not if the cost of busses stays as it is.) Did you say there would be an increase in mechanic staff? (We would not increase staff but may need to keep more stock of parts on hand.) What is a bus warranty when we purchase a bus? (It depends on the bid.)

5. FUTURE AGENDA ITEMS

- TBD

6. ITEMS FOR RECOMMENDATION TO FULL BOARD (Policy 2:150)

7. INFORMATION

1. Legislative Update

There is no update, other than that there are policy updates from IASB that will be discussed at the next Policy meeting.

8. ADJOURNMENT

At 6:53 p.m., motion by Radlinski, second by Choi, and with unanimous consent, the meeting was adjourned.

APPROVED January 23, 2023
Date

Jackie Forbes CHAIRPERSON

SECRETARY Dr. Kent Mutchler

Bonnie J. Johnson RECORDING
SECRETARY