

227 N. Fourth Street  
Geneva, Illinois 60134  
630/463-3000  
630/463-3020  
Fax: 630/463-3029



**Scott K. Ney**  
Director, Facility Operations

**Community Unit  
School District 304**

TO: Parents/Guardians and Geneva CUSD #304 Staff  
FROM: Scott Ney, Director of Facility Operations  
RE: Notice of Pesticide Application

Notice of all pesticide or herbicide applications used on school grounds will be posted at least two business days in advance on Geneva CUSD #304 website. ([www.geneva304.org](http://www.geneva304.org) "Home" page and "Facility" page)

In addition, any parent/guardian of a student or Geneva 304 staff member may request to receive an e-mail notification prior to any pesticide or herbicide application.

To receive the e-mail notification parents/guardians *must respond accordingly or "opt-in" on their students' online enrollment verification form*. The pesticide application notification question can be found under "additional information".

Geneva staff members should notify Scott Ney, Director of Facility Operations *via school district e-mail* their request to be notified for the current school year. Please notify Scott prior to Sept 1 of each calendar year.

The notification list will be compiled at the start of each school year based on the information received.